



# Curriculum for TOT on Social Security for BPATC and Other Training Institutions



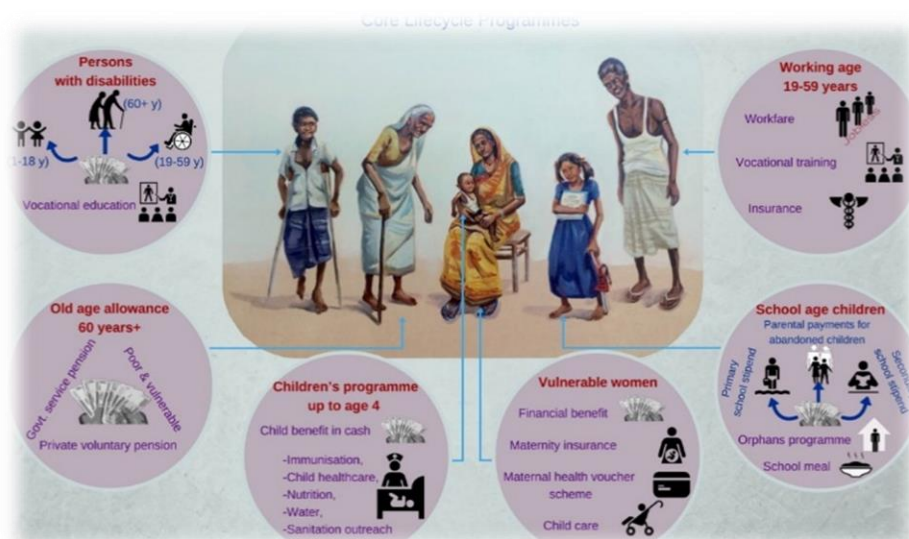
Empowered lives.  
Resilient nations.





## Curriculum for Training of Trainers (TOT) on Social Security for BPATC and other Training Institutions

Duration- 2 Days



Designed by:

Cabinet Division and BPATC

Supported by

Social Security Policy Support (SSPS) Programme of  
Cabinet Division and General Economics Division, Planning Commission  
Government of the People's Republic of Bangladesh  
in Partnership with DFAT and UNDP

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**Social Security Policy Support (SSPS) Programme**  
Cabinet Division and General Economics Division (GED)  
in Partnership with DFAT and UNDP

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**Curriculum for  
Training of Trainers (TOT)  
on Social Security  
for BPATC and Other Training Institutions**

## **Objectives of the Training**

### **Main Objective**

Through this training the Civil Servant Officials and respective duty bearers will be enriched with the updated knowledge and skills related to reformed social protection programmes so that in future they become more capable and efficient in providing support to beneficiary and manage overall administration of the social protection programmes.

### **Specific Objectives**

The specific objectives of the curriculum are to train the resource persons of the BPATC and their affiliated institutes on National Social Security Strategy (NSSS) of Bangladesh with a view to building their capacity so that they can provide training to the participants of different courses conducted in the BPATC and the affiliated or similar organizations.

### **Training Outcomes**

At the end of the training the participants will be able to-

- Analyze the reformations and changes of social protection and social service and explain social protection, social assistance and social insurance.
- Scrutinize poverty, vulnerability, marginalization, impacts of social protections including human capital, risk management, economic reforms and other social cohesions in the light of the NSSS.
- Understand different obligations of social protection in terms of universal human declarations, national constitutional provisions, sustainable development goals and other national and international development agenda.
- Explain different approaches to social protection and life cycle mapping on social security Programmes on the updated social protection Programmes.
- Apprehend evolution of social protection in Bangladesh, formulation of NSSS, organizational reforms, thematic clusters and governance of social protection in Bangladesh.
- Analyze beneficiary selection procedures, policies of various ministries/divisions, transparency and accountability in forming committee, and monitoring and reporting methods and procedures.

**Duration:** 2 days

**Method:**

The training will be conducted in a participatory method. Moreover, other techniques like lecture/discussion, question-answer, group discussion, case study, games etc. will also be applied.

The training method will be as follows:

- ❖ Lecture/discussion
- ❖ Case study
- ❖ Group discussion (large or small group)
- ❖ Question-answer
- ❖ Stimulating game
- ❖ Practice
- ❖ Demonstration and visualization
- ❖ Experience sharing

**Steps to be Followed by the Facilitator**

The following steps will be followed to make the training motivating and lively:

1. Prior to the commencement of the training, the facilitator will have complete understanding of the contents to be presented in every session and training operation procedures and prepared well. It is worth mentioning here that the facilitator will read the module well for developing complete understanding of the training contents and the procedures. Otherwise, it will not be possible for him/her to conduct the training properly.
2. The facilitator will collect or keep ready in advance all the materials to be used like transparency sheet, PowerPoint slides, handouts, pictures, discussion and practice materials etc. so that s/he does not have to search for these things during the session.
3. Necessary equipment like computer/multimedia projector with laptop, marker, art liner, board, board marker, poster paper, VIPP card, scotch tape, push pin, notebook and pen for the participants, name card, and other supporting equipment must be collected prior to the training.
4. Care must be taken during the sessions that all the participants are taking part in the training actively. They must be given opportunity to share their experiences and opinions. It will make the training more interesting and participatory.
5. Equal importance should be given to all the participants and their opinions so that no one feels that the facilitator is being biased to someone else or giving more importance to someone else's opinion. Otherwise, it will demotivate them.
6. If any participant seems to be inattentive, the facilitator must try to draw his/her attention. One of the techniques of drawing attention can be asking for his/her opinion on a subject of discussion.
7. Discussing such type of things or giving such examples that may offend or embarrass anyone must be avoided during discussion. It would be better not to ask anyone a

direct question. Moreover, care must be taken that no negative criticism related to anything discussed arises.

8. Care must also be taken of that the discussion is always relevant. If any discussion deviates from the track, it must be brought back to the focus.
9. In conducting sessions, the facilitator must try to make it interesting and lively. Some stimulating activities can be presented during the gaps between discussions to make the session interesting and lively.
10. At the beginning of every session a clear idea about the topic of that session should be given.
11. At the end of every session conclusion should be drawn by reviewing the main points discussed.

### **Training Policy**

- Attendance on time;
- Being attentive;
- Asking questions to clarify anything unclear;
- Being compassionate to each other;
- Being respectful to others' opinions;
- Not more than one person talking at the same time;
- Participating in all activities;
- Abiding by the rules of the training venue;
- Maintaining friendly relations;
- Keeping mobile phones switched off during discussion; and
- Not going out of the training room unless it is an emergency.

## **Outline of Sessions:**

- 1. Objectives of the Training, Introduction and Inauguration**
- 2. Rules and Participants' Expectations related to the Training and Pre-evaluation of the Training Course by the Participants**
- 3. Concepts of Social Protection**

- Social Protection and Social Service
- Social Protection Functions
- Types of Social Protection
  - Social Assistance
  - Social insurance
  - Labor Market Interventions
  - Informal Social Protection
  - Other Types of Social Protection

#### **4. Poverty, Vulnerability and Marginalization**

- Poverty
- Poverty Head Count Ratio (HCR)
- Poverty Gap Index
- Squared Poverty Gap Index
- Vulnerability
- Vulnerable Groups
- Marginalization

#### **5. Impacts of Social Protection**

- Poverty Reduction
- Human Capital
- Promotion of Livelihoods
- Risk Management
- Economic Resilience
- Social Cohesion
- Economic Reforms

#### **6. Social Protection as an Obligation**

- Universal Declaration of Human Rights
- Constitutional Provision
- Social Protection Floor Initiative
  - Four Nationally Defined Guarantees
  - Social Protection Staircase
- Sustainable Development Goals
  - Social Protection for Achieving SDGs

#### **7. Evolution of Social Protection in Bangladesh**

- Paradigm Shift
- Spending in Social Security
- Formulation of NSSS
  - Process of Formulation
  - Vision and Mission of NSSS



- Vision
- Mission

## **8. Broad Approaches to Social Protection**

- Poor Relief Approach
- Social Risk Management Approach
- Lifecycle Approach
- Lifecycle Risks
- Lifecycle Mapping
- Early Childhood
- School Age Children
- Youth
- Working Age
- Programmes for the Old Age
- Covariate Risks

## **9. Governance of Social Protection**

- Implementation Challenges
  - Overlap of Programmes
  - Leakage
- Governance Tools
  - Single Registry MIS
  - Strengthening G2P Payment Systems
  - Strengthening Processes for Fair Targeting
  - Grievance Redress System
  - Strong M&E

## **10. Organizational Reforms**

- Central Management Committee
- TOR of CMC
- Thematic Clusters
  - Social Allowances Cluster
  - Food Security and Disaster Assistance Cluster
  - Social Insurance Cluster
  - Labor/Livelihood Intervention Cluster
  - Human Development and Social Empowerment Cluster
  - Terms of Reference of Thematic Cluster
  - Crosscutting Ministries/Divisions

## **11. Important Committees**

- CMC Focal Point Committee
- Action Plan Sub-Committee
- Cluster Committees
- District Social Security Monitoring Committee
- Upazila Social Security Implementation Committee
- Administrative Reforms in the Second Phase
- Programmes Consolidation
- Major Programme Reforms

## **12. Course Evaluation and Closing**

## Session Outline

DAY 1		
Session	Time	Topic
	8.30-9.00	Registration
1	9.00-9.30	<b>Objectives of the Training, Getting introduced and Inauguration</b>
2	9.30-10.30	<b>Training rules, participants' expectations related to the training, and pre-evaluation of the course by the participants</b>
	10.30-11.00	Tea Break
3	11.00-12.00	<b>Concepts of Social Protection</b> <ul style="list-style-type: none"> <li>• Social Protection and Social Service</li> <li>• Social Protection Functions</li> <li>• Types of Social Protection <ul style="list-style-type: none"> <li>- Social Assistance</li> <li>- Social insurance</li> <li>- Labor Market Interventions</li> <li>- Informal Social Protection</li> <li>- Other Types of Social Protection</li> </ul> </li> </ul>
4	12.00-1.00	<b>Poverty, Vulnerability and Marginalization</b> <ul style="list-style-type: none"> <li>• Poverty</li> <li>• Poverty Head Count Ratio (HCR)</li> <li>• Poverty Gap Index</li> <li>• Squared Poverty Gap Index</li> <li>• Vulnerability</li> <li>• Vulnerable Groups</li> <li>• Marginalization</li> </ul>
	1.00-2.00	Prayer & Lunch Break
5	2.00-3.00	<b>Impacts of Social Protection</b> <ul style="list-style-type: none"> <li>• Poverty Reduction</li> <li>• Human Capital</li> <li>• Promotion of Livelihoods</li> <li>• Risk Management</li> <li>• Economic Resilience</li> <li>• Social Cohesion</li> <li>• Economic Reforms</li> </ul>
	3.00-3.15	Tea Break
6	3.15-4.15	<b>Social Protection as an Obligation</b> <ul style="list-style-type: none"> <li>• Universal Declaration of Human Rights</li> <li>• Constitutional Provision</li> <li>• Social Protection Floor Initiative <ul style="list-style-type: none"> <li>- Four Nationally Defined Guarantees</li> </ul> </li> </ul>

		<ul style="list-style-type: none"> <li>- Social Protection Staircase</li> <li>• Sustainable Development Goals</li> <li>- Social Protection for Achieving SDGs</li> </ul>
	4.15-5.00	Review of the activities of the day
<b>DAY 2</b>		
Session	Time	Topic
	9.00-9.30	Review of the activities of the previous day
7	9.30-10.30	<b>Evolution of Social Protection in Bangladesh and Formulation of NSSS</b> <ul style="list-style-type: none"> <li>• Paradigm Shift in Social Protection</li> <li>• Spending in Social Security</li> <li>• Process of Formulation</li> <li>• Vision and Mission of NSSS</li> </ul>
	10.30-11.00	Tea Break
8	11.00-12.00	<b>Broad Approaches to Social Protection</b> <ul style="list-style-type: none"> <li>• Poor Relief Approach</li> <li>• Social Risk Management Approach</li> <li>• Lifecycle Approach</li> <li>• Lifecycle Risks</li> <li>• Lifecycle Mapping <ul style="list-style-type: none"> <li>- Early Childhood</li> <li>- School Age Children</li> <li>- Youth</li> <li>- Working Age</li> <li>- Programmes for the Old Age</li> <li>- Covariate Risks</li> </ul> </li> </ul>
9	12.00-01.00	<b>Governance of Social Protection</b> <ul style="list-style-type: none"> <li>• Implementation Challenges <ul style="list-style-type: none"> <li>- Overlap of Programmes</li> <li>- Leakage</li> </ul> </li> <li>• Governance Tools <ul style="list-style-type: none"> <li>- Single Registry MIS</li> <li>- Strengthening G2P Payment Systems</li> <li>- Strengthening Processes for Fair Targeting</li> <li>- Grievance Redress System</li> <li>- Strong M&amp;E</li> </ul> </li> </ul>
	1.00-2.00	Lunch Break
10	2.00-3.00	<b>Organizational Reforms on Social Protection</b> <ul style="list-style-type: none"> <li>• Central Management Committee</li> <li>• TOR of CMC</li> <li>• Thematic Clusters <ul style="list-style-type: none"> <li>- Social Allowances Cluster</li> </ul> </li> </ul>

		<ul style="list-style-type: none"> <li>- Food Security and Disaster Assistance Cluster</li> <li>- Social Insurance Cluster</li> <li>- Labour/Livelihood Intervention Cluster</li> <li>- Human Development and Social Empowerment Cluster</li> <li>- Terms of Reference of Thematic Cluster</li> <li>- Crosscutting Ministries/Divisions</li> </ul>
	3.00-3.15	Tea Break
11	3.15-4.15	<p><b>Important Committees</b></p> <ul style="list-style-type: none"> <li>• CMC Focal Point Committee</li> <li>• Action Plan Sub-Committee</li> <li>• Cluster Committees</li> <li>• District Social Security Monitoring Committee</li> <li>• Upazila Social Security Implementation Committee</li> <li>• Administrative Reforms in the Second Phase</li> <li>• Programmes Consolidation</li> <li>• Major Programme Reforms</li> </ul>
12	4.15-5.00	<b>Training Review and Evaluation</b>

## **DAY-1**

### **Session 1: Objectives of the training, Self-Introduction and Inauguration**

**Time: 30 minutes**

#### **Objectives:**

- ❖ Apprising the participants about the main objectives of the training by the Course Director/Course Coordinator;
- ❖ Familiarizing the participants to each other;
- ❖ Inspirational speech by the guests and creating enabling environment.

#### **Training Method:**

- ❖ Lecture/discussion

#### **Session Conducting Procedure:**

##### **Step-1**

**Time: 5 minutes**

The Course Director/Course Coordinator will welcome everyone and state the objectives of the training

##### **Step-2**

**Time: 5 minutes**

The facilitator will lead a round of self-introduction of the participants to the guests.

##### **Step-3**

**Time: 20 minutes**

At this stage, the guests will give motivating speech. They will mainly focus on the main areas of the training course. After the guests' speeches, the Course Director/Course Coordinator will close the session by giving thanks to the guests as well as to the participants.

## **Session 2: Training Rules, Expectations, and Pre-assessment of the Training Course by the Participants**

**Time: 60 minutes**

### **Objectives:**

- ❖ Updating the participants about the rules and things to do for participating in the training course;
- ❖ Accumulate the participants' expectations related to the learning outcomes of the training course;
- ❖ Pre-assessment of the training course.

### **Training Method:**

- ❖ Lecture/discussion
- ❖ Brainstorming
- ❖ Presentation through VIPP card, poster

### **Session Conducting Procedure:**

#### **Step-1**

**Time: 15 minutes**

The session will be started by welcoming the participants. At this stage, the participants' interest will be stimulated with a stimulating game.

#### **Step-2**

**Time: 5 minutes**

The facilitator will ask the participants about the rules of training course and list their answers on a board or a sheet of paper.

#### **Step-3**

**Time: 10 minutes**

The facilitator will supply the participants with VIPP cards and markers and ask them to write down on the cards what they expect to learn from the training course. Then, s/he will collect the cards and present the points in the training room

**Step-4****Time: 20 minutes**

Pre-assessing the training contents by the participants with questionnaire.

**Step-5****Time: 10 minutes**

The facilitator will present the detailed programme schedule for 2 days through poster/slide. If relevant, s/he will make a comparative analysis of the participants' expectations and the programme schedule and make integration if there seems to be any gap or exception. Finally, s/he will announce the end of the session by thanking all.

**Session 3: Concepts of Social Protection****Time: 60 minutes****Sub-topics:**

- Social Protection and Social Service
- Social Protection Functions
- Types of Social Protection
  - Social Assistance
  - Social insurance
  - Labor Market Interventions
  - Informal Social Protection
  - Other Types of Social Protection

**Objectives:**

At the end of the session the participants will be able to –

- Demonstrate understanding of social protection, and analyze the concept of social protection and social service;
- Talk about the functions of social protection, types of social protection, social assistance, social insurance.
- Understand interrelations among labor market interventions, informal social protection and different types of social protection of the government.

**Training Method:**

- ❖ Lecture/discussion
- ❖ Brainstorming
- ❖ Question-answer

## **Session Conducting Procedure:**

### **Step-1**

**Time: 10 minutes**

The facilitator will ask the participants to share what they know about social protection. The participants will list down their ideas in the form of points on a sheet of poster paper. Then the facilitator will present the concept of Social Protection. S/he will also present a comparative analysis of social protection and social service through slides/posters prepared earlier.

### **Step-2**

**Time: 25 minutes**

The facilitator will get the participants' opinions about functions and types of social protections through question and answer. S/he will list down the main points on a sheet of poster paper and preserve it for the next session. Then s/he will present the list functions and types of social protections through slide/poster prepare earlier.

### **Step- 3**

**Time: 25 minutes**

At the beginning of this stage the facilitator will ask whether the participants know about labor market interventions and informal social protection, and s/he will discuss the importance of labor market interventions and informal social protection in the light of their perceptions. After that, the facilitator will present labor market interventions and informal social protection (both theoretical and practical) through slides/posters prepared earlier.



## Lesson Guide

### Session 3: Concept of Social Protection

#### Concept of Social Protection

The political viewpoints and Programme designs of social protection in Bangladesh have gradually evolved from poor-relief approach in 70's to safety net approach in late 90's and finally to lifecycle framework in 2015 with adoption of NSSS. The apparent shift in scopes and purposes of social protection over time created some misconceptions demanding more careful study of this subject which is multi-dimensional and cutting across many sectors and fields.

The initial source of confusion is the use of the two terms 'social protection' and 'social security' with varied meanings, though in many countries and organizations these are different. Some organizations consider social security simply as a part of social protection which includes also informal reciprocal support. However, many organizations such as UNDP and ILO have recently come to view the two concepts as having the same connotations.

In Bangladesh the term 'social protection' was used in the initial drafting of its National Social Security Strategy (NSSS). Later on, to make it consistent with the National Constitution it was changed to 'social security', without altering connotation. Similarly, throughout this booklet these terms have been used interchangeably. The definition of social protection varies in terms of approaches adopted by particular agencies and institutions and their way of dealing with it. A wider definition of social protection is ... 'a set of formal and informal interventions that aim to reduce social and economic risks, vulnerabilities and deprivations for all people and facilitate equitable growth'.

The NSSS and the European Report on Development define Social Protection as 'A specific set of actions to address the vulnerability of people's life through social insurance, offering protection against risk and adversity throughout life; through social assistance, offering payments and in kind transfers to support and enable the poor; and through inclusion efforts that enhance the capability of the marginalized to access social insurance and assistance'. United Nations Research Institute for Social Development (UNRISD) sees social protection as consisting of 'policies and Programmes designed to reduce poverty and vulnerability by promoting efficient labour markets, diminishing people's exposure to risks, and enhancing their capacity to manage economic and social risks, such as unemployment, exclusion, sickness, disability and old age'.

OECD views social protection as 'action to enhance the capacity of poor people to participate in, contribute to and benefit from the economic, social and political life of their communities and societies'.

