

Government of the People's Republic of Bangladesh
Cabinet Division
Social Security Policy Support (SSPS) Programme
Development Coordination Section
www.cabinet.gov.bd

Memo no. 04.00.0000.722.14.034.15.109

Date: 26 May 2016

Notification

The Project Steering Committee (PSC) of the 'Social Security Policy Support (SSPS) Programme' supported by the UNDP, has been formed as follows:

A. Composition:

1.	Cabinet Secretary, Cabinet Division	Chair Person
2.	Member, GED, Planning Commission	Co-Chair
3.	Secretary (Coordination and Reforms), Cabinet Division	Member
4.	Additional Secretary (Coordination), Cabinet Division	Member
5.	Representative from Planning Division (not below the rank of Joint Secretary)	Member
6.	Representative from Finance Division (not below the rank of Joint Secretary)	Member
7.	Representative from SEI Division, Planning Commission (not below the rank for Joint Chief)	Member
8.	Representative from Ministry of Women and Children Affairs (not below the rank of Joint Secretary/Joint Chief)	Member
9.	Representative from ERD (not below the rank of Joint Secretary/ Joint Chief)	Member
10.	Representative from Ministry of Disaster and Relief (not below the rank of Joint Secretary/Joint Chief)	Member
11.	Representative from Local Government Division (not below the rank of Joint Secretary/Joint Chief)	Member
12.	Representative from IMED (not below the rank of Joint Secretary/ Joint Chief)	Member
13.	Representative from Statistics and Informatics Division (not below the rank of Joint Secretary/ Joint Chief)	Member
14.	Representative from Ministry of Social Welfare (not below the rank of Joint Secretary/ Joint Chief)	Member
15.	Representative from Banking and Financial Institution Division (not below the rank of Joint Secretary/ Joint Chief)	Member
16.	Representative from Ministry of Environment and Forest (not below the rank of Joint Secretary/ Joint Chief)	Member
17.	Representative from UNDP	Member
18.	Representatives from concerned Development Partners	Member
19.	National Project Director of SSPS Programme	Member Secretary

B. Terms of Reference:

The highest policy direction will be provided by the Project Steering Committee (PSC) chaired by the Cabinet Secretary. It will be responsible for policy guidance and co-ordination among concerned Ministries/Divisions and all other institutions and groups involved in the Social Security Programme. Under the Government reporting system established, the Project Steering Committee would in turn report to the Cabinet Division led Central Monitoring Committee on Social Safety Nets. It will also be connected with the DFID funded Social Security Programme. The PSC will be responsible for providing policy advice and guidance to project activities aimed at strengthen the technical capacity of policymakers and administrators, particularly in the Cabinet Division and General Economics

Division of the Planning Commission, but also within other relevant central government to design and implement pro-poor economic policies and sustainable and inclusive planning as well as to monitor the Perspective Plan (2010-2021), MDGs and the post 2015 development framework. In addition, PSC will be responsible to:

- a) Review achievements and progress of the project activities not less than two times a year and more if needed.
- b) Approve the annual work plan of the project.
- c) Provide policy guideline to the Project Executive Board/Project Implementation Committee etc.

02. The PSC meeting will be held in every six months and it can co-opt any member as and when necessary.


(Md. Ashfaqul Amin Mukut)
Senior Assistant Secretary
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email: dc_sec@cabinet.gov.bd

Distribution (not in order of seniority):


01. Cabinet Secretary, Cabinet Division.
02. Senior Secretary, Finance Division.
03. Senior Secretary, Economic Relations Division.
04. Secretary, Planning Division.
05. Secretary, Ministry of Social Welfare.
06. Secretary, Banking and Financial Institution Division.
07. Secretary, Ministry of Women and Children Affairs.
08. Secretary, Ministry of Environment and Forest.
09. Secretary, Local Government Division.
10. Secretary, Ministry of Disaster Management and Relief.
11. Secretary, Implementation, Monitoring, and Evaluation Division.
12. Secretary, Statistics and Informatics Division.
13. Member, General Economics Division, Planning Commission.
14. Member, Socio Economic Infrastructure Division, Planning Commission.
15. Secretary (Coordination and Reforms), Cabinet Division.
16. Additional Secretary (Coordination), Cabinet Division.
17. Country Director, UNDP-Bangladesh.
18. Head of DFID Bangladesh.
19. Counselor, Australian Aid, Australian High Commission, Dhaka, Bangladesh.
20. National Project Director, Social Security Policy Support (SSPS) Programme.

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For necessary information (not in order of seniority):

1. Additional Secretary (Reforms), Cabinet Division.
2. Personal Secretary to the Cabinet Secretary, Cabinet Division.
3. Personal Secretary to the Secretary (Coordination and Reforms), Cabinet Division.


(Md. Ashfaqul Amin Mukut)
Senior Assistant Secretary