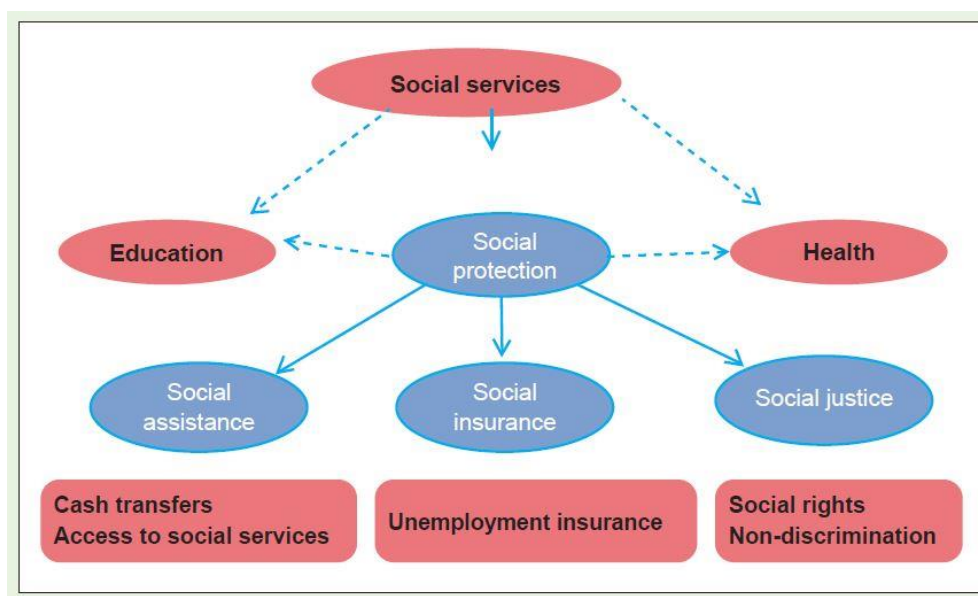
UN Social Protection Theme Group in Bangladesh has agreed upon the following definition: 'Social Protection refers to a set of policies, Programmes and services that, over the lifecycle, protect against risks, shocks and stresses, and at the same time aim at reducing poverty, vulnerability and marginalization. It creates opportunities for poor and vulnerable groups to escape from poverty by strengthening resilience to shocks, enhancing the capacity to manage economic risks and removing barriers of exclusion, consistent with the fulfilment of social and economic rights.

DFID considers social protection as encompassing ‘a sub-set of public actions, carried out by the state or privately, that address risk, vulnerability and chronic poverty’. Harvey et al. (2007) are of the opinion that social protection is concerned with protecting and helping those who are poor and vulnerable, such as children, women, older people, people living with disabilities, the displaced, the unemployed, and the sick. In spite of some differences, the most common features of social protection are that these are Programmes or interventions with the objective of tackling the challenges of poverty, vulnerability and social exclusion.

However, there is often great confusion when practically distinguishing a Programme or project as that of social protection. One of the reasons of such confusion is that some non-social protection Programmes also aim to reduce poverty and vulnerability as their ultimate goals. On the other hand beneficiaries of some social protection Programmes are not necessarily poor, as is the case about government pension or freedom fighter’s allowance. Another reason is that perspectives of different ministries on social protection vary considerably. The Finance Division has a general policy of considering a Programme as social protection when it falls under social allowances for the poor, employment generation, food security and human development etc. The Finance Division publishes a list of Programmes as those of social protection each fiscal year.

### Social Protection and Social Service

Social protection and social services have some components and activities in common while also there is certain distinction in their operational aspects. The following diagram elucidates the matter to some extent.



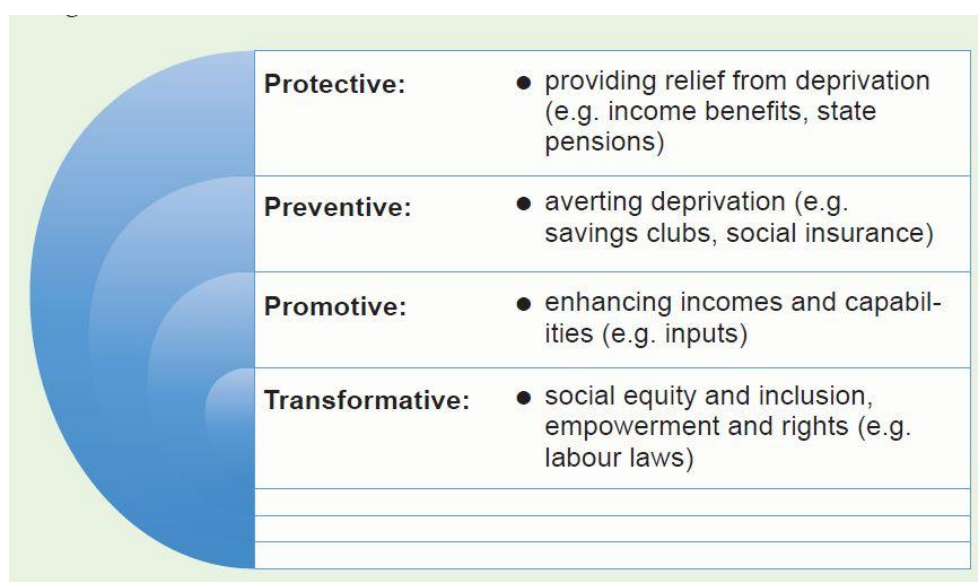
**Figure 1: Social Service and Social Protection**

Social protection usually falls under the wider purview of social service. Education and health are parts of social service but closely related with social protection. Social protection has three components such as social assistance, social insurance and social justice. Social assistance includes cash transfer and access to social services; unemployment insurance

and cover-age for health hazards especially for working age people fall under social insurance; on the other hand, social justice ensures the issue of social rights and equality.

## Social Protection Functions

The objectives of social protection vary widely, from reducing poverty and vulnerability, building human capital, empowering women and girls, improving livelihoods, and responding to economic and other shocks. There are several different conceptual approaches to analyzing social protection objectives and functions. Each conceptualizes potential impacts in different ways, such as transformation, human capital, vulnerability and human rights.

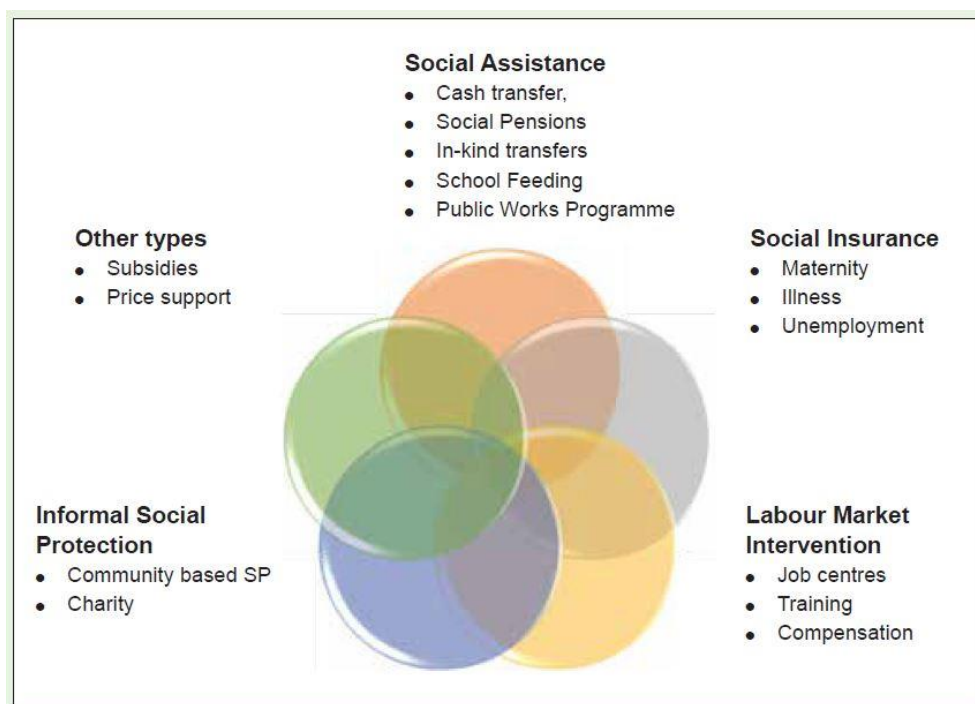


**Figure 2: Functions of Social Protection**

The first three functions (the three Ps) were originally conceptualized by the World Bank. The addition of the transformative element positions social protection not just to alleviate poverty but to transform lives, through pursuing policies that rebalance the unequal power relations and reverse other barriers that cause vulnerabilities.

## Types of Social Protection

Social protection Programmes have been broadly divided into five types such as social allowance, social insurance, labour market intervention, informal social protection and miscellaneous types. Such classification of social protection has been shown in the following:



**Figure 3: Types of Social Protection**

### **Social Assistance**

One of the most common types of social protection is social assistance which is non-contributory, tax-financed, regular and predictable cash or in-kind resources transfers to poor and vulnerable individuals or households. Cash and in-kind allowances, school feeding and public works Programmes are usually included in this type of Programmes.

### **Social insurance**

Another equally important type of social protection is social insurance, which is usually contributory Programme where participants make regular payments. It is a Programme where risks are transferred to and pooled usually by government organizations. The benefits, eligibility requirements, and other aspects of the Programme are defined by statute. Explicit provision is made to account for income and expenses (often through a trust fund). Participation is often compulsory for particular groups. It covers costs related to life-course events, for example, maternity, unemployment or illness. Sometimes costs are matched or subsidized by the scheme provider. Internationally, social insurance is a prevalent form of social protection, but in Bangladesh this system is yet to be massively introduced. The National Social Security Strategy (NSSS) of Bangladesh puts much emphasis on introducing suitable framework of social insurance. The Financial Institutions Division is working on developing insurance Programmes for different walks of people.

## **Labour Market Interventions**

Labour market interventions provide protection for poor people who are able to work and aim to ensure basic standards and rights. Interventions can be active or passive. Active labour market policies aim to help the unemployed and the most vulnerable find jobs, through interventions such as job centres, training, and policies to promote small and medium sized enterprises. Passive interventions include maternity benefits, injury compensation, and sickness benefits for those already in work, financed by the employer. Many poor people work within the informal sector, and some people with disabilities, the chronically ill and old may not be able to work at all, so labour market interventions cannot always reach them.

## **Informal Social Protection**

Informal or traditional social protection measures have been in operation since primitive societies. The modern-day social protection system does not fully replace or eliminate the need for informal social protection, such as reciprocal community support systems, bonding and bridging networks. Either because of resource constraints or operational difficulties, certain population or geographic areas may often remain outside the coverage of formal social protection. The informal community-based social protection partially covers the gaps left by formal interventions. Such social protections are usually managed by the communities mobilizing their collective resources though there are instances of receiving external funds from the government or donors. The charities like *zakats* and alms etc. are also a type of informal social protection. Informal or community based social protection is regarded as a strong instrument of tackling poverty and vulnerability. Therefore, the formal social protection interventions need to be carefully designed so that the potential of the informal social protection is not damaged.

## **Other Types of Social Protection**

Social care and support are highly complementary to social protection, and sometimes considered to be a form of social assistance. Government or private sector subsidies are sometimes classified as social protection if they act as safety nets. Subsidies can keep prices low for basic goods and services consumed by the poor. However, subsidies are often regressive, turning out to be more beneficial for the higher income groups than the actual poor. Social protection is mainly about tackling some inter-connected concepts like poverty, vulnerability and marginalization. Therefore, it will be useful to provide brief notes on these issues.

## **Session 4: Poverty, Vulnerability and Marginalization**

**Time: 60 minutes**

### **Subtopics:**

- Poverty
- Poverty Head Count Ratio (HCR)
- Poverty Gap Index
- Squared Poverty Gap Index
- Vulnerability
- Vulnerable Groups
- Marginalization

### **Objectives:**

At the end of the session the participants will be able to:

- ❖ Analyze concept of Poverty, Poverty Head Count Ratio (HCR), Poverty Gap Index, Squared Poverty Gap Index
- ❖ Comprehend Vulnerability, Vulnerable Groups and Marginalization

### **Training Method:**

- ❖ Lecture/discussion
- ❖ Brainstorming
- ❖ Question-answer
- ❖ Slide/poster presentation
- ❖ Exercise

### **Session Conducting Procedure:**

#### **Step-1**

**Time: 30 minutes**

The facilitator will ask the participants to share what they know about Poverty and its types. The facilitator will list 3/4 participants' answers and then s/he will explain the concept of Poverty Head Count Ratio (HCR), Poverty Gap Index, Squared Poverty Gap Index through slides/posters prepared earlier.

## **Step-2**

**Time: 30 minutes**

In this session facilitator will discuss about comprehend vulnerability, vulnerable groups and marginalization through slides/posters prepared earlier. Finally, s/he will close the session with thanks to the participants.

### **Lesson Guide**

#### **Session 4: Poverty, Vulnerability and Marginalization**

### **Poverty**

According to UNDP, poverty is the total absence of opportunities, accompanied by high levels of undernourishment, hunger, illiteracy, lack of education, physical and mental ailments, emotional and social instability, unhappiness, sorrow and hopelessness for the future.

The World Bank regards poverty as deprivation in well-being. Poverty is multifaceted including low incomes and the inability to acquire the basic goods and services necessary for survival with dignity.

Poverty is usually measured as either absolute or relative poverty. Absolute poverty refers to a set standard which is consistent over time and between countries. The World Bank defines extreme poverty as living on less than \$1.90 a day, at purchasing power parity (adjusting the dollar exchange rate to what a dollar can purchase in each country based on price and income data).

The relative poverty is actually an index of income inequality. Usually, relative poverty is measured as the percentage of the population with income less than some fixed proportion of median income of households or individuals. The main poverty line used in the OECD and the European Union is a relative poverty measure based on "economic distance", a level of income usually set at 60% of the median household income.

Bangladesh has a nationally defined poverty line, calculated by the Cost of Basic Needs (CBN) method. It includes the cost of a basic food basket (eleven food items) representing a nutritional requirement of 2,122 k.cal per person per day plus estimating the cost of consuming non-food items by house-holds close to the poverty line.

In addition, Bangladesh has an official lower poverty line defining extreme poverty. A household with total expenditure on food and non-food items combined less than the cost of the basic food basket is falling below the extreme poverty line. This line corresponds to a food intake of 1.805 k.cal per person per day. There are different types of indices used to indicate the situation of poverty. Some frequently used poverty indices are as follows:

### **Poverty Head Count Ratio (HCR)**

The head count ratio indicates the percentage of people living below poverty line. What is commonly known as poverty rate is simply the HCR. It is most common and widely used index of poverty. HCR is the proportion of a population that lives below the poverty line. The estimated poverty headcount ratio of Bangladesh is 23%, against the nationally defined poverty line. Estimates also indicate that headcount ratio for extreme poverty has declined below 13%.

## **Poverty Gap Index**

Poverty headcount ratio simply indicates how many people are below poverty line, but it does not clearly say how far below poverty line they are. Poverty gap index reveals the depth of poverty. It is the average income shortfall of the poor people from the poverty line. The poverty gap index of Bangladesh was 6.5% in 2010 (down from 9% in 2005). It means that average monthly income of poor people is 6.5% less than the income defining the national poverty line. From this index one can calculate how much money is required to bring all the poor above poverty line by multiplying it with total population of Bangladesh.

## **Squared Poverty Gap Index:**

The squared poverty gap index is one form of a weighted sum of poverty gaps, with the weight proportionate to the poverty gap. It is calculated by averaging the square of the poverty gaps of each individual. This index is efficient to indicate the severity of poverty. The Squared Poverty Gap Index of Bangladesh was 2.9% in 2005, which was reduced to 2.0% in 2010.

## **Vulnerability**

Vulnerability is determined by a combination of exposure to shocks and stresses, susceptibility or sensitivity to such adverse events and capability (or lack thereof) to cope with them. While poverty describes the state of affairs in the present day, vulnerability is concerned with what the situation could be in future with respect to poverty. If a non-poor individual or a household far away from the poverty line experiences an adverse situation s/he may come closer to the poverty line. However, if the non-poor person is already near the poverty line, any socio-economic shocks will most probably send him/her down below the poverty line. Any such disasters or losses will push the already poor people to still deeper poverty. Therefore, the person near the poverty line is very vulnerable to poverty if not supported by any protective measures. There are some impoverishing forces or factors which increase the vulnerability of people becoming poor. These forces may be economic, political, health, socio-cultural or environmental. The process of becoming poor may be sudden and unexpected or may be a gradual sliding down. The individual depends on resources, assets, or support mechanisms sufficient to mitigate the effects from such situations. However, if his/her resources are not sufficient s/he will fall victim to poverty.

## **Vulnerable Groups**

There are certain groups of people who are considered to be very vulnerable. Such groups include children, persons with disability, women, youths without job, people with long-illness and elderly people. The vulnerable people will need special protective measures to mitigate the risks of falling to poverty.

## **Marginalization:**

Social exclusion or marginalization is the process in which individuals or communities are systematically deprived of various rights, opportunities and resources that are normally available to members of different groups, and which are fundamental to social integration within that group. Such opportunities include housing, employment, healthcare, civic engagement, democratic participation, etc. Marginalization may be linked to a person's social class, race, skin colour, educational status, living standards, or personal choices in fashion. Such marginalization may also apply to people with disability, minorities, transgender, drug addicts, elderly people etc. Anyone who deviates from perceived norms of a population may become



subject to social exclusion. This also makes them hard to reach. They are often not aware of rights and entitlements, and, even if they are, might self-exclude themselves.

## **Session 5: Impacts of Social Protection**

**Time: 60 Minutes**

### **Sub-topics:**

- Poverty Reduction
- Human Capital
- Promotion of Livelihoods
- Risk Management
- Economic Resilience
- Social Cohesion
- Economic Reforms

### **Objectives:**

At the end of the session the participants will be able to-

- ❖ Analyze impact of social protection on poverty reduction and economic empowerment.
- ❖ Discuss the issues on human capital, promotion of livelihoods, risk management through social protection.
- ❖ Explain and analyze the economic resilience social cohesion, economic reforms.

### **Training Method:**

- ❖ Lecture/Discussion
- ❖ Brainstorming
- ❖ Question-answer
- ❖ Slide/Poster Presentation

### **Session Conducting Procedure:**

#### **Step-1**

**Time: 30 minutes**

The facilitator will ask the participants to share their ideas related to social protection on poverty reduction, human capital and promotion of livelihoods. Then s/he will discuss about the impact of the social protection on poverty reduction.

#### **Step-2**

**Time: 30 minutes**

The facilitator will give presentation on risk management, economic resilience, social cohesion, economic reforms through reporting.

## Lesson Guide

### Session 5: Impacts of Social Protection

#### Impact of Social Protection

Social protection has a lot of positive impacts on the socio-economic conditions of a country, especially about the poor and the vulnerable. Specifically, it has great impact in reducing poverty and inequality, human capital development and risk management. These are described in the following diagram and the subsequent discussion:



**Figure 04: Social Protection Impacts**

#### Poverty Reduction

A main impact of social protection is poverty reduction as social transfer directly increases the income of the poor, thus, reducing poverty gaps. Due to lack of productive assets and susceptibility to shocks and stresses, the poor cannot take initiatives to increase their income. Rather, they invest their assets and labor in safer activities which yield comparatively less return. This is a condition usually called poverty trap which they need external supports to get out of. Social protection works as an external push to bring the poor out of their predicament. Moreover, indirectly social protection reduces poverty as it enhances economic activities in the society. Social protection can prevent some of the worst consequences of poverty - the transmission of lifelong poverty to children.

#### Human Capital

Social protection increases access to public services and investment in human capital, particularly health and education, helping to raise productivity and supporting the participation of the poor in labor markets. For example, child benefits and school assistance packages improve

school attendance and eventually enhance education. Social protection directly improves the health status of people, which in turn contributes to promoting human development and ultimately economic growth.

### **Promotion of Livelihoods**

The small amount of money of social allowances is often invested by the beneficiaries in small scale livelihood development activities in their households. Moreover, the money received from social protection provides security to the recipients to better manage the risks of more rewarding but riskier economic activities, thereby enhancing the scope for better livelihoods.

### **Risk Management**

Social protection enables poor people to protect themselves and their productive assets against shocks. It enables them to defend their long-term income generating potential. Social protection enables households to resist desperate measures and reduce future vulnerability. For example, social health protection prevents impoverishment from catastrophic health expenditure, consequently protecting productive assets. Adequate cash transfers prevent farmers from selling their land and livestock, on which their future prosperity depends.

### **Economic Resilience**

Resilience is the ability to be prepared for, absorb and cope with a shock, withstand moderate hazards and being able to bounce back from setbacks. Evidence shows that social protection supports the recipients to enhance their economic resilience. A person covered by any type of social protection Programme is more capable of fighting against shocks and vulnerability and protect social and economic conditions.

### **Social Cohesion**

Social protection helps create an effective and secure state by building social cohesion and a sense of citizenship as well as reducing conflict. People receiving social benefits from the government feel more loyal and committed to the government. Such loyalty enhances national solidarity and bonding. Moreover, the cash and commodity received as social allowances reduces the resource inequality, contributing to build up social cohesion.

### **Economic Reforms**

Social protection can mediate new vulnerabilities resulting from the necessary economic transformation that Bangladesh is now undergoing in its transition to Middle Income Country status. It can generate gains for those groups who might otherwise be disadvantaged, by providing a balancing function. Social protection produces broader gains not only for the direct beneficiaries but also for others who participate in the reformed economic environment. It has been observed that the benefits of social protection are usually spent locally, bolstering demands for local economic activities, as the increased buying power of the poor creates more demand for locally produced goods and services.

## **Session 6 : Social Protection as an Obligation.**

**Time: 60 minutes**

### **Sub-topics:**

- Universal Declaration of Human Rights
- Constitutional Provision
- Social Protection Floor Initiative
- Four Nationally Defined Guarantees
- Social Protection Staircase
- Sustainable Development Goals
- Social Protection for Achieving SDGs

### **Objectives:**

At the end of the session the participants will be able to-

- ❖ Explain and analyze the obligations of social protection in terms of universal declaration of human rights, constitutional provision, social protection floor initiative.
- ❖ Describe the four nationally defined guarantees, social protection staircase, sustainable development goals, social protection for achieving SDG goals.

### **Training Method:**

- ❖ Lecture/Discussion
- ❖ Group discussion
- ❖ Brainstorming
- ❖ Slide/poster presentation

### **Session Conducting Procedures:**

#### **Step-1**

**Time: 15 minutes**

The facilitator will ask the participants to share what they know about the obligations of social protection in terms of universal declaration of human rights, constitutional provision, social protection floor initiative. The facilitator will list 3/4 participants' answers and then s/he will explain the mandate of social protection in universal declaration of human rights, constitutional provision, social protection floor initiative.

## **Step-2**

**Time: 45 minutes**

At this stage, the facilitator will present through slide/poster prepared earlier on the four nationally defined guarantees, social protection staircase, sustainable development goals, social protection for achieving SDG goals.

## **Lesson Guide**

### **Session 6: Social Protection as an Obligation**

#### **Social Protection as an Obligation**

In spite of the fact that social protection has so many positive effects in reducing poverty and inequality, there is also criticism that social protection often makes people dependent on the benefits. Voice is often raised that social protection might reduce the working spirit of people. Also, there is debate as to whether the huge allocation in social protection could be better utilized in improving the economy of a country. Thus, the social protection has often been looked down upon as useless, expensive or even dysfunctional for developing countries. However, evidence shows that the social protection is a very effective tool for accelerated poverty reduction and sustained social and economic growth. There is no substantial evidence that social protection creates a dependency trap or disincentives to work. Moreover, the governments have some obligation in social protection as is recognized in the Universal Declaration of Human Rights of the UN.

#### **Universal Declaration of Human Rights**

The Universal Declaration of Human Rights of UN asserts that “Everyone, as a member of society, ... has the right to social security through national effort and international co-operation and in accordance with the organization and resources of each State, of the economic, social and cultural rights indispensable for his dignity and the free development of his personality” (Article 22). The Universal Declaration also ensures that “everyone has the right to a standard of living adequate for the health and well-being of himself and of his family, including food, clothing, housing and medical care and necessary social services, and the right to security in the event of unemployment, sickness, disability, widowhood, old age or other lack of livelihood in circumstances beyond his control” (Article 25). The Universal Declaration of Human Rights, of which Bangladesh is a party, makes it an obligation for the government of Bangladesh to take measures to ensure social protection of the deserving people.

#### **Constitutional Provision**

The constitutional provision of Bangladesh is also in consistence with the Universal Declaration of Human Rights. Social security for citizens is mandated mainly by Article 15(d) of the Constitution of the People’s Republic of Bangladesh which provides ‘....the right to social security, that is to say to public assistance in cases of undeserved want arising from unemployment, illness or disablement, or suffered by widows or orphans or in old age, or in other such cases.’

Thus, the government bears the constitutional obligation of ensuring citizens’ right to social security. Though Bangladesh does not have any separate law or Act of Parliament for social

security, the constitutional provision and the other relevant rules and circulars, coupled with consistently growing allocation in national budget every year, amply provides the legal basis for social protection in the country. The recently approved National Social Security Strategy of Bangladesh is another evidence of the government’s commitment to ensuring social security for the poor.

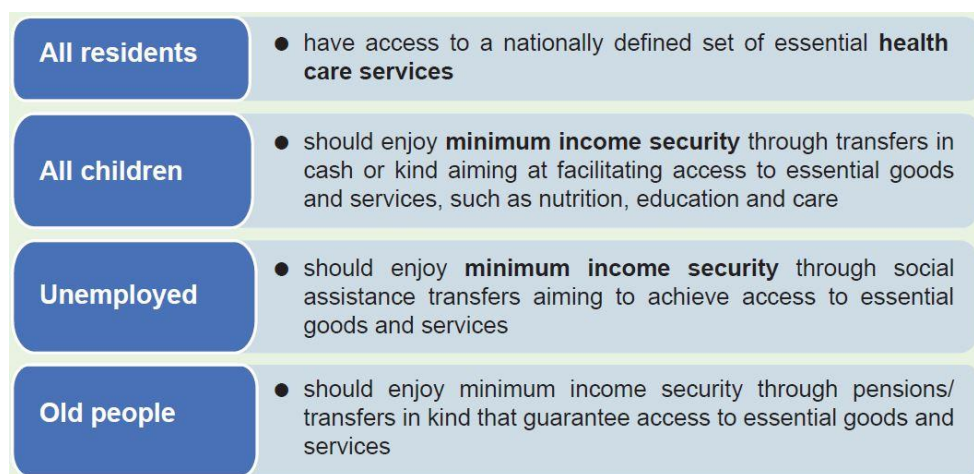
### Social Protection Floor Initiative

Following the global economic recession and in pursuance of the universal declaration of human rights and other related protocols, the UN Chief Executives Board approved the Social Protection Floor (SPF) in 2009. The SPF is a global and coherent social policy concept that promotes nationally defined strategies for the provision of a minimum level of income security and access to essential services for all. The SPF promotes a holistic and coherent vision of national social protection systems, rights-based, as a key component of national development strategies. In 2012, Social Protection Floor Recommendations suggested that member states would formulate social security strategies based on national consultations. Bangladesh is a signatory to the social protection floor initiative of the UN and Bangladesh complied with the provision.

The Social Protection Floor is a set of basic social security rights and transfers, to help promote human rights and support decent living standards worldwide. The aim is to extend basic support and protection to all those in need. The Social Protection Floor should be established according to each individual nation’s priorities and resources and designed and implemented with the participation of all relevant social partners. It is to be implemented through national legislation and be progressively enhanced according to the economic development of each country.

The Social Protection Floor should be a key aspect of a country’s development plans and strategies and should be closely linked to policies that promote employment and decent working conditions. Within this framework, the International Labor Organization (ILO) promotes four essential guarantees: access to healthcare, child benefits, basic retirement pensions, and income support for the working poor, the unemployed and pregnant women. It is important to acknowledge that the ILO has developed several international standards in the area of social security.

Four Nationally Defined Guarantees:



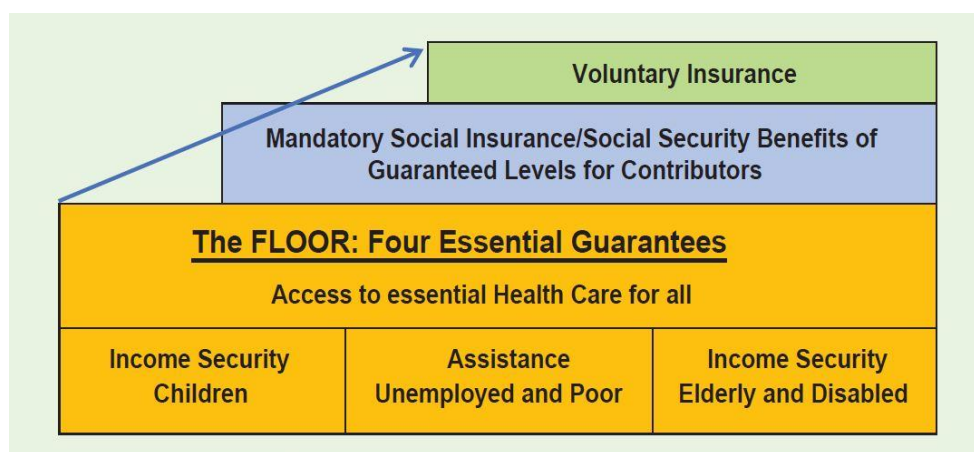
**Figure 5: Social Protection Floor**

The social protection floor initiative is a guiding principle according to which each nation defines its own minimum social security provisions. The only precondition is that the national

social protection floor has to fulfil the four guarantees as mentioned above. The SPF is very flexible and requires that each country will design its own mechanism of delivering social protection benefits. Social protection floors also emphasize that the financing of the social security Programmes should be financed from national budget, moving away from dependency on external donor agencies.

### Social Protection Staircase

The Social Protection Floor has the concept of implementing it step by step as is the concept of the following staircase:



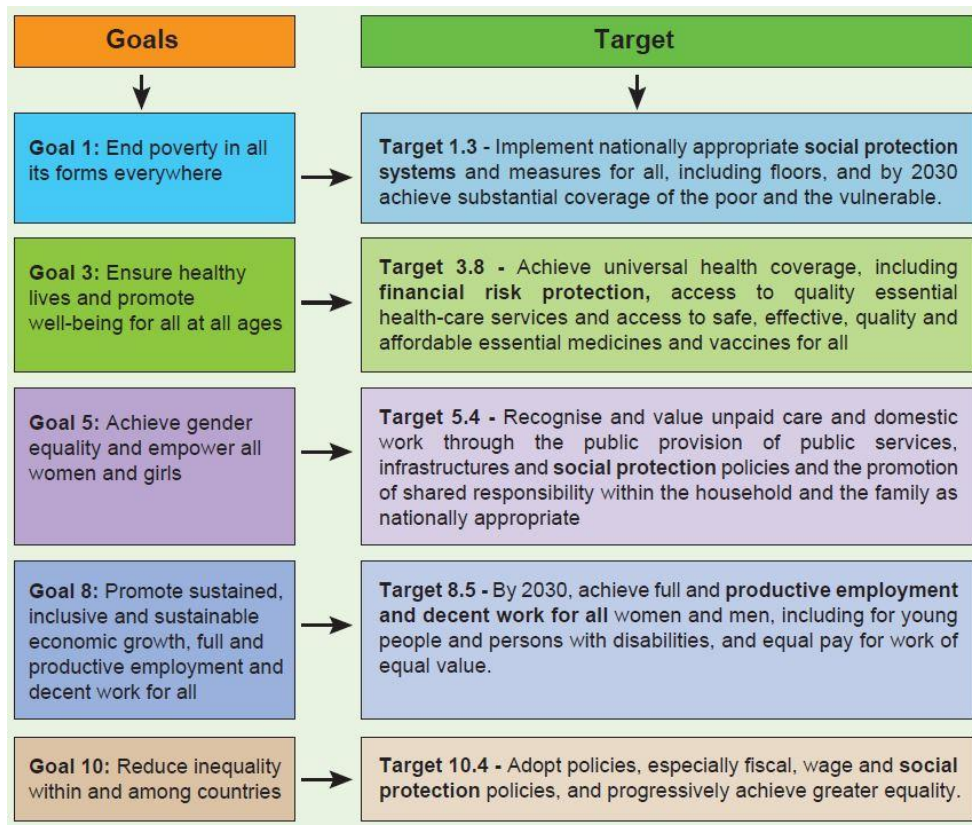
**Figure 6: Vertical Extension**

Countries have to ensure the four essential guarantees as basic floors. Then they are to gradually consider implementing the higher Programmes, like mandatory social insurance and voluntary insurance, based on their capacities.

### Sustainable Development Goals

Social protection plays a vital role to bring people out of poverty and also prevent them from falling into poverty. It is revealed from a study that social protection Programmes are worldwide preventing 150 million people from falling into poverty. Such an important instrument as social protection was not included in the Millennium Development Goals (MDGs). However, it is undoubtedly accepted that social protection has a massive contribution to the achievement of Goal 1: Eradicate extreme poverty and hunger. Influenced by the social protection floor initiative, the Sustainable Development Goals 2030 (SDGs) put emphasis on social protection to achieve some of the goals and the associated targets. Such goals and targets of the SDGs are shown in the following table:





**Figure 7: Social Protection in SDG**

It is to be noted that Goals 3 and 8 do not directly mention social protection targets but are included because health coverage (Goal 3) is a social protection measure and one of the four aspects of the social protection floor, and social protection is one of the four pillars of ‘decent work’ (Goal 8).

### **Social Protection for Achieving SDGs**

Social protection is by its very nature inter-sectoral and can serve as a driver and enabler to achieve basically all of the SDGs as explained below:

**1 NO POVERTY**



**End poverty in all its forms everywhere:** The role of social protection in the goal of ending poverty is self-evident. This goal also has as an explicit target to “implement nationally appropriate social protection systems and measures for all” (target 1.3). Social protection programmes can reduce the incidence, depth and severity of poverty and mitigate multi-dimensional deprivations.

**2 ZERO HUNGER**



**End hunger, achieve food security and improved nutrition and promote sustainable agriculture:** Households receiving social allowances invariably spend more on quantity and quality of food items, improving their food security and nutrition status. Social protection programmes smooth consumption during economic downturns and give protection against food price volatility.

**3 GOOD HEALTH AND WELL-BEING**



**Ensure healthy lives and promote well-being for all at all ages:** Poor health is a symptom of poverty and social protection contributes to better health outcomes by reducing poverty. Social protection built on the lifecycle approach has a strong potential to promote healthy lives and wellbeing at all ages, which in turn serves to reduce poverty since poor health is a very dominant driver of poverty.

**4 QUALITY EDUCATION**



**Ensure inclusive and equitable quality education and promote lifelong learning opportunities for all:** Social protection can promote behaviour that improves human capital accumulation. Social protection can build life skills, confidence and empowerment. Social protection also offers opportunities to link unemployed people with vocational skills training and subsequently the employment route out of poverty.

**5 GENDER EQUALITY**



**Achieve gender equality and empower all women and girls:** Social protection programmes that are designed to be gender responsive can meet both short-term practical gender needs and long-term strategic needs. The transformative dimension of social protection includes breaking down barriers and restrictive social conventions on what a woman can do and be.

**6 CLEAN WATER AND SANITATION**



**Ensure availability and sustainable management of water and sanitation for all:** Households receiving social protection allowances use these for improved family welfare, which includes hygienic latrines and access to safe drinking water.

**7 AFFORDABLE AND CLEAN ENERGY**



**Ensure access to affordable, reliable, sustainable and modern energy for all:** Social protection contributes to improved household economy, which generates energy demands at the base of the social pyramid.

**8 DECENT WORK AND ECONOMIC GROWTH**



**Promote sustained, inclusive and sustainable economic growth, full and productive employment and decent work for all:** Social protection can mitigate consequences of uninsured risks that keep people in poverty traps of low-risk low-return livelihoods and create opportunities of productive investment.

**9** INDUSTRY, INNOVATION  
AND INFRASTRUCTURE



**Build resilient infrastructure, promote inclusive and sustainable industrialization and foster innovation:** Public works programmes can help to build, repair and maintain infrastructure of critical importance for the economic and social life of local communities, at the same time as they serve the intended primary purpose of providing employment and income to seasonally unemployed men and women.

**10** REDUCED  
INEQUALITIES



**Reduce inequality within and among countries:** Social protection systems can contribute to both equality of opportunity through inclusive growth and better equity of outcome through redistributive measures.

**11** SUSTAINABLE CITIES  
AND COMMUNITIES



**Make cities and human settlements inclusive, safe, resilient and sustainable:** Social protection programmes have been designed for a predominantly rural population, but there is growing realization that also the urban poor need support. Without causing an uncontrolled inflow of poor people to urban areas, social protection entitlements can be made portable.

**12** RESPONSIBLE  
CONSUMPTION  
AND PRODUCTION



**Ensure sustainable consumption and production patterns:** Social protection allowances are used for basic needs consumption, which stimulates production of essential goods and services in local markets. Countercyclical implementation of programmes has a stabilizing effect on markets, by boosting the aggregate demand during times of low demand.

**13** CLIMATE  
ACTION



**Take urgent action to combat climate change and its impacts:** Adaptive social protection combines disaster risk reduction for areas and populations exposed to weather induced hazards, measures to build climate adaptive capacity and welfare measures for vulnerable households.

**14** LIFE  
BELOW WATER



**Conserve and sustainably use the oceans, seas and marine resources for sustainable development:** Social protection can serve as a tool to avoid overfishing and over exploration of marine resources. Poor fishermen are entitled to different social protection allowances enabling them to use marine resources more sustainably.

**15** LIFE ON LAND



Protect, restore and promote sustainable use of terrestrial ecosystems, sustainably manage forests, combat desertification, and halt and reverse land degradation and halt biodiversity loss: Social protection programmes have often been used for roadside plantation, and also for various social forestry activities.

**16** PEACE, JUSTICE AND STRONG INSTITUTIONS



Promote peaceful and inclusive societies for sustainable development, provide access to justice for all and build effective, accountable and inclusive institutions at all levels: Social protection can help reintegrate conflict-affected populations into socio-economic life and promote participatory citizenship. Social protection contributes to greater cohesion in the social fabric of a society, which invests in nation building.

**17** PARTNERSHIPS FOR THE GOALS



Strengthen the means of implementation and revitalize the global partnership for sustainable development: Stronger South-South and triangular cooperation can contribute to better alignment of social protection programmes with sustainable development goals through sharing of successful experiences and lessons learned.

## Day 2

### Session 7: Evolution of Social Protection in Bangladesh and Formulation of NSSS

**Time: 60 Minutes**

#### Sub-topics:

- Paradigm Shift in Social Protection
- Spending in Social Security
- Process of Formulation
- Vision and Mission of NSSS

#### Objectives:

At the end of the session the participants will be able to-

- ❖ Discuss about the evolution of social protection in Bangladesh, paradigm shift in social protection, spending in social security in Bangladesh etc.
- ❖ Understand detail about formulation of NSSS, process of formulation, vision and mission of NSSS vision mission.

#### Training Method:

- ❖ Lecture/Discussion
- ❖ Question-answer
- ❖ Brainstorming
- ❖ Slide/poster presentation

#### Session Conducting Procedure:

##### Step-1

**Time: 30 minutes**

The facilitator will ask the participants to share what they know about the history of the social protection in Bangladesh or what they can remember about social protection from their childhood memories. Then s/he will explain the evolution of social protection in Bangladesh, paradigm shift in social protection, spending in social security in Bangladesh etc. through slides/posters prepared earlier.

##### Step-2

**Time: 30 minutes**

The facilitator will discuss about formulation of NSSS, process of formulation, vision and mission of NSSS vision mission. S/he will relate to the necessity and emergence of the social protection and its formulation.

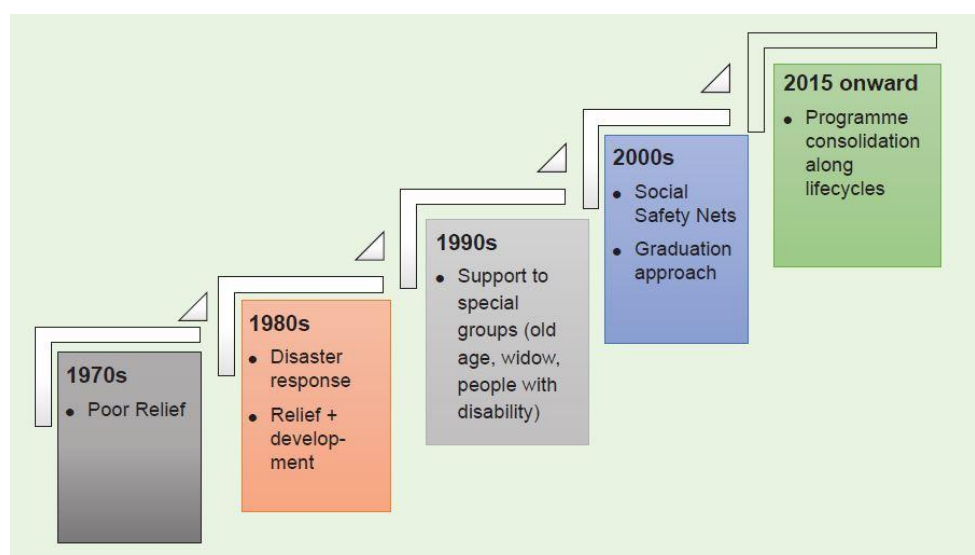
## Lesson Guide

### Session-7

#### Topic: Evolution of Social Protection in Bangladesh

##### Evolution of Social Protection in Bangladesh

Bangladesh has a long history of formal social safety net programmes, which, in part, has shaped the nature of the current social security system. During the 1970s the focus of social security programmes was on poor relief and vulnerable group feeding.



**Figure 9: Evolution of Social Protection in Bangladesh**

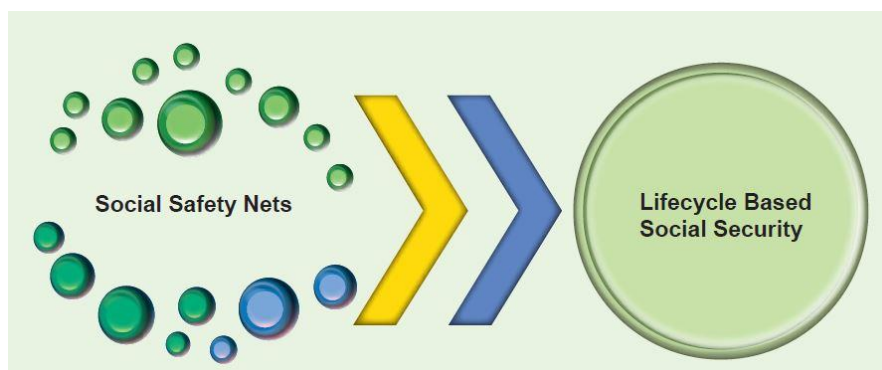
The decade of 1980s has been characterized by disaster response and relief operation. The component of development in addition to providing food was a remarkable improvement in the social protection Programmes in this period. During the 1990s, Programmes were taken to provide support to special groups like old age, widows and people with disability. These Programmes were often supported by the development partners and NGOs. The provision of cash transfer was widely introduced in these Programmes. In the 2000s, numerous social safety net Programmes were taken up to support different types of risks and vulnerabilities. These safety net Programmes were often reinforced with graduation Programmes to bring the poor sustainably out of poverty.

It is remarkable to note that the overall social protection Programmes since independence have been rather incremental in response to the needs of people. Whenever there was crisis, it was tackled by taking up new Programmes or expanding the coverage of existing Programmes. There was no comprehensive approach to tackle different types of social risks. It was as late as 2015 that Bangladesh adopted a strategic and comprehensive approach to social protection.

##### Paradigm Shift

The government's social protection Programmes were limited to different types of safety net Programmes to tackle poverty and vulnerabilities. Safety nets are forms of social protection which help people meet immediate basic needs in times of crisis. Typical short-term goals of these safety net Programmes were to mitigate the immediate impact of shocks and to smooth consumption. Bangladesh's current social security system is complex, comprising a large

number of fragmented Programmes and managed by 25 ministries/divisions. There are 118 Programmes under the social security system currently financed through the budget.

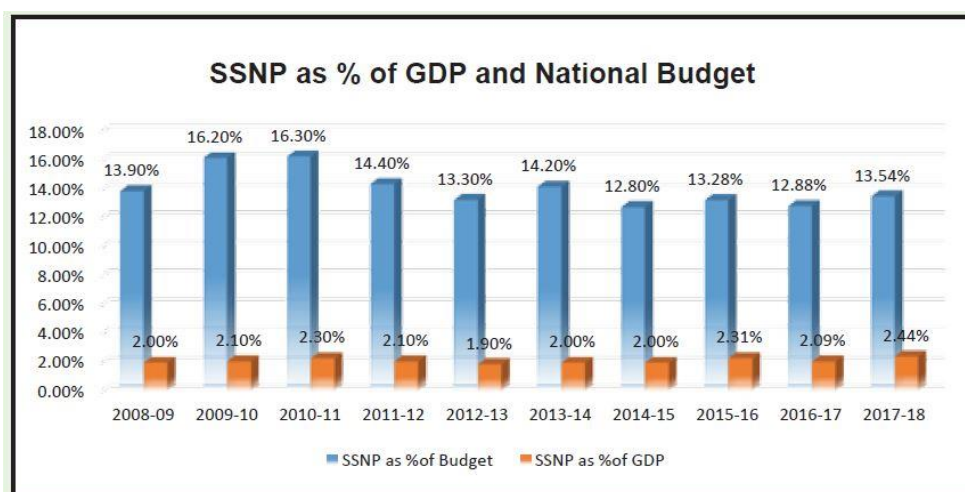


**Figure 10: From social safety nets to social protection**

It is for the first time in the history of Bangladesh that the government has taken a more comprehensive approach to social security by formulating the National Social Security Strategy (NSSS). It promotes the lifecycle based social protection system which is strategic in handling social risks along lifecycle. The purpose of this new system of social security is to consolidate the fragmented social safety net Programmes into lifecycle framework. Thus, the formulation of the NSSS has brought in a paradigm shift in the social security Programmes of Bangladesh.

### Spending in Social Security

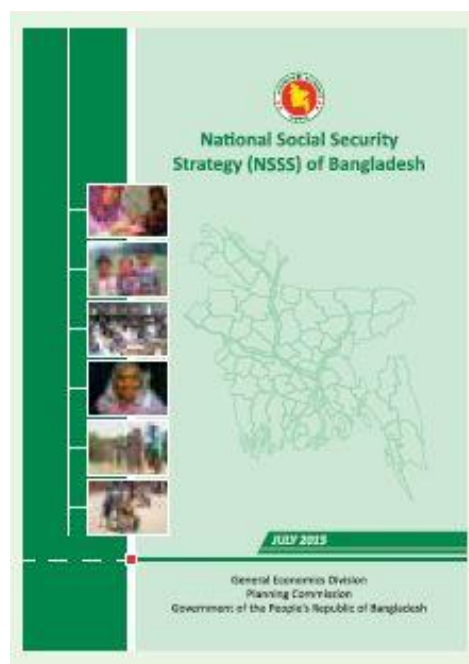
Reflecting the Government’s commitment to Social Security, budgetary allocations have gradually grown in absolute terms as well as a share of GDP. As shown in the next graph the allocation for Social Security Programmes (SSPs) has been more than 2 percent of GDP since 2008. The spending in social security was just 1.3 percent of GDP in 1998, which has increased significantly during the present periods as shown in the graph. Although this level of funding is modest by international standards, when measured against the government’s tight budget situation, this represents a substantial commitment, accounting for 13 percent of total government spending, and reflects the high priority accorded by the Government to this aspect of the social development policy.



**Figure 11: Social Protection Spending in Bangladesh**

## Formulation of NSSS

In a great leap forward to develop an inclusive social protection for all deserving people, the government of Bangladesh has formulated the National Social Security Strategy (NSSS) of Bangladesh. It addresses Bangladesh's triple problems of poverty, vulnerability and marginalization to pave the way for implementing the Seventh Five Year Plan (SFYP) and the Vision-2021. The core of the strategy is a lifecycle approach covering people's need over their entire life. Social inclusion of marginalized groups is a central principle of NSSS, with an expansion of Programmes for the extreme poor and most vulnerable people.



**Figure 12: National Social Security Strategy of Bangladesh**

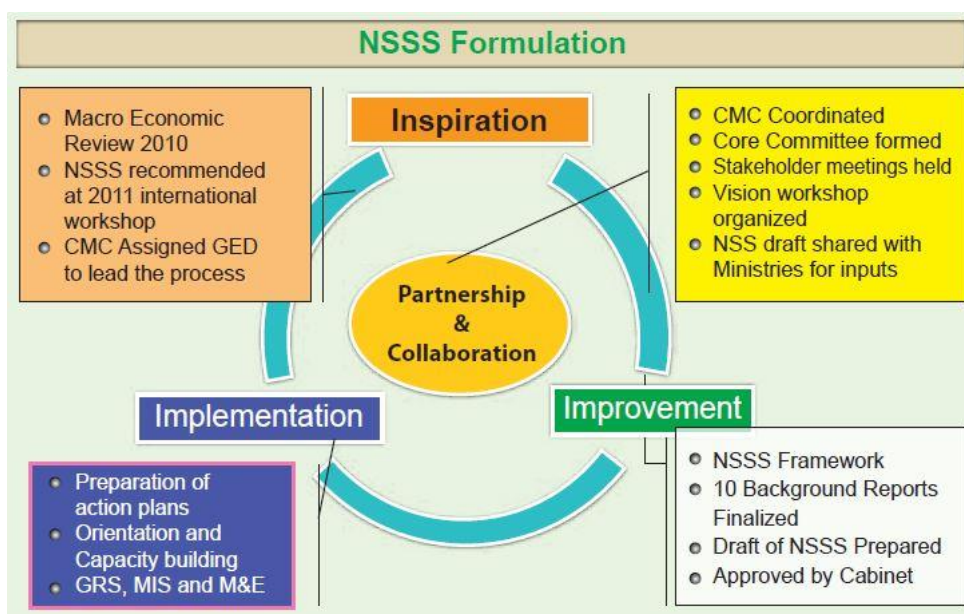
## Process of Formulation

The issue of preparing a National Social Security Strategy was conceptualized during a macro-economic review meeting in 2010 and later on in an international workshop on social protection in 2011 in Dhaka. Hon'ble Prime Minister participated in the workshop and declared that Bangladesh urgently needs comprehensive strategic planning to better utilize the resources allocated for social protection. Then, after collaboration with stakeholders for numerous times the draft of NSSS was finalized in 2015 when it was kindly approved by the Cabinet. The process of drafting the NSSS was initiated in 2012 with an action plan adopted by the Government. The Cabinet formed an Inter-Ministerial Committee chaired by the Cabinet Secretary to oversee drafting of the Strategy, with the General Economics Division of the Planning Commission acting as the secretariat. The plenary session of the Central Monitoring (now Management)



Committee (CMC) headed by the Cabinet Secretary also reviewed the drafts of the NSSS several times.

A framework paper outlining critical knowledge gaps and key issues to address in the Strategy was prepared in 2013 and served as the foundation for its formulation. International experience sharing, seminars and training courses have brought about enhanced social protection knowledge in ministries. Ten background research papers were produced to help inform the Strategy. A series of consultations took place to ensure engagement of all stakeholders. The draft was shared with relevant ministries and their feedbacks were reflected in the final draft. Now the NSSS is in the process of implementation for which ministry and cluster specific action plans have been prepared. The process of formulation of the NSSS is shown in the following diagram:



**Figure 13: Formulation of the National Social Security Strategy**

## Vision and Mission of NSSS

### Vision

The vision of the NSSS has been finalized after a daylong workshop with stakeholders including the representatives of the line ministries. The vision of the NSSS has been set as- 'Build an inclusive Social Security System (SSS) for all deserving Bangladeshis that effectively tackles and prevents poverty and inequality and contributes to broader human development, employment and economic growth'.

### Mission

The five-year long mission of the NSSS is to 'reform the national social security system by ensuring more efficient and effective use of resources, strengthened delivery systems and progress towards a more inclusive form of Social Security that effectively tackles lifecycle risks, prioritizing the poorest and most vulnerable members of society'.

## **Session 8: Broad Approaches to Social Protection**

**Time: 60 minutes**

### **Sub-topics:**

- Poor Relief Approach
- Social Risk Management Approach
- Lifecycle Approach
- Lifecycle Risks
- Lifecycle Mapping
  - Early Childhood
  - School Age Children
  - Youth
  - Working Age
  - Programmes for the Old Age
  - Covariate Risks

### **Objectives:**

At the end of the session the participants will be able to-

- ❖ Explain poor relief approach, social risk management approach, lifecycle approach and lifecycle risks which are related to social protection.
- ❖ Apply lifecycle mapping and identify beneficiaries based on early childhood group, school age, children, youth, working age and old age group of peoples and analyze covariate risks.

### **Training Method:**

- ❖ Lecture/Discussion
- ❖ Question-answer
- ❖ Brainstorming
- ❖ Slide/poster presentation

### **Session Conducting Procedures:**

#### **Step-1:**

**Time: 30 minutes**

The facilitator will give presentation through slides/poster prepared earlier on the poor relief approach, social risk management approach, lifecycle approach and lifecycle risks which are related to social protection.

**Step-2:****Time: 30 minutes**

Then s/he will explain the lifecycle mapping and targeting beneficiaries according to early childhood group, school age, children, youth working age, old age peoples for social protection programmes and analyze covariate risks.

**Lesson Guide:****Session 8****Topic:** Broad Approaches to Social Protection**Broad Approaches to Social Protection**

There are different approaches to social protection and the most widely discussed approaches are the 'poor relief approach', the 'lifecycle approach' and the World Bank's 'social risk management approach'.

**Poor Relief Approach**

The poor relief approach came into use in 19th century in Europe. Later on it was adopted in some developing countries like Mexico and Colombia, and subsequently utilized by other developing countries including Bangladesh. It is a short-term planning striving to resolve poverty immediately by investing limited per capita resources. It has no focus on comprehensively tackling poverty. Such approach to social protection usually fails because of large targeting errors and small budgets.

**Social Risk Management Approach**

The World Bank developed Social Risk Management (SRM) approach of social protection in the 1990s with the objective of extending social protection to include prevention, mitigation, and coping strategies to protect basic livelihoods and promote risk taking. Social risk management focuses specifically on the poor, who are the most vulnerable to risk and more likely to suffer in the face of economic shocks. SRM aims to reduce the vulnerability of the poor and encourage them to participate in riskier but higher-return activities in order to transition out of chronic poverty.

In SRM approach, risks are categorized in terms of their a) catastrophic vs. non-catastrophic shocks, b) idiosyncratic shocks vs. covariant shocks and c) single vs. repeated shocks. Risk management strategies fall in three broad categories such as prevention, mitigation and coping.

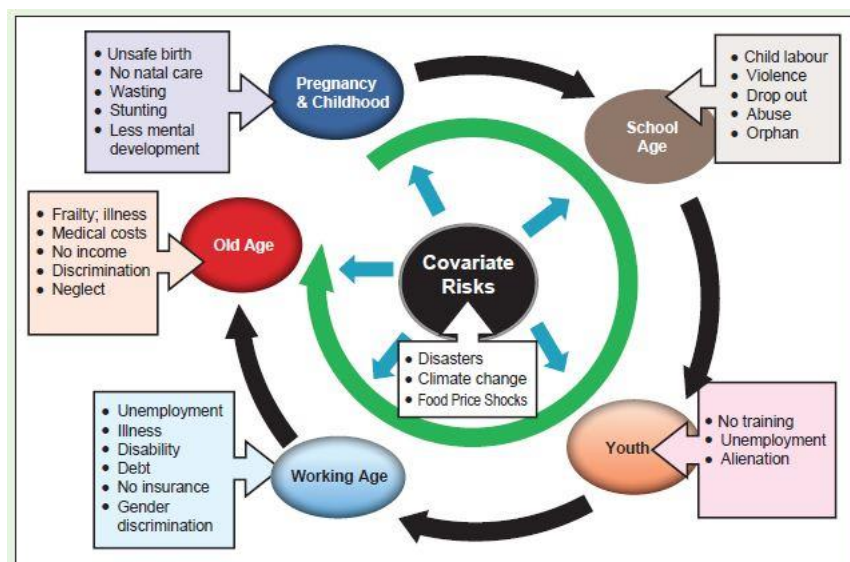
## Lifecycle Approach

In almost sharp contrast to the poor relief approach, there came up a more comprehensive approach to social protection which is lifecycle approach. It reflects that individuals face different risks and vulnerabilities at different stages in life, and that social protection can be designed to address these risks at each stage. It is a provision of basic social protection to citizens from the cradle to the grave.

The lifecycle approach was adopted by some European countries like Sweden in the early decades of the twentieth century. It was introduced by UK in 1945 and then came to be used across developed countries; also, in a range of developing countries. The main characteristic of the lifecycle approach is that it involves long term planning -Programmes directed at particular stages of the life cycle. It focuses resources on particular lifecycle risks. It is noteworthy that Bangladesh has adopted the lifecycle approach to social protection in the National Social Security Strategy.

## Lifecycle Risks

Lifecycle approach provides a comprehensive framework of lifecycle of a human being and analyses the basic risks along the cycle. The main risks during five major stages of citizens of Bangladesh have been captured in the following diagram. In addition to the lifecycle risks, the NSSS does also put similar emphasis on the covariate risks - such as natural disasters, food price shocks, etc.



**Figure 8: Lifecycle Risks**

The social security systems of most countries gradually evolved to address the risks and challenges across the lifecycle. In essence, countries shape their Social Security systems to provide support to various demographic groups, although most countries also have a small safety net for those who fall through the gaps or need additional support. To a large extent, the

lifecycle approach underpins the Social Protection Floor (SPF) that has been endorsed by the United Nations and its member countries including Bangladesh.

## **Lifecycle Mapping**

Many existing social security programmes of Bangladesh fit in the life cycle framework even though this was not used explicitly as a strategic consideration. But the analysis also shows that there are some major concerns which are not covered by social protection Programmes. For example, schemes to mitigate pregnancy and early childhood risks and disability are remarkably limited in both beneficiary coverage as well as financing. The average benefit of the old-age allowance Programme (excluding government pension) is very low and lots of poor old-age people are excluded. The disability benefits and vulnerable women's Programmes similarly suffer from low coverage and low average benefits. The detailed lifecycle mapping as exercised in the NSSS is discussed below:

### **Early Childhood**

Coverage of very young children by social security schemes in Bangladesh is minimal, despite the challenges they face, in particular, with regard to under-nutrition. The Ministry of Women and Children Affairs (MoWCA) offers a small child grant – known as the Maternal Allowance Programme for Poor Lactating Mothers – that reaches 100,000 families. Therefore, the gap in provision for young children is massive. In effect, almost the entire category – around 15 million children – does not receive direct social security support. Addressing this huge gap is arguably amongst the most serious challenges for the NSSS.

### **School Age Children**

The highest coverage of social security schemes is during school age, mainly via the Primary and Secondary Student Stipends. Around 13 million children receive stipends, with the majority at primary school. Coverage is around 24 percent of primary school age children and 17 percent of secondary school age children. There is a small amount of transfer provided by the Ministry of Social Welfare for children with disabilities, but it only reaches 18,600 children in total - a tiny proportion of the total number of children in need.

### **Youth**

Programmes for the youth have not been separately mapped in the NSSS. Rather this age group has been considered together with the working age people. The Programmes taken for the working age are also meant for the youth.

### **Working Age**

The major Programmes in this category could be divided into two main types: workfare schemes; and Programmes for women. There are as many as 8 workfare schemes of which the two largest Programmes are the Food for Work Programme (FWP) and the Employment Generation Programme for the Poorest (EGPP). The aim of these Programmes is to help create employment in rural areas during agricultural slack period to create jobs for those who might need them, especially women. The schemes include Widows' Allowance, Vulnerable Group Development (VGD) and childcare for young mothers. In the formal sectors, the two missing areas of Social Security for working age group are a) unemployment insurance and b) injured workers insurance. The lack of any social insurance is even more pronounced for the informal sector, which accounts for 87.5 percent of all employment.

## **Programmes for the Old Age**

The highest level of social security spending in Bangladesh is on Programmes that address the risks associated with old age. It pays generally an allowance of Tk 500 to more than 3 million elderly people. Bangladesh's Old Age Allowance has one of the lowest transfer values in the world. Analysis of the 2010 HIES indicates that 33 percent of beneficiaries of the Old Age Allowance are below the age of eligibility (65 years for male and 62 years for female).

## **Covariate Risks**

Besides the lifecycle Programmes there are other Programmes for managing covariate and idiosyncratic risks. Such Programmes include disaster risk mitigation Programmes implemented by the Ministry of Food and the Ministry of Disaster Management and Relief. Other Programmes include food allowance Programmes like Vulnerable Group Feeding (VGF) and Open Market Sales (OMS) for absorbing price shocks. Besides, Government has a wide range of fiscal and monetary policy instruments to counter recessionary pressures on the economy.

## **Session 9: Governance of Social Protection System**

**Time: 60 minutes**

### **Sub-topics:**

- Implementation Challenges
  - Overlap of Programmes
  - Leakage
- Governance Tools
  - Single Registry MIS
  - Strengthening G2P Payment Systems
  - Strengthening Processes for Fair Targeting
  - Grievance Redress System
  - Strong M&E

### **Objectives:**

At the end of the session the participants will be able to-

- ❖ To explain the governance of social protection and implementation challenges like: overlap of programmes, leakage and other associated challenges of the social protection programmes.
- ❖ Have clear understanding on the governance issue like single registry MIS, strengthening G2P payment systems, strengthening processes for fair targeting, grievance redress system, strong M&E.

### **Training Method:**

- ❖ Lecture/discussion
- ❖ Question-answer
- ❖ Brainstorming
- ❖ Slide/poster presentation

### **Session Conducting Procedures:**

#### **Step-1**

**Time: 30 minutes**

The facilitator will give presentation through slides/posters prepared earlier on the governance of Social Protection and implementation challenges like: overlap of programmes, leakage and other associated challenges of the social protection programmes.

## **Step-2**

**Time: 30 minutes**

In this session the facilitator will give presentation through slides/posters prepared earlier the governance issue like single registry MIS, strengthening G2P payment systems, strengthening processes for fair targeting, grievance redress system, strong M&E.

## **Lesson Guide:**

### **Session 9**

**Topic:** Governance of Social Protection System.

## **Governance of Social Protection System**

The efficiency of social protection depends on the efficient designing of the programmes and effective implementation of it. The most crucial part of it is fair targeting and timely delivery of benefits. However, the social protection programmes being fragmented across multiple agencies there are chances of various challenges.

### **Implementation Challenges**

The most common challenges facing implementation of social protection are as follows:

#### **Overlapping of Programmes:**

Small and short-term schemes on social protection are usually undertaken in absence of comprehensive policy frameworks. These Programmes are usually incremental and are expanded when felt important. As a result, there are instances of overlapping of Programmes, either geographically or thematically. Similar types of Programmes are undertaken in certain areas, parts of which are already under coverage of other Programmes. This results in wastage of public resources and inefficiency of the Programmes.

#### **Leakage:**

In social protection, leakage usually indicates the extent to which a Programme includes beneficiaries who are not poor or not eligible for being enlisted as the beneficiaries. It is a common phenomenon in the global perspective that certain non-poor households get social protection benefits at the cost the genuine poor being excluded. In one estimate as much as 30% of the social benefits are wasted in leakage worldwide. In Bangladesh this rate is even more. There are some issues which are included as problems of leakage which are as follows:

**Ghost beneficiaries:** The benefits are given to people who do not exist at all. This is a sort of pilferage in the name of fictitious people.

**Rent seeking:** In this process the beneficiaries are forced to pay a certain portion of their benefits to the corrupt staff. Sometimes they have to pay money for getting their names enlisted in the list of beneficiaries.



**Double dipping:** This problem is also faced in social protection Programmes in many countries. The beneficiaries get their names enlisted more than once so that they can receive double benefits. Sometimes they are enlisted in separate Programmes of same nature. As a result of double dipping or duplication some non-poor are deprived of the benefits. This happens to be possible because of weak and fragmented MIS of the Programmes. There is also allegation that one cannot take this privilege without connivance of the relevant staff.

## Governance Tools

In order to streamline the social protection Programmes two types of reforms are necessary. The first one is the Programme consolidation along the lifecycle framework. Another reform need is improvement in the delivery mechanism as well as the overall governance of social protection. In consistence with international best practices, the NSSS suggests that the following five issues are vital for equitable and efficient delivery of social protection benefits to the right persons.



**Figure 14: Governance Tools of Social Protection**

### Single Registry MIS

The efficient administration of Social Security schemes requires that high quality Management Information Systems (MISs) are in place. In effect, a form of national Single Registry can be established, based on a network of independent but interlinked scheme-specific MISs. Rather it integrates and uses databases of different Programmes of social protection or even other sectors by means of a single platform.

The term registry means an official written record of names or events or transactions. In a computerized environment, ‘databases’ and ‘registries’ are overlapping concepts, but both are for storing and retrieving information. MIS is a system that transforms retrieved data from a Programme’s database into information that can be used for efficient and effective management.

To do so, computerized MISs are based on tailored application software that allows for input, process and output of information. In social protection literature, the term MIS is mostly associated with Programme-level information management systems.

**The characteristics of single registry are as follows:**

- A single registry is a database of all people and households registered with Programmes.
- Though it is called single registry, it may not necessarily be single.
- It aims to collect, record and store updated and historical information on individual and household characteristics and circumstances and verifies and checks information.
- It can be compiled and unified from the data collection of several Programmes.
- It is linked to a software application that acts as a platform for integration of different MISs.

Three categories of MISs can be considered 'single registries' in the perspective of social protection. The most basic category involves a system that solely manages internal Programme operations. This category of system can be housed effectively in a specialized unit within the Programme or may be outsourced to a specialized government agency. The middle category offers possibility of checking data of other departments for verification purpose. For example, in case of conditional cash transfer the data of education or health may be accessed. But in this category one Programme cannot access the data of another Programme. The most advanced category allows accessing data between different Programmes.

The NSSS recommends the advanced category of single registry and this is in the process of implementation. The NSSS stipulates that the Government will establish a national Single Registry that uses the database from the national identity system and is based on building scheme-specific MISs that communicate with each other and deliver comprehensive information across government.

The Statistics and Informatics Division (SID) will take the lead in establishing the Single Registry in coordination with other concerned Ministries/Divisions. The Civil Registration and Vital Statistics (CRVS) initiative of Cabinet Division is to coordinate data of different organizations including election commission, birth and death registration, and health information system. It will provide a strong basis for creating single registry MIS for social protection.

**Strengthening G2P Payment Systems**

The choice of an appropriate delivery system depends on the specific type of social protection Programme. In developing countries, delivery of hard cash is the main option in cash transfer Programmes. Recently, there have been created opportunities for delivering cash through financially inclusive options such as bank account, mobile cash and ATM. Possibility of introducing inclusive payment depends on positive conditions of the following - a) government policy, b) beneficiary profile, c) technological infrastructure, d) available service providers, e) cost of transaction and f) security. The most positive aspect of inclusive payment method is that it stops possibilities of corruption of leakages.

Financially inclusive payments arrangements are increasingly feasible in developing countries. Financial inclusion method, especially through electronic media offers more and better services to recipients while also reducing the administrative and personal cost. Therefore, there is

enthusiasm for the promise of shifting social benefit payments from “cash transfers to e-payments for the poor usually called digitized G2P or government to person payment.

A key reform initiative as recommended in the NSSS is introduction of digitized Government to Person (G2P) payment systems so that they promote financial inclusivity and prevent leakages. The Government has already improved the cash delivery systems in some Social Security schemes so that transfers are delivered through financial institutions. The modalities of transferring cash through mobile banking, postal cash cards and agent banking are being piloted for establishing sustainable system of inclusive cash transfer. So far the Bangladesh Bank has issued circulars for regulating mobile banking and agent banking which will further facilitate strengthening the G2P payment through digital channels.

In Bangladesh there are some Programmes which have in kind transfer, such as rice or wheat. The NSSS suggests that these Programmes should be changed to cash transfer except the Programmes for disaster response and relief, and Open Market Sales. Food for work Programme has already been changed to food for Taka Programme. Eventually the money will be transferred through electronic channels. The UNDP supported SWAPNO project of the Local Government Division has introduced a digital system of cash transfer to the beneficiaries. The Ministry of Social Welfare has introduced the digital system in a number of upazilas on pilot basis. Subject to positive experiences of these pilots the system will be rolled out nationwide.

### **Strengthening Processes for Fair Targeting**

In social protection, targeting represents one of the most challenging elements of social protection design and implementation. The most serious concern is the transfers of benefits to the right people. It is a common challenge faced by developing countries, in particular when using poverty-based selection processes. One of the reasons is that the poverty condition of people is constantly changing. It is difficult to keep track of people when they are entering into the threshold of eligibility or when they are going out. Moreover, there are other issues like political intervention and nepotism.

**There are many typologies of targeting approaches, each with very different institutional arrangements. The most common types are as follows:**

**Household Assessments:** In this process the incomes, expenditures, assets etc of a household is assessed. Two different methods are used for such assessment.

- **Means Test:** In this method the income and expenditure and the wealth of a household or individual is taken into consideration.
- **Proxy Means Test:** In this method the economic conditions are assessed based on statistical estimate of the probability of a household being poor. In this process a score card is prepared and the scores indicate the poverty condition of the households.

**Categorical targeting:** It involves identifying easily distinguishable attributes that characterise poor households and the provision of benefits to those who share those traits – such as children, older people or people who live in low-income areas.

**Self-targeting:** In this process the people identify themselves as most deserving candidates. The benefits of self-targeting Programmes are purposefully made unattractive, so that only the poorest will want it.

**Community-based targeting:** The community members take mutual decisions as to who are the most deserving candidates of the offered benefits. Some countries use single process for identifying the right persons as beneficiaries. Sometimes multiple processes are utilized for targeting. For example, in the Philippines list of beneficiaries is prepared based on proxy means test. Then it is displayed to the community people for their endorsement. After revising the list in line with community opinions (if any) the list is finalized.

The NSSS adopts the household assessment approach with the method of proxy means test for targeting. Accordingly, the Statistics and Informatics Divisions (SID) has taken an initiative to establish a Bangladesh Household Database using the Proxy Means Test (PMT) scorecard approach which will be completed by 2018. In view of the limitations of the PMT approach, a combination of PMT, support from local government, and support from NGOs will be employed to identify the actual poor and vulnerable population.

### **Grievance Redress System**

Grievance Redress System (GRS) is a functional platform for receiving people's complaints about quality of services delivered by government organizations. Its ultimate objective is to improve public administration and services quality, and thereby to enhance good governance. For fair and equitable administration of social protection Programmes, GRS is considered as important tools in many countries.

There are normally two approaches to GRS, namely aberration tackling approach and systemic pattern approach. The first one is rather traditional, trying to correct any abnormality in service delivery. In this process each case of grievance is handled separately while taking it for granted that the administrative mechanism is free from fault. On the other hand, the second approach analyses the pattern of the grievances and suggest measures for improvement of the administrative system so that the causes of grievances do not arise at all. The advancement of information technology has made this approach practicable and many countries including India, Malaysia and Japan have implemented systemic pattern-based GRS.

In order to ensure fair selection of beneficiaries and proper delivery of social protection benefits, a grievance redress mechanism is important. The NSSS mandates the Cabinet Division to build up a system of complaint and grievance management. The Local Government Division will also facilitate to mitigate the grievances of the recipients in the grassroots level. The NGOs will create mass awareness about the rights of the people in social protection so that the demand side become interested to raise their voice in case of any deprivation.

As part of government agenda to establish digital Bangladesh, the Cabinet Division recently installed a central online GRS to handle people's feedback more efficiently and effectively. In addition to written complaint, there is provision for hearing people's complaints in person. The Cabinet Division has issued directives to all the field offices to reserve one weekday for hearing people's complaints. Accordingly, the field offices are regularly hearing about people's dissatisfaction and providing instant remedy with records.

Some ministries have their own online grievance redress systems. However, it is recommended that measures should be taken to integrate the patchworks of all the ministries into a more robust and integrated GRS. Also Cabinet Division took measures for capacity building of GRS officials of all the ministries. This Division formulated GRS guideline in 2015. However, in order to

make the best utilization of the GRS platforms the people have to be sensitized so that they avail themselves of the facility of GRS to give vent to their dissatisfaction.

### **Strong M&E**

Monitoring and evaluation (M&E) is a function that helps improve performance of Programmes and achieve results. Monitoring is the process of measuring and tracking performance indicators and reviewing the Programmes implementation. It is an on-going process throughout the duration of the Programme. Monitoring is done periodically, usually quarterly or monthly based on the nature and duration of the scheme. It primarily provides the management and stakeholders with early indications of progress or deficiency in achieving the results. Monitoring information helps the authority make timely decisions and ensure accountability of the responsible persons. Monitoring provide the basis for evaluation.

Evaluation, on the other hand, is the systematic and objective assessment of an on-going or completed project or Programme. The main objective of evaluation is to determine achievement against the targeted results of the intervention. In evaluation the data of monitoring is used. Moreover, it is often necessary to conduct randomized control trial to assess the actual impact of the intervention in contrast with the control group.

### **M&E commonly endeavors to find out the answer to the following questions:**

- a) **Relevance:** Are the objectives and goals relevant in addressing the problems of needs?
- b) **Efficiency:** Is the project efficient, i.e. does it deliver output in a timely and cost effective manner?
- c) **Effective:** To what extent does the project achieve its objectives? What are the supportive factors and obstacles encountered during the implementation?
- d) **Impact:** What were the intended or unintended effects of the project?
- e) **Sustainability:** Are the benefits of the completed project durable?

There exist different types of M&E framework developed and improved by different organizations and countries for different purpose. Development Results Framework is a commonly used format of M&E. The recently introduced Annual Performance Agreement (APA) in Bangladesh also utilizes a framework of M&E.

An effective framework of monitoring and evaluation (M&E) is necessary to improve delivery processes, document results, inform policymakers about the effectiveness of alternative approaches, and mobilize political support for sustainability and expansion of the Programmes that comprise the strategy. M&E activities will be divided into three components. Implementing Ministries/Divisions will monitor progress of their respective Programmes; IMED will be responsible for overall monitoring and evaluation of implementation of projects/ Programmes. Lastly, the role of GED would be to prepare a results framework using a matrix of specific indicators and evaluate performance of NSSS implementation in a holistic approach.

## **Session 10: Organizational Reforms on Social Protection**

**Time: 60 minutes**

### **Sub-topics:**

- Central Management Committee
- TOR of CMC
- Thematic Clusters
  - Social Allowances Cluster
  - Food Security and Disaster Assistance Cluster
  - Social Insurance Cluster
  - Labour/Livelihood Intervention Cluster
  - Human Development and Social Empowerment Cluster
  - Terms of Reference of Thematic Cluster
  - Crosscutting Ministries/Divisions

### **Objectives:**

At the end of the session the participants will be able to-

- ❖ To explain about the central management committee, TOR of CMC, thematic clusters, social allowances cluster, food security and disaster assistance cluster of social protection.
- ❖ Describe the social insurance cluster, labour/livelihood intervention cluster, human development and social empowerment cluster, terms of reference of thematic cluster and crosscutting ministries/divisions.

### **Training Method:**

- ❖ Lecture/discussion
- ❖ Question-answer
- ❖ Brainstorming
- ❖ Slide/poster presentation

### **Session Conducting Procedures:**

#### **Step-1**

**Time: 30 minutes**

The facilitator will give presentation through slides/posters prepared earlier on the central management committee, tor of CMC, thematic clusters of social protection. S/he will describe the social allowances cluster, food security and disaster assistance cluster accordingly.

#### **Step-2**

**Time: 30 minutes**

In this session the facilitator will give presentation through slides/posters prepared earlier on the social insurance cluster, labour/livelihood intervention cluster, human development and social empowerment cluster, terms of reference of thematic cluster and crosscutting ministries/divisions.

**Lesson Guide:****Session 10**

**Topic:** Organizational Reforms on the Social Protection.

**Central Management Committee**

In consideration of the multi-dimensional expansion of the responsibilities, the erstwhile Central Monitoring Committee (CMC) on Social Safety Net Programmes has been reformed and renamed as Central Management Committee– (CMC) on Social Security Programmes. The committee is formed with the Cabinet Secretary as the chair and secretaries of 33 Ministries/Divisions as the members and the Additional Secretary (Coordination) of Cabinet Division as its member secretary.

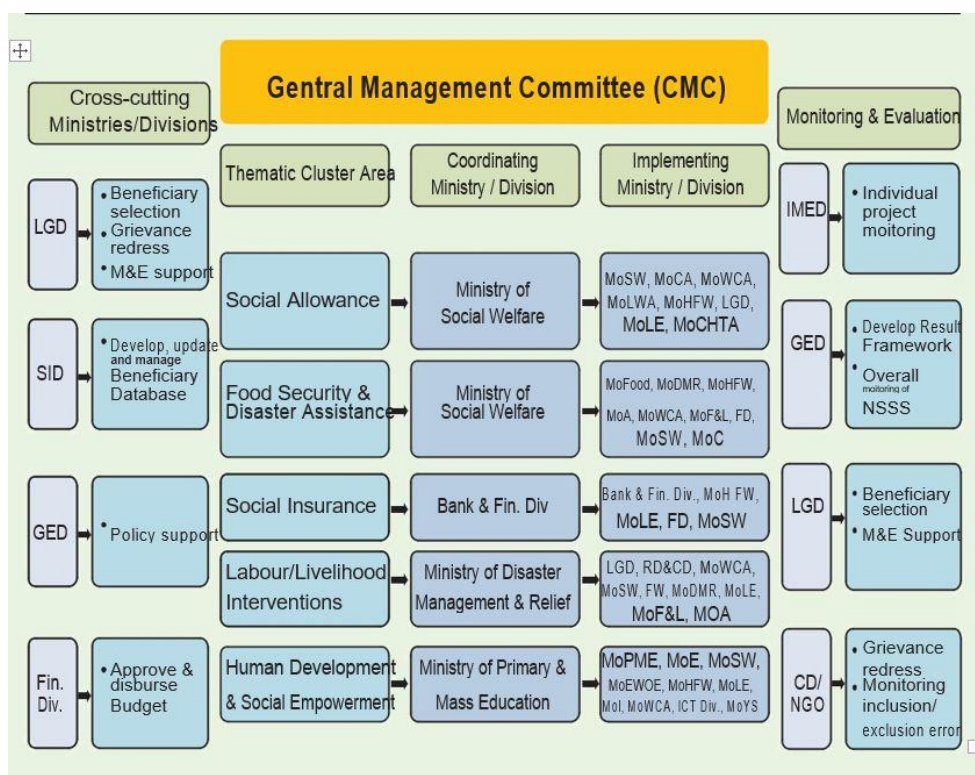
**TOR of CMC**

The main terms of reference of the CMC include the following:

- a) To provide supports to the five thematic clusters on social security for coordination of mutual cooperation and provide guidance in solving inter-ministerial or inter-cluster disagreements or disputes;
- b) To approve the action plans for implementation of NSSS and to monitor progress in implementation of these action plans;
- c) To assist the ministries/divisions in obtaining reasonable amount of budget allocation and logistical supports for implementation of the action plans;
- d) To provide guidance to the ministries/divisions in aligning their on-go-ing Programmes along the lifecycle framework;
- e) To properly coordinate the implementation of social security Programmes in consistence with the NSSS;
- f) To monitor the activities of the district and upazila level committees on social security, review their reports and take necessary decisions accordingly;
- g) To give guidance to the concerned ministries/divisions to implement the activities like, establishment of a single registry MIS, digitize G2P payment system, develop M&E and a robust GRS.

## Thematic Clusters

The NSSS suggests some administrative arrangements for smooth functioning and coordination of the social security Programmes undertaken by the line ministries. One of such newer arrangements is to provide a platform of coordination for ministries/divisions with identical types of social security Programmes. Such ministries/divisions have been grouped into five clusters to coordinate their Programmes for avoiding probable overlapping. The five clusters as recommended in the NSSS are shown in the following diagram:



**Figure 15: Thematic Clusters**

In order to give effect to the recommendations of the NSSS the Cabinet Division has issued a circular clearly defining the structure of the thematic clusters and their roles. The thematic clusters are as follows:

### Social Allowance Cluster

One of the most common types of social security is social allowance or social assistance which is non-contributory, tax-financed, regular and predictable cash or in-kind resource transfers to poor and vulnerable individuals or households. The cluster of social allowance has been formed with the ministries which have under their implementation Programmes/projects or activities focusing on transfer of social allowances. Such ministries are as follows:



SI	Ministries/Divisions
1.	Ministry of Social Welfare – Coordinator
2.	Ministry of Women and Children Affairs
3.	Ministry of Cultural Affairs
4.	Ministry of Liberation War Affairs
5.	Ministry of Health and Family Welfare
6.	Local Government Division
7.	Ministry of Labour and Employment
8.	Ministry of Chittagong Hill Tracts Affairs

**Table 1: Social Allowance Cluster**

The vision of the cluster is to establish a consolidated and non-duplicative social allowance system within the lifecycle framework. The NSSS objective for the cluster is to ensure social security of the different vulnerable section of population, especially children, vulnerable women, old age and people with disability by means of social allowance. In addition, this cluster will oversee how the various life cycle Programmes can work as an integrated system, allowing vulnerable people access to benefits across the lifecycle.

### **Food Security & Disaster Assistance Cluster**

Food security is achieved when people, always, have physical and economic access to sufficient, safe and nutritious food to meet their dietary needs and food preferences for an active and healthy life. For food security, only production of sufficient food is not sufficient. Rather people should have assured access to the sufficient food supply. The ministries having contribution in ensuring food security have been included in this cluster as follows:

SI	Ministries/Divisions
1.	Ministry of Food - Coordinator
2.	Ministry of Disaster Management and Relief
3.	Ministry of Health and Family Welfare
4.	Ministry of Agriculture
5.	Ministry of Women and Children Affairs
6.	Ministry of Fisheries and Livestock
7.	Finance Division
8.	Ministry of Social Welfare
9.	Ministry of Commerce

**Table 2: Food Security and Disaster Assistance Cluster**

The vision of this cluster is to ensure access to nutritious food for the poor and vulnerable. The main objective of the cluster is to set up an efficient shock responsive social security system that ensures food security and meets other needs of people affected by disasters.

## Social Insurance Cluster

The National Social Security Strategy of Bangladesh puts much emphasis on introducing a suitable framework of social insurance. The Financial Institutions Division is working on developing insurance Programmes for different walks of people. Both the Finance Division and the Financial Institutions Division are the focal points for implementing social insurance. However, the lead is given to Financial Institutions Division. The formation of this cluster is as follows:

Sl	Ministries/Divisions
1.	Financial Institutions Division – Coordinator
2.	Finance Division
3.	Ministry of Health and Family Welfare
4.	Ministry of Labour and Employment
5.	Ministry of Social Welfare
6.	Ministry of Expatriates' Welfare and Overseas Employment

**Table 3: Social Insurance Cluster**

The vision of this cluster is to implement a suitable social insurance system in the country. The objective of the cluster is to develop organizational capacity and formulate necessary legal instruments for introduction of social insurance and social pension.

## Labour/Livelihood Intervention Cluster

Employment is considered as the main route out of poverty for most poor people. However, the poor suffer from many kinds of deprivation that are decisive entry barriers to finding gainful employment: lack of human capital, lack of productive assets, lack of support from social networks and lack of hope and aspirations. Social security can help people in finding work, especially in the lean season. Creating job or assisting people in finding employment is also a part of broader livelihoods interventions. The ministries involved in this cluster are as follows:

Sl	Ministries/Divisions
1.	Ministry of Disaster Management and Relief - Coordinator
2.	Local Government Division
3.	Rural Development and Cooperatives Division
4.	Ministry of Women and Children Affairs
5.	Ministry of Social Welfare
6.	Finance Division
7.	Ministry of Labour and Employment
8.	Ministry of Fisheries and Livestock

**Table 4: Labour/Livelihood Intervention Cluster**

The vision of this cluster is to ensure sufficient livelihood for the poor. The main objectives of the cluster are to consolidate workfare Programmes, to facilitate social security recipients' engagement with the labour market and to ensure congenial working environment for all, including women.

### **Human Development and Social Empowerment Cluster**

Social security increases access to public services and investment in human capital, particularly health and education, helping to raise productivity and supporting the participation of the poor in labour markets. The cluster of human development has been formed with the ministries which have mandates in human development activities. The Ministry of Primary and Mass Education has the largest Programmes in this cluster. Therefore, this ministry has been made the cluster coordinator. The formation of this cluster is as follows:

<b>Sl</b>	<b>Ministries/Divisions</b>
<b>1.</b>	<b>Ministry of Primary and Mass Education - Coordinator</b>
<b>2.</b>	<b>Prime Minister's Office</b>
<b>3.</b>	<b>Ministry of Land</b>
<b>4.</b>	<b>Ministry of Education</b>
<b>5.</b>	<b>Ministry of Social Welfare</b>
<b>6.</b>	<b>Ministry of Expatriates' Welfare and Overseas Employment</b>
<b>7.</b>	<b>Ministry of Health and Family Welfare</b>
<b>8.</b>	<b>Ministry of Labour and Employment</b>
<b>9.</b>	<b>Ministry of Industry</b>
<b>10.</b>	<b>Ministry of Women and Children Affairs</b>
<b>11.</b>	<b>Information and Communication Technology Division</b>
<b>12.</b>	<b>Ministry of Youth and Sports</b>

**Table 5: Human Development and Social Empowerment Cluster**

The vision of the cluster is to enhance human development and facilitate social empowerment of disadvantaged people. Main objectives of the cluster are to coordinate school stipends and to facilitate linkages between social security Programmes and training Programmes/facilities for children and young people to promote human development. Another important objective of the cluster is to advance an enabling environment for social justice and equity.

### **Terms of Reference of Thematic Clusters**

The terms of reference of the thematic clusters are as follows:

- To reform, consolidate and integrate social security Programmes in the light of the NSSS and to coordinate the action plans of ministries within each thematic cluster;
- To coordinate NSSS action plans of the Ministries/Divisions within the cluster and to submit the integrated action plans to the Central Management Committee;
- To coordinate with the Finance Division for securing necessary budgetary allocations for implementation of action plans;

- To identify rules and regulations relating to the social security Programmes of the cluster to be amended for the sake of implementing the NSSS;
- To monitor and evaluate the progress of implementation of the action plans of the Ministries/Divisions within the clusters;
- To design integrative plans for different Programmes to ensure correct targeting and their effective implementation.

### **Crosscutting Ministries/Divisions**

Besides the thematic clusters, there are some ministers/divisions which have cross cutting roles as follows:

- **Cabinet Division:** The Cabinet Division will review the proposals regarding consolidation, reformation or termination of social security Programmes of different ministries/divisions and the thematic clusters. The Division will be responsible for establishing a Grievance Redress System (GRS). It will also formulate Management Information System (MIS) and Annual Monitoring & Evaluation (AM&E) regarding social security Programmes. Providing secretarial support to the Central Management Committee (CMC) is the responsibility of the Cabinet Division.
- **General Economics Division (GED):** GED will formulate a results-based monitoring and evaluation framework for the social security Programmes; ensure consistency of the social security Programmes with Five Year Plans and other national strategies;
- **Finance Division:** The Finance Division will approve and disburse public-financed social security budget and track financial delivery.
- **Local Government Division:** The responsibility of Local Government Division is to provide assistance in targeting the beneficiaries through Local Government Institutions following participatory methods; to resolve any complaints relating to selection of beneficiaries and assist in preparation of a monitoring and evaluation system in this regard; and to provide assistance to the Ministries/Divisions in implementation of their social security Programmes through the local government institutions.
- **Implementation Monitoring and Evaluation Division (IMED):** This Division will be responsible for monitoring and evaluation of implementation of projects/Programmes.
- **Statistics and Informatics Division (SID):** SID and BBS will develop, maintain and update a single registry beneficiary database, as well as the Bangladesh Household Database from which eligible beneficiaries can be sourced.

## **Session 11: Important Committees and Programme consolidation on Social Protection**

**Time:** 60 minutes

### **Sub-topics:**

- CMC Focal Point Committee
- Action Plan Sub-Committee
- Cluster Committees
- District Social Security Monitoring Committee
- Upazila Social Security Implementation Committee
- Administrative Reforms in the Second Phase
- Programmes Consolidation
- Major Programme Reforms

### **Objectives:**

At the end of the session the participants will be able to-

- ❖ Know the Important committees of CMC focal point committee, action plan sub-committee, cluster committees and district social security monitoring committee.
- ❖ Comprehend upazila social security implementation committee, administrative reforms in the second phase, programmes consolidation and major programme reforms.

### **Training Method:**

- ❖ Lecture/discussion
- ❖ Question-answer
- ❖ Brainstorming
- ❖ Slide/poster presentation

### **Session Conducting Procedures:**

#### **Step-1**

Time: 30 minutes

The facilitator will give presentation through slides/posters prepared earlier on the action plan sub-committee, cluster committees and district social security monitoring committee.

#### **Step-2**

Time: 30 minutes

In this session the facilitator will give presentation through slides/posters prepared earlier on the upazila social security implementation committee, administrative reforms in the second phase, programmes consolidation and major programme reforms.

## **Lesson Guide:**

### **Session 11**

**Topic:** Important Committees and Programme consolidation on Social Protection.

#### **Important Committees**

There exist several committees which facilitate the implementation as well as monitoring of the social protection Programmes with focus on the NSSS. Some of these committees are as follows:

#### **CMC Focal Point Committee**

This is an informal committee headed by the Secretary (Coordination and Reforms), Cabinet Division to monitor the implementation of the CMC decisions and also to make recommendation to the CMC on certain issues in detail. The Social Protection Focal points of the CMC ministries are the members of the committee. The Focal Point Committee plays a very significant role in assisting the CMC.

#### **Action Plan Sub-Committee**

In order to prepare action plans of the NSSS a 13-member NSSS action plan sub-committee has been formed, headed by the Secretary (Coordination and Reforms) of the Cabinet Division. The main responsibility of the sub-committee is to review the progress of the formulation of NSSS action plans of ministries/divisions and the thematic clusters and to conduct coordination as and when required. The sub-committee will submit the NSSS action plans of the Ministries/Divisions and thematic clusters to the CMC. It will also monitor the implementation progress of the NSSS action plans and provide support in troubleshooting any problems when necessary. Recently the committee has completed formulation of NSSS Action Plan which has been approved by the CMC.

#### **Cluster Committees**

In order to coordinate the social protection activities of each thematic cluster and to carry out all the responsibilities of the thematic clusters, cluster committees headed by the Secretaries of the cluster lead ministries have been formed. The focal points of cluster ministries/divisions are members of these committees.

#### **District Social Security Monitoring Committee**

With the objective of monitoring the social security activities at the district level a District Monitoring Committee on Social Security Programmes was formed in each district in 2010. It is a 22-member committee headed by the Deputy Commissioners of the respective districts. The main terms of reference of the committee are to review the social security budget at the district level; to review and coordinate the social security action plans of different departments at the district; to review the policies and procedures of

selection of the social security beneficiaries; and to review the overall activities of social security at the district and to provide necessary guidance for implementation of relevant Programmes.

### Upazila Social Security Implementation Committee

There is a social safety net implementation committee in each Upazila. This is a 15-member committee with the Upazila Nirbahi Officer (UNO) as the chair and the Upazila Chairman as its adviser. The main responsibility of the committee is to finalize and preserve the list of beneficiaries; ensure the delivery of social benefits to the recipients; and to monitor the overall implementation of the social security Programmes at the Upazila level. The committee will explore if there is any duplication in beneficiary selection and take measures to stop such duplication.

### Administrative Reforms in the Second Phase

The reform measures as mentioned above will continue till 2025. From 2026 onward the social protection system will enter into the second phase of social protection reforms characterised by a strengthened and reformed Department of Social Service (DSS) under the Ministry of Social Welfare. The DSS will be in charge of implementing or coordinating all the lifecycle based Programmes. Disaster response schemes, workfare Programmes and other Programmes falling outside lifecycle based Programmes will continue to be implemented by each respective ministry as required. Line ministries concerned will design and implement new innovative SSPs based on allocation of business, addressing emerging shocks and vulnerabilities, and coordinate such Programmes between them. The governance and policy making functions of the Cabinet Division will continue. The role of other ministries in dealing with cross cutting issues and M&E will remain as it is now.

### Programme Consolidations

The NSSS recommends that the sporadic and fragmented social security Programmes will be coordinated and consolidated into core lifecycle Programmes. The consolidated lifecycle Programmes will take a shape as indicated in the following infographic:



## Figure 16: Core Lifecycle Programmes

### Major Programme Reforms

Of the existing social security Programmes, 65 percent represent a lifecycle framework as suggested in the NSSS. There are still some gaps which have to be filled by either taking up new Programmes or revising the existing ones. In this process some of the Programmes will be terminated or will not be renewed. The major reformation in the social security Programmes will be as follows:

#### 1. Strengthening Social Security for Children (age <1 – 18) o Child benefit

- Primary and secondary school stipends
- Continuing orphans and school meals Programmes
- Ensuring child maintenance payment for abandoned children
- Strengthen immunization, child healthcare, nutrition and water and sanitation Programmes

#### 2. Strengthening Programmes for Working Age (age 19-59) o Strengthen education and training

- Strengthen workfare Programmes
- Introducing unemployment, accident, sickness and maternity insurance under NSIS

#### 2. Strengthening Programmes for Vulnerable Women (age 19-59)

- Consolidate into one Vulnerable Women Benefit Programme on a cash basis.
- Provision of childcare across all formal & informal employment o Maternal health care
- Training Programmes

#### 3. Comprehensive Pension System for the Elderly o Old age allowance (age 60 +)

- Government service pension
- The national social insurance scheme (NSIS) o Private voluntary pensions

#### 4. Strengthening the system of social security for people with disabilities

#### 5. Strengthening the social security system for the urban poor

#### 6. Consolidate and reform food security type Programmes

#### 7. Consolidate small, special and covariate risk mitigation Programmes



## **Session 12: Training Review and Evaluation**

**Time:** 45 minutes

### **Objectives:**

- ❖ Review the training lessons
- ❖ Conducting post- training evaluation of the training course by the participants;
- ❖ Issuing certificate of participation to the partisans;
- ❖ Conducting the closing session of the training course.

## Session Operations Plan

### Reforms of Social Protection Programmes in Bangladesh Participants: Civil Servant Officials Session Operations Plan

Session Number and Session Title	Session Objectives	Discussion Topics of the Session	Time Distribution	Total
1. Objectives of the training, getting introduced and inauguration	<ul style="list-style-type: none"> <li>Informing the participants about the main objectives of the training by the Course Director/Course Coordinator;</li> <li>Introducing the participants to each other;</li> <li>Inspiring speech by the guests and creating enabling environment.</li> </ul>		<p>05 Mins</p> <p>05 Mins</p> <p>20 Mins</p>	30 Mins
2. Training rules participants' expectations related to the training, and pre-evaluation of the course by the participants	<ul style="list-style-type: none"> <li>Informing the participants about the rules and things to do for participating in the training course;</li> <li>Knowing the participants' expectations related to the learning outcomes of the training course;</li> <li>Pre-assessing the training course.</li> </ul>		<p>15 Mins</p> <p>15 Mins</p> <p>30 Mins</p>	60 Mins

Session Number and Session Title	Session Objectives	Discussion Topics of the Session	Time Distribution	Total
3. Concepts of Social Protection	<ul style="list-style-type: none"> <li>• Demonstrate understanding of Social Protection, and analyze the concept of Social Protection and social service;</li> <li>• Talk about the Functions of Social Protection, Types of Social Protection, Social Assistance, Social insurance.</li> <li>• Understand interrelations among Labor Market Interventions, Informal Social Protection and different types of Social Protection of the government.</li> </ul>	<ul style="list-style-type: none"> <li>• Social Protection and Social Service</li> <li>• Social Protection</li> <li>• Functions</li> <li>• Types of Social Protection <ul style="list-style-type: none"> <li>- Social Assistance</li> <li>- Social insurance</li> <li>- Labor Market Interventions</li> <li>- Informal Social Protection</li> <li>- Other Types of Social Protection</li> </ul> </li> </ul>	<p>10 Mins</p> <p>25 Mins</p> <p>25 Mins</p>	60 Mins
4. Poverty, Vulnerability and Marginalization	<ul style="list-style-type: none"> <li>• Analyze concept of Poverty, Poverty Head Count Ratio (HCR), Poverty Gap Index, Squared Poverty Gap Index</li> <li>• Comprehend Vulnerability, Vulnerable Groups and Marginalization</li> </ul>	<ul style="list-style-type: none"> <li>• Poverty Head Count Ratio (HCR)</li> <li>• Poverty Gap Index</li> <li>• Squared Poverty Gap Index</li> <li>• Vulnerable Groups</li> </ul>	<p>30 Mins</p> <p>30 Mins</p>	60 Mins
5. Impacts of Social Protection	<ul style="list-style-type: none"> <li>• Analyze Impact of Social Protection on poverty reduction and Economic Empowerment.</li> <li>• Discuss the issues on Human Capital, Promotion of Livelihoods, Risk Management through Social Protection.</li> <li>• Explain and analyze the Economic Resilience Social Cohesion, Economic Reforms.</li> </ul>	<ul style="list-style-type: none"> <li>• Poverty Reduction</li> <li>• Human Capital</li> <li>• Promotion of Livelihoods</li> <li>• Risk Management</li> <li>• Economic Resilience</li> <li>• Social Cohesion</li> <li>• Economic Reforms</li> </ul>	<p>25 Mins</p> <p>35 Mins</p>	60 Mins

Session Number and Session Title	Session Objectives	Discussion Topics of the Session	Time Distribution	Total
6. Social Protection as an Obligation	<ul style="list-style-type: none"> <li>Explain and analyze the obligations of Social Protection in terms of Universal Declaration of Human Rights, Constitutional Provision, Social Protection Floor Initiative.</li> <li>Describe the Four Nationally Defined Guarantees, Social Protection Staircase, Sustainable Development Goals, Social Protection for Achieving SDGs</li> </ul>	<ul style="list-style-type: none"> <li>Universal Declaration of Human Rights</li> <li>Constitutional Provision</li> <li>Social Protection Floor Initiative <ul style="list-style-type: none"> <li>Four Nationally Defined Guarantees</li> <li>Social Protection Staircase</li> </ul> </li> <li>Sustainable Development Goals <ul style="list-style-type: none"> <li>Social Protection for Achieving SDGs</li> </ul> </li> </ul>	<p>30 Mins</p> <p>30 Mins</p>	60 Mins
7. Evolution of Social Protection in Bangladesh and Formulation of NSSS	<ul style="list-style-type: none"> <li>Discuss about the Evolution of Social Protection in Bangladesh, Paradigm Shift in Social Protection, Spending in Social Security in Bangladesh etc.</li> <li>Understand details about formulation of NSSS, Process of Formulation, Vision and Mission of NSSS Vision Mission.</li> </ul>	<ul style="list-style-type: none"> <li>Paradigm Shift in Social Protection</li> <li>Spending in Social Security</li> <li>Formulation Process of NSSS</li> <li>Vision and Mission of NSSS</li> </ul>	<p>30 Mins</p> <p>30 Mins</p>	60 Mins
8. Broad Approaches to Social Protection	<ul style="list-style-type: none"> <li>Explain Poor Relief Approach, Social Risk Management Approach, Lifecycle Approach and Lifecycle Risks which are related to Social Protection.</li> <li>Apply Lifecycle Mapping and identify beneficiaries based on Early Childhood group, School Age, Children, Youth, Working Age</li> </ul>	<ul style="list-style-type: none"> <li>Poor Relief Approach</li> <li>Social Risk Management Approach</li> <li>Lifecycle Approach</li> <li>Lifecycle Risks</li> <li>Lifecycle Mapping <ul style="list-style-type: none"> <li>Early Childhood</li> <li>School Age Children</li> <li>Youth</li> </ul> </li> </ul>	<p>30 Mins</p> <p>30 Mins</p>	60 Mins

Session Number and Session Title	Session Objectives	Discussion Topics of the Session	Time Distribution	Total
	and Old age group of peoples and analyze Covariate Risks.	<ul style="list-style-type: none"> <li>- Working Age</li> <li>- Programmes for the Old Age</li> <li>- Covariate Risks</li> </ul>		
9. Governance of Social Protection.	<ul style="list-style-type: none"> <li>• To explain the governance of Social Protection and implementation challenges like: overlap of Programmes, leakage and other associated challenges of the social protection Programmes.</li> <li>• Have clear understanding on the governance issue like Single Registry MIS, Strengthening G2P Payment Systems, Strengthening Processes for Fair Targeting, Grievance Redress System, Strong M&amp;E.</li> </ul>	<ul style="list-style-type: none"> <li>• Implementation Challenges <ul style="list-style-type: none"> <li>- Overlap of Programmes</li> <li>- Leakage</li> </ul> </li> <li>• Governance Tools <ul style="list-style-type: none"> <li>- Single Registry MIS</li> <li>- Strengthening G2P Payment Systems</li> <li>- Strengthening Processes for Fair Targeting</li> <li>- Grievance Redress System</li> <li>- Strong M&amp;E</li> </ul> </li> </ul>	<p>30 Mins</p> <p>30 Mins</p>	60 Mins
10. Organizational Reforms on Social Protection.		<ul style="list-style-type: none"> <li>• Central Management Committee</li> <li>• TOR of CMC</li> <li>• Thematic Clusters <ul style="list-style-type: none"> <li>- Social Allowances Cluster</li> <li>- Food Security and Disaster Assistance Cluster</li> <li>- Social Insurance Cluster</li> <li>- Labour/Livelihood Intervention Cluster</li> <li>- Human Development and Social Empowerment Cluster</li> </ul> </li> </ul>	<p>30 Mins</p> <p>30 Mins</p>	60 Mins

Session Number and Session Title	Session Objectives	Discussion Topics of the Session	Time Distribution	Total
		<ul style="list-style-type: none"> <li>- Terms of Reference of Thematic Cluster</li> <li>- Crosscutting Ministries/Division</li> </ul>		
11. Important Committees, Programme Reforms and Programme Consolidations.	<ul style="list-style-type: none"> <li>• To explain the Central Management Committee, TOR of CMC, Thematic Clusters, Social Allowances Cluster, Food Security and Disaster Assistance Cluster of Social Protection.</li> <li>• Describe the Social Insurance Cluster, Labour/Livelihood Intervention Cluster, Human Development and Social Empowerment Cluster, Terms of Reference of Thematic Cluster and crosscutting Ministries/Divisions.</li> </ul>	<ul style="list-style-type: none"> <li>• CMC Focal Point Committee</li> <li>• Action Plan Sub-Committee</li> <li>• Cluster Committees</li> <li>• District Social Security Monitoring Committee</li> <li>• Upazila Social Security Implementation Committee</li> <li>• Administrative Reforms in the Second Phase</li> <li>• Programmes Consolidation</li> <li>• Major Programme Reforms</li> </ul>	<p>30 Mins</p> <p>30 Mins</p>	60 Mins
12. Training Review and Evaluation	<ul style="list-style-type: none"> <li>• Review the training lessons</li> <li>• Conducting post-training evaluation of the training course by the participants;</li> <li>• Issuing certificate of participation to the participants;</li> <li>• Conducting the closing session of the training course.</li> </ul>		45 Mins	45 Mins

## Handouts

### Session 3: Concept of Social Protection

#### Concept of Social Protection

The political viewpoints and Programme designs of social protection in Bangladesh have gradually evolved from poor-relief approach in 70's to safety net approach in late 90's and finally to lifecycle framework in 2015 with adoption of NSSS. The apparent shift in scopes and purposes of social protection over time created some misconceptions demanding more careful study of this subject which is multi-dimensional and cutting across many sectors and fields.

The initial source of confusion is the use of the two terms 'social protection' and 'social security' with varied meanings, though in many countries and organizations these are different. Some organizations consider social security simply as a part of social protection which includes also informal reciprocal support. However, many organizations such as UNDP and ILO have recently come to view the two concepts as having the same connotations.

In Bangladesh the term 'social protection' was used in the initial drafting of its National Social Security Strategy (NSSS). Later on, to make it consistent with the National Constitution it was changed to 'social security', without altering connotation. Similarly, throughout this booklet these terms have been used interchangeably.

The definition of social protection varies in terms of approaches adopted by particular agencies and institutions and their way of dealing with it. A wider definition of social protection is ... 'a set of formal and informal interventions that aim to reduce social and economic risks, vulnerabilities and deprivations for all people and facilitate equitable growth'.

The NSSS and the European Report on Development define Social Protection as 'A specific set of actions to address the vulnerability of people's life through social insurance, offering protection against risk and adversity throughout life; through social assistance, offering payments and in kind transfers to support and enable the poor; and through inclusion efforts that enhance the capability of the marginalized to access social insurance and assistance'. United Nations Research Institute for Social Development (UNRISD) sees social protection as consisting of 'policies and Programmes designed to reduce poverty and vulnerability by promoting efficient labour markets, diminishing people's exposure to risks, and enhancing their capacity to manage economic and social risks, such as unemployment, exclusion, sickness, disability and old age'.

OECD views social protection as 'action to enhance the capacity of poor people to participate in, contribute to and benefit from the economic, social and political life of their communities and societies'.

UN Social Protection Theme Group in Bangladesh has agreed upon the following definition: 'Social Protection refers to a set of policies, Programmes and services that, over the lifecycle, protect against risks, shocks and stresses, and at the same time aim at reducing poverty, vulnerability and marginalization. It creates opportunities for poor and vulnerable groups to escape from poverty by strengthening resilience to shocks, enhancing the

capacity to manage economic risks and removing barriers of exclusion, consistent with the fulfilment of social and economic rights.

DFID considers social protection as encompassing ‘a sub-set of public actions, carried out by the state or privately, that address risk, vulnerability and chronic poverty’. Harvey et al. (2007) are of the opinion that social protection is concerned with protecting and helping those who are poor and vulnerable, such as children, women, older people, people living with disabilities, the displaced, the unemployed, and the sick. In spite of some differences, the most common features of social protection are that these are Programmes or interventions with the objective of tackling the challenges of poverty, vulnerability and social exclusion.

However, there is often great confusion when practically distinguishing a Programme or project as that of social protection. One of the reasons of such confusion is that some non-social protection Programmes also aim to reduce poverty and vulnerability as their ultimate goals. On the other hand beneficiaries of some social protection Programmes are not necessarily poor, as is the case about government pension or freedom fighter’s allowance. Another reason is that perspectives of different ministries on social protection vary considerably.

The Finance Division has a general policy of considering a Programme as social protection when it falls under social allowances for the poor, employment generation, food security and human development etc. The Finance Division publishes a list of Programmes as those of social protection each fiscal year.

### Social Protection and Social Service

Social protection and social services have some components and activities in common while also there is certain distinction in their operational aspects. The following diagram elucidates the matter to some extent.

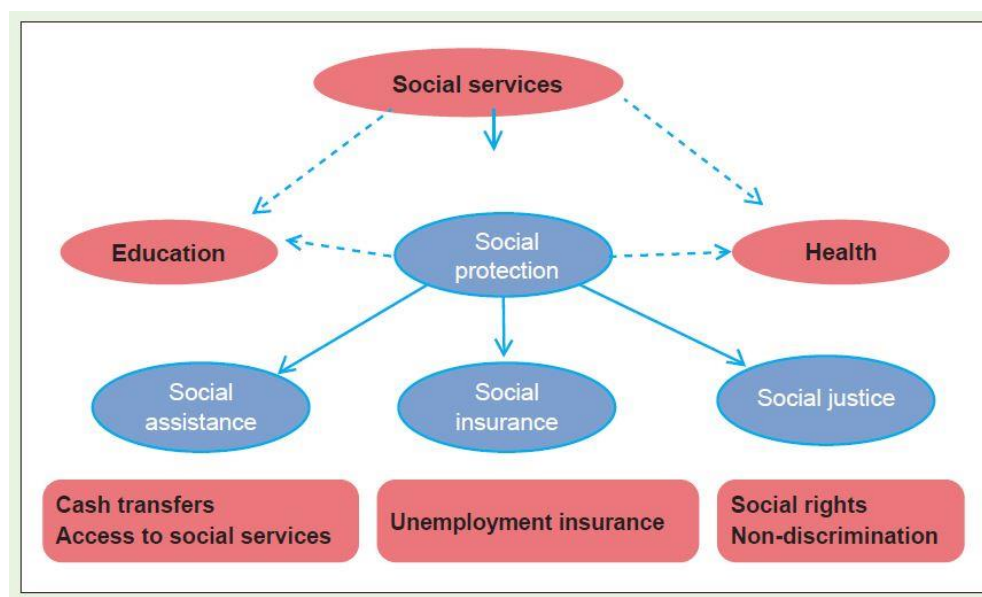


Figure 1: Social Service and Social Protection



Social protection usually falls under the wider purview of social service. Education and health are parts of social service but closely related with social protection. Social protection has three components such as social assistance, social insurance and social justice. Social assistance includes cash transfer and access to social services; unemployment insurance and cover-age for health hazards especially for working age people fall under social insurance; on the other hand, social justice ensures the issue of social rights and equality.

### Social Protection Functions

The objectives of social protection vary widely, from reducing poverty and vulnerability, building human capital, empowering women and girls, improving livelihoods, and responding to economic and other shocks. There are several different conceptual approaches to analyzing social protection objectives and functions. Each conceptualizes potential impacts in different ways, such as transformation, human capital, vulnerability and human rights.

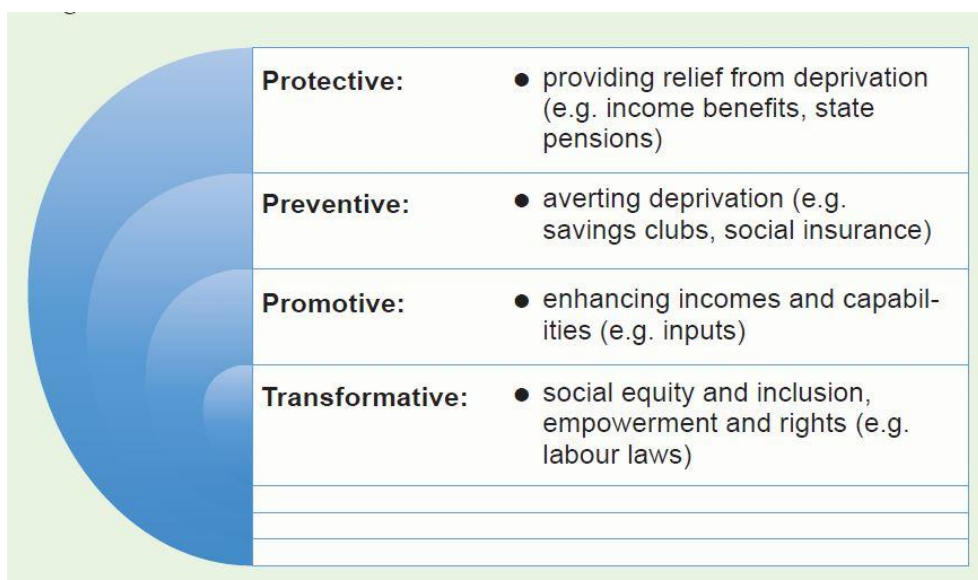


Figure 2: Functions of Social Protection

The first three functions (the three Ps) were originally conceptualized by the World Bank. The addition of the transformative element positions social protection not just to alleviate poverty but to transform lives, through pursuing policies that rebalance the unequal power relations and reverse other barriers that cause vulnerabilities.

### Types of Social Protection

Social protection Programmes have been broadly divided into five types such as social allowance, social insurance, labour market intervention, informal social protection and miscellaneous types. Such classification of social protection has been shown in the following:

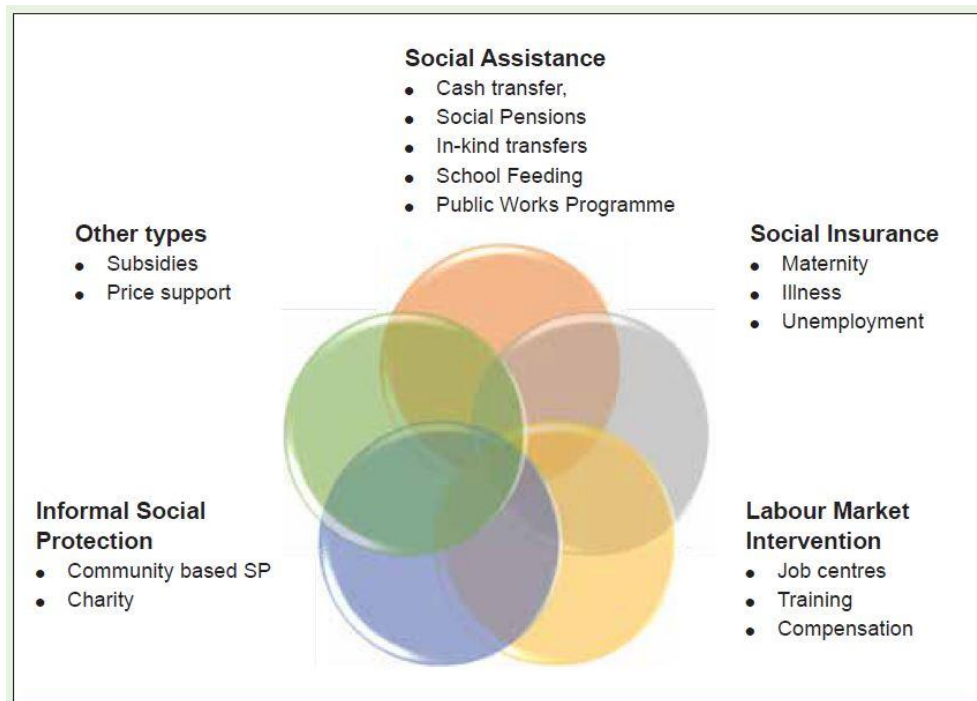


Figure 3: Types of Social Protection

### Social Assistance

One of the most common types of social protection is social assistance which is non-contributory, tax-financed, regular and predictable cash or in-kind resources transfers to poor and vulnerable individuals or households. Cash and in-kind allowances, school feeding and public works Programmes are usually included in this type of Programmes.

### Social insurance

Another equally important type of social protection is social insurance, which is usually contributory Programme where participants make regular payments. It is a Programme where risks are transferred to and pooled usually by government organizations. The benefits, eligibility requirements, and other aspects of the Programme are defined by statute. Explicit provision is made to account for income and expenses (often through a trust fund). Participation is often compulsory for particular groups. It covers costs related to life-course events, for example, maternity, unemployment or illness. Sometimes costs are matched or subsidized by the scheme provider. Internationally, social insurance is a prevalent form of social protection, but in Bangladesh this system is yet to be massively introduced. The National Social Security Strategy (NSSS) of Bangladesh puts much emphasis on introducing suitable framework of social insurance. The Financial Institutions Division is working on developing insurance Programmes for different walks of people.

## **Labour Market Interventions**

Labour market interventions provide protection for poor people who are able to work, and aim to ensure basic standards and rights. Interventions can be active or passive. Active labour market policies aim to help the unemployed and the most vulnerable find jobs, through interventions such as job centres, training, and policies to promote small and medium sized enterprises. Passive interventions include maternity benefits, injury compensation, and sickness benefits for those already in work, financed by the employer. Many poor people work within the informal sector, and some people with disabilities, the chronically ill and old may not be able to work at all, so labour market interventions cannot always reach them.

## **Informal Social Protection**

Informal or traditional social protection measures have been in operation since primitive societies. The modern-day social protection system does not fully replace or eliminate the need for informal social protection, such as reciprocal community support systems, bonding and bridging networks. Either because of resource constraints or operational difficulties, certain population or geographic areas may often remain outside the coverage of formal social protection. The informal community-based social protection partially covers the gaps left by formal interventions. Such social protections are usually managed by the communities mobilizing their collective resources though there are instances of receiving external funds from the government or donors. The charities like *zakats* and alms etc. are also a type of informal social protection. Informal or community based social protection is regarded as a strong instrument of tackling poverty and vulnerability. Therefore, the formal social protection interventions need to be carefully designed so that the potential of the informal social protection is not damaged.

## **Other Types of Social Protection**

Social care and support are highly complementary to social protection, and sometimes considered to be a form of social assistance. Government or private sector subsidies are sometimes classified as social protection if they act as safety nets. Subsidies can keep prices low for basic goods and services consumed by the poor. However, subsidies are often regressive, turning out to be more beneficial for the higher income groups than the actual poor. Social protection is mainly about tackling some inter-connected concepts like poverty, vulnerability and marginalization. Therefore, it will be useful to provide brief notes on these issues.

## **Session-4: Poverty, Vulnerability and Marginalization**

### **Poverty**

According to UNDP, poverty is the total absence of opportunities, accompanied by high levels of undernourishment, hunger, illiteracy, lack of education, physical and mental ailments, emotional and social instability, unhappiness, sorrow and hopelessness for the future.

The World Bank regards poverty as deprivation in well-being. Poverty is multifaceted including low incomes and the inability to acquire the basic goods and services necessary for survival with dignity.

Poverty is usually measured as either absolute or relative poverty. Absolute poverty refers to a set standard which is consistent over time and between countries. The World Bank defines extreme poverty as living on less than \$1.90 a day, at purchasing power parity (adjusting the dollar exchange rate to what a dollar can purchase in each country based on price and income data).

The relative poverty is actually an index of income inequality. Usually, relative poverty is measured as the percentage of the population with income less than some fixed proportion of median income of households or individuals. The main poverty line used in the OECD and the European Union is a relative poverty measure based on "economic distance", a level of income usually set at 60% of the median household income.

Bangladesh has a nationally defined poverty line, calculated by the Cost of Basic Needs (CBN) method. It includes the cost of a basic food basket (eleven food items) representing a nutritional requirement of 2,122 k.cal per person per day plus estimating the cost of consuming non-food items by house-holds close to the poverty line.

In addition, Bangladesh has an official lower poverty line defining extreme poverty. A household with total expenditure on food and non-food items combined less than the cost of the basic food basket is falling below the extreme poverty line. This line corresponds to a food intake of 1.805 k.cal per person per day.

There are different types of indices used to indicate the situation of poverty. Some frequently used poverty indices are as follows:

### **Poverty Head Count Ratio (HCR)**

The head count ratio indicates the percentage of people living below poverty line. What is commonly known as poverty rate is simply the HCR. It is most common and widely used index of poverty. HCR is the proportion of a population that lives below the poverty line. The estimated poverty headcount ratio of Bangladesh is 23%, against the nationally defined poverty line. Estimates also indicate that headcount ratio for extreme poverty has declined below 13%.

### **Poverty Gap Index**

Poverty headcount ratio simply indicates how many people are below poverty line, but it does not clearly say how far below poverty line they are. Poverty gap index reveals the depth of poverty. It is the average income shortfall of the poor people from the poverty line. The poverty gap index of Bangladesh was 6.5% in 2010 (down from 9% in 2005). It means that average monthly income of poor people is 6.5% less than the income defining the national poverty line. From this index one can calculate how much money is required to bring all the poor above poverty line by multiplying it with total population of Bangladesh.

### **Squared Poverty Gap Index:**

The squared poverty gap index is one form of a weighted sum of poverty gaps, with the weight proportionate to the poverty gap. It is calculated by averaging the square of the poverty gaps of each individual. This index is efficient to indicate the severity of poverty. The Squared Poverty Gap Index of Bangladesh was 2.9% in 2005, which was reduced to 2.0% in 2010.

### **Vulnerability**

Vulnerability is determined by a combination of exposure to shocks and stresses, susceptibility or sensitivity to such adverse events and capability (or lack thereof) to cope with them. While poverty describes the state of affairs in the present day, vulnerability is concerned with what the situation could be in future with respect to poverty. If a non-poor individual or a household far away from the poverty line experiences an adverse situation s/he may come closer to the poverty line. However, if the non-poor person is already near the poverty line, any socio-economic shocks will most probably send him/her down below the poverty line. Any such disasters or losses will push the already poor people to still deeper poverty. Therefore, the person near the poverty line is very vulnerable to poverty if not supported by any protective measures.

There are some impoverishing forces or factors which increase the vulnerability of people becoming poor. These forces may be economic, political, health, socio-cultural or environmental. The process of becoming poor may be sudden and unexpected or may be a gradual sliding down. The individual depends on resources, assets, or support mechanisms sufficient to mitigate the effects from such situations. However, if his/her resources are not sufficient s/he will fall victim to poverty.

### **Vulnerable Groups**

There are certain groups of people who are considered to be very vulnerable. Such groups include children, persons with disability, women, youths without job, people with long-illness and elderly people. The vulnerable people will need special protective measures to mitigate the risks of falling to poverty.

### **Marginalization:**

Social exclusion or marginalization is the process in which individuals or communities are systematically deprived of various rights, opportunities and resources that are normally available to members of different groups, and which are fundamental to social integration within that particular group. Such opportunities include housing, employment, healthcare, civic engagement, democratic participation, etc.

Marginalization may be linked to a person's social class, race, skin colour, educational status, living standards, or personal choices in fashion. Such marginalization may also apply to people with disability, minorities, transgender, drug addicts, elderly people etc. Anyone who deviates from perceived norms of a population may become subject to social exclusion. This also makes them hard to reach. They are often not aware of rights and entitlements, and, even if they are, might self-exclude themselves.

## Session-5: Impacts of Social Protection

### Impact of Social Protection

Social protection has a lot of positive impacts on the socio-economic conditions of a country, especially about the poor and the vulnerable. Specifically, it has great impact in reducing poverty and inequality, human capital development and risk management. These are described in the following diagram and the subsequent discussion:



**Figure 4: Social Protection Impacts**

### Poverty Reduction

A main impact of social protection is poverty reduction as social transfer directly increases the income of the poor, thus, reducing poverty gaps. Due to lack of productive assets and susceptibility to shocks and stresses, the poor cannot take initiatives to increase their income. Rather, they invest their assets and labor in safer activities which yield comparatively less return. This is a condition usually called poverty trap which they need external supports to get out of. Social protection works as an external push to bring the poor out of their predicament. Moreover, indirectly social protection reduces poverty as it

enhances economic activities in the society. Social protection can prevent some of the worst consequences of poverty - the transmission of lifelong poverty to children.

### **Human Capital**

Social protection increases access to public services and investment in human capital, particularly health and education, helping to raise productivity and supporting the participation of the poor in labor markets. For example, child benefits and school assistance packages improve school attendance and eventually enhance education. Social protection directly improves the health status of people, which in turn contributes to promoting human development and ultimately economic growth.

### **Promotion of Livelihoods**

The small amount of money of social allowances is often invested by the beneficiaries in small scale livelihood development activities in their households. Moreover, the money received from social protection provides security to the recipients to better manage the risks of more rewarding but riskier economic activities, thereby enhancing the scope for better livelihoods.

### **Risk Management**

Social protection enables poor people to protect themselves and their productive assets against shocks. It enables them to defend their long-term income generating potential. Social protection enables households to resist desperate measures and reduce future vulnerability. For example, social health protection prevents impoverishment from catastrophic health expenditure, consequently protecting productive assets. Adequate cash transfers prevent farmers from selling their land and livestock, on which their future prosperity depends.

### **Economic Resilience**

Resilience is the ability to be prepared for, absorb and cope with a shock, withstand moderate hazards and being able to bounce back from setbacks. Evidence shows that social protection supports the recipients to enhance their economic resilience. A person covered by any type of social protection Programme is more capable of fighting against shocks and vulnerability and protect social and economic conditions.

### **Social Cohesion**

Social protection helps create an effective and secure state by building social cohesion and a sense of citizenship as well as reducing conflict. People receiving social benefits from the government feel more loyal and committed to the government. Such loyalty enhances national solidarity and bonding. Moreover, the cash and commodity received as social allowances reduces the resource inequality, contributing to build up social cohesion.

### **Economic Reforms**

Social protection can mediate new vulnerabilities resulting from the necessary economic transformation that Bangladesh is now undergoing in its transition to Middle Income Country status. It can generate gains for those groups who might otherwise be disadvantaged, by providing a balancing function. Social protection produces broader gains not only for the direct beneficiaries but also for others who participate in the reformed economic environment. It has been observed that the benefits of social protection are usually spent locally, bolstering demands for local economic activities, as the increased buying power of the poor creates more demand for locally produced goods and services.



## **Session 6: Social Protection as an Obligation**

### **Social Protection as an Obligation**

In spite of the fact that social protection has so many positive effects in reducing poverty and inequality, there is also criticism that social protection often makes people dependent on the benefits. Voice is often raised that social protection might reduce the working spirit of people. Also, there is debate as to whether the huge allocation in social protection could be better utilized in improving the economy of a country.

Thus, the social protection has often been looked down upon as useless, expensive or even dysfunctional for developing countries. However, evidence shows that the social protection is a very effective tool for accelerated poverty reduction and sustained social and economic growth. There is no substantial evidence that social protection creates a dependency trap or disincentives to work. Moreover, the governments have some obligation in social protection as is recognized in the Universal Declaration of Human Rights of the UN.

### **Universal Declaration of Human Rights**

The Universal Declaration of Human Rights of UN asserts that “Everyone, as a member of society, ... has the right to social security through national effort and international co-operation and in accordance with the organization and resources of each State, of the economic, social and cultural rights indispensable for his dignity and the free development of his personality” (Article 22). The Universal Declaration also ensures that “everyone has the right to a standard of living adequate for the health and well-being of himself and of his family, including food, clothing, housing and medical care and necessary social services, and the right to security in the event of unemployment, sickness, disability, widowhood, old age or other lack of livelihood in circumstances beyond his control” (Article 25). The Universal Declaration of Human Rights, of which Bangladesh is a party, makes it an obligation for the government of Bangladesh to take measures to ensure social protection of the deserving people.

### **Constitutional Provision**

The constitutional provision of Bangladesh is also in consistence with the Universal Declaration of Human Rights. Social security for citizens is mandated mainly by Article 15(d) of the Constitution of the People’s Republic of Bangladesh which provides ‘...the right to social security, that is to say to public assistance in cases of undeserved want arising from unemployment, illness or disablement, or suffered by widows or orphans or in old age, or in other such cases.’

Thus, the government bears the constitutional obligation of ensuring citizens’ right to social security. Though Bangladesh does not have any separate law or Act of Parliament for social security, the constitutional provision and the other relevant rules and circulars, coupled with consistently growing allocation in national budget every year, amply provides the legal basis for social protection in the country. The recently approved National Social Security Strategy of Bangladesh is another evidence of the government’s commitment to ensuring social security for the poor.

### **Social Protection Floor Initiative**

Following the global economic recession and in pursuance of the universal declaration of human rights and other related protocols, the UN Chief Executives Board approved the

Social Protection Floor (SPF) in 2009. The SPF is a global and coherent social policy concept that promotes nationally defined strategies for the provision of a minimum level of income security and access to essential services for all. The SPF promotes a holistic and coherent vision of national social protection systems, rights-based, as a key component of national development strategies. In 2012, Social Protection Floor Recommendations suggested that member states would formulate social security strategies based on national consultations. Bangladesh is a signatory to the social protection floor initiative of the UN and Bangladesh complied with the provision.

The Social Protection Floor is a set of basic social security rights and transfers, to help promote human rights and support decent living standards worldwide. The aim is to extend basic support and protection to all those in need. The Social Protection Floor should be established according to each individual nation’s priorities and resources and designed and implemented with the participation of all relevant social partners. It is to be implemented through national legislation and be progressively enhanced according to the economic development of each country.

The Social Protection Floor should be a key aspect of a country’s development plans and strategies and should be closely linked to policies that promote employment and decent working conditions. Within this framework, the International Labor Organization (ILO) promotes four essential guarantees: access to healthcare, child benefits, basic retirement pensions, and income support for the working poor, the unemployed and pregnant women. It is important to acknowledge that the ILO has developed several international standards in the area of social security. Four Nationally Defined Guarantees are:

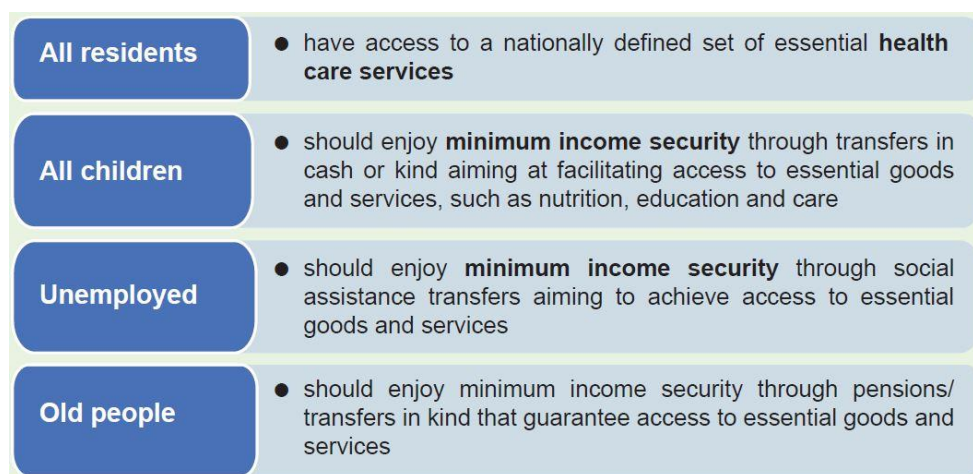


Figure 5: Social Protection Floor

The social protection floor initiative is a guiding principle according to which each nation defines its own minimum social security provisions. The only precondition is that the national social protection floor has to fulfil the four guarantees as mentioned above. The SPF is very flexible and requires that each country will design its own mechanism of delivering social protection benefits. Social protection floors also emphasize that the financing of the social security Programmes should be financed from national budget, moving away from dependency on external donor agencies.

## Social Protection Staircase

The Social Protection Floor has the concept of implementing it step by step as is the concept of the following staircase:

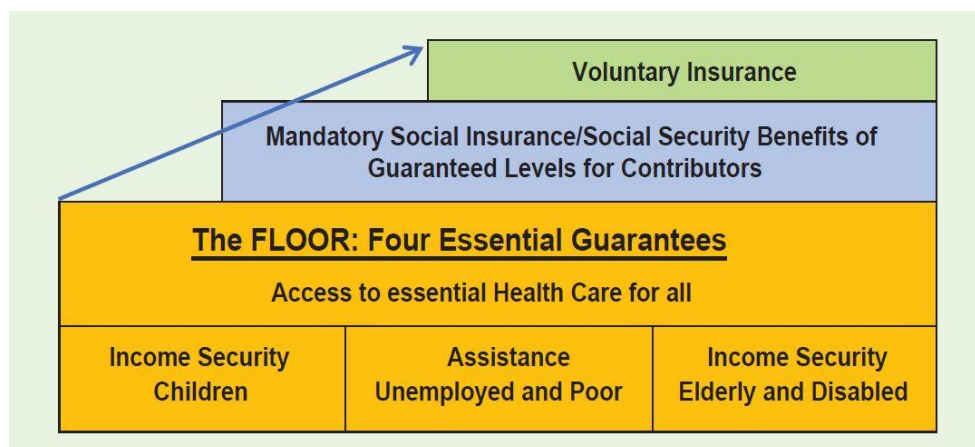


Figure 6: Vertical Extension

Countries have to ensure the four essential guarantees as basic floors. Then they are to gradually consider implementing the higher Programmes, like mandatory social insurance and voluntary insurance, based on their capacities.

## Sustainable Development Goals

Social protection plays a vital role to bring people out of poverty and also prevent them from falling into poverty. It is revealed from a study that social protection Programmes are worldwide preventing 150 million people from falling into poverty. Such an important instrument as social protection was not included in the Millennium Development Goals (MDGs). However, it is undoubtedly accepted that social protection has a massive contribution to the achievement of Goal 1: Eradicate extreme poverty and hunger.

Influenced by the social protection floor initiative, the Sustainable Development Goals 2030 (SDGs) put emphasis on social protection to achieve some of the goals and the associated targets. Such goals and targets of the SDGs are shown in the following table:

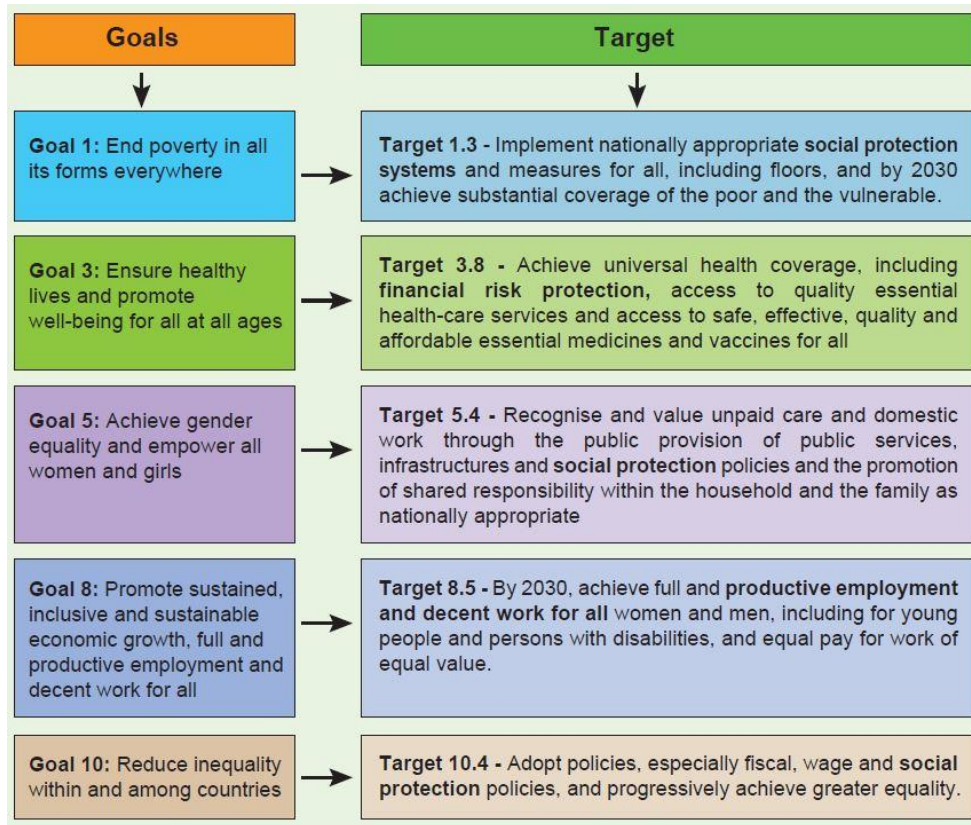


Figure 7: Social Protection in SDG

It is to be noted that Goals 3 and 8 do not directly mention social protection targets but are included because health coverage (Goal 3) is a social protection measure and one of the four aspects of the social protection floor, and social protection is one of the four pillars of 'decent work' (Goal 8).

### Social Protection for Achieving SDGs

Social protection is by its very nature inter-sectoral and can serve as a driver and enabler to achieve basically all of the SDGs as explained below:

**1 NO POVERTY**



**End poverty in all its forms everywhere:** The role of social protection in the goal of ending poverty is self-evident. This goal also has as an explicit target to “implement nationally appropriate social protection systems and measures for all” (target 1.3). Social protection programmes can reduce the incidence, depth and severity of poverty and mitigate multi-dimensional deprivations.

**2 ZERO HUNGER**



**End hunger, achieve food security and improved nutrition and promote sustainable agriculture:** Households receiving social allowances invariably spend more on quantity and quality of food items, improving their food security and nutrition status. Social protection programmes smooth consumption during economic downturns and give protection against food price volatility.

**3 GOOD HEALTH AND WELL-BEING**



**Ensure healthy lives and promote well-being for all at all ages:** Poor health is a symptom of poverty and social protection contributes to better health outcomes by reducing poverty. Social protection built on the lifecycle approach has a strong potential to promote healthy lives and wellbeing at all ages, which in turn serves to reduce poverty since poor health is a very dominant driver of poverty.

**4 QUALITY EDUCATION**



**Ensure inclusive and equitable quality education and promote lifelong learning opportunities for all:** Social protection can promote behaviour that improves human capital accumulation. Social protection can build life skills, confidence and empowerment. Social protection also offers opportunities to link unemployed people with vocational skills training and subsequently the employment route out of poverty.

**5 GENDER EQUALITY**



**Achieve gender equality and empower all women and girls:** Social protection programmes that are designed to be gender responsive can meet both short-term practical gender needs and long-term strategic needs. The transformative dimension of social protection includes breaking down barriers and restrictive social conventions on what a woman can do and be.

**6 CLEAN WATER AND SANITATION**



**Ensure availability and sustainable management of water and sanitation for all:** Households receiving social protection allowances use these for improved family welfare, which includes hygienic latrines and access to safe drinking water.

**7 AFFORDABLE AND CLEAN ENERGY**



**Ensure access to affordable, reliable, sustainable and modern energy for all:** Social protection contributes to improved household economy, which generates energy demands at the base of the social pyramid.

**8 DECENT WORK AND ECONOMIC GROWTH**



**Promote sustained, inclusive and sustainable economic growth, full and productive employment and decent work for all:** Social protection can mitigate consequences of uninsured risks that keep people in poverty traps of low-risk low-return livelihoods and create opportunities of productive investment.

**9** INDUSTRY, INNOVATION  
AND INFRASTRUCTURE



**Build resilient infrastructure, promote inclusive and sustainable industrialization and foster innovation:** Public works programmes can help to build, repair and maintain infrastructure of critical importance for the economic and social life of local communities, at the same time as they serve the intended primary purpose of providing employment and income to seasonally unemployed men and women.

**10** REDUCED  
INEQUALITIES



**Reduce inequality within and among countries:** Social protection systems can contribute to both equality of opportunity through inclusive growth and better equity of outcome through redistributive measures.

**11** SUSTAINABLE CITIES  
AND COMMUNITIES



**Make cities and human settlements inclusive, safe, resilient and sustainable:** Social protection programmes have been designed for a predominantly rural population, but there is growing realization that also the urban poor need support. Without causing an uncontrolled inflow of poor people to urban areas, social protection entitlements can be made portable.

**12** RESPONSIBLE  
CONSUMPTION  
AND PRODUCTION



**Ensure sustainable consumption and production patterns:** Social protection allowances are used for basic needs consumption, which stimulates production of essential goods and services in local markets. Countercyclical implementation of programmes has a stabilizing effect on markets, by boosting the aggregate demand during times of low demand.

**13** CLIMATE  
ACTION



**Take urgent action to combat climate change and its impacts:** Adaptive social protection combines disaster risk reduction for areas and populations exposed to weather induced hazards, measures to build climate adaptive capacity and welfare measures for vulnerable households.

**14** LIFE  
BELOW WATER



**Conserve and sustainably use the oceans, seas and marine resources for sustainable development:** Social protection can serve as a tool to avoid overfishing and over exploration of marine resources. Poor fishermen are entitled to different social protection allowances enabling them to use marine resources more sustainably.

**15** LIFE ON LAND



Protect, restore and promote sustainable use of terrestrial ecosystems, sustainably manage forests, combat desertification, and halt and reverse land degradation and halt biodiversity loss: Social protection programmes have often been used for roadside plantation, and also for various social forestry activities.

**16** PEACE, JUSTICE AND STRONG INSTITUTIONS



Promote peaceful and inclusive societies for sustainable development, provide access to justice for all and build effective, accountable and inclusive institutions at all levels: Social protection can help reintegrate conflict-affected populations into socio-economic life and promote participatory citizenship. Social protection contributes to greater cohesion in the social fabric of a society, which invests in nation building.

**17** PARTNERSHIPS FOR THE GOALS



Strengthen the means of implementation and revitalize the global partnership for sustainable development: Stronger South-South and triangular cooperation can contribute to better alignment of social protection programmes with sustainable development goals through sharing of successful experiences and lessons learned.

## Session 7: Evolution of Social Protection in Bangladesh and Formulation of NSSS.

### Evolution of Social Protection in Bangladesh

Bangladesh has a long history of formal social safety net Programmes, which, in part, has shaped the nature of the current social security system. During the 1970s the focus of social security Programmes was on poor relief and vulnerable group feeding.

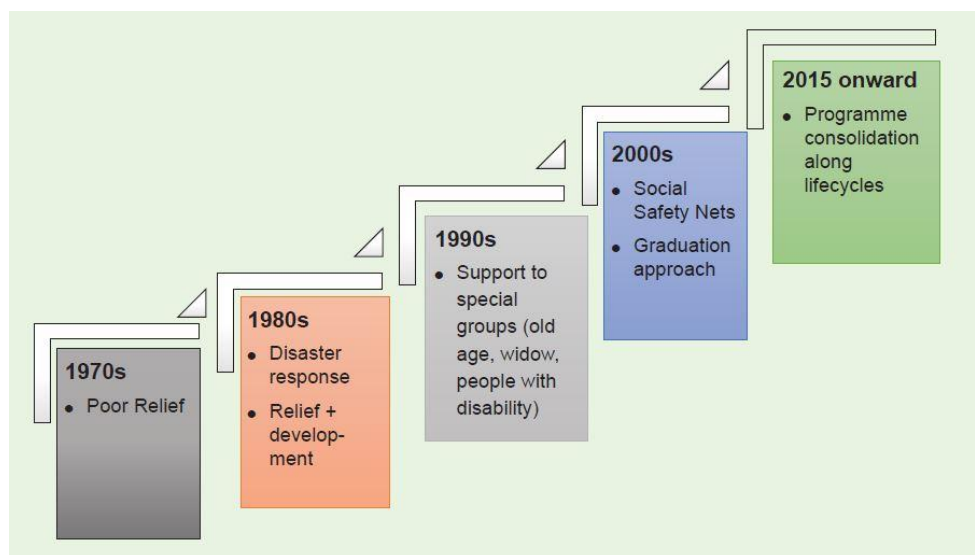


Figure 9: Evolution of Social Protection in Bangladesh

The decade of 1980s has been characterized by disaster response and relief operation. The component of development in addition to providing food was a remarkable improvement in the social protection Programmes in this period. During the 1990s, Programmes were taken to provide support to special groups like old age, widows and people with disability. These Programmes were often supported by the development partners and NGOs. The provision of cash transfer was widely introduced in these Programmes. In the 2000s, numerous social safety net Programmes were taken up to support different types of risks and vulnerabilities. These safety net Programmes were often reinforced with graduation Programmes to bring the poor sustainably out of poverty.

It is remarkable to note that the overall social protection Programmes since independence have been rather incremental in response to the needs of people. Whenever there was crisis, it was tackled by taking up new Programmes or expanding the coverage of existing Programmes. There was no comprehensive approach to tackle different types of social risks. It was as late as 2015 that Bangladesh adopted a strategic and comprehensive approach to social protection.

### Paradigm Shift

The government's social protection Programmes were limited to different types of safety net Programmes to tackle poverty and vulnerabilities. Safety nets are forms of social protection which help people meet immediate basic needs in times of crisis. Typical short-term goals of these safety net Programmes were to mitigate the immediate impact of shocks and to smooth consumption. Bangladesh's current social security system is complex, comprising a large number of fragmented Programmes and managed by 25 ministries/divisions. There are 118 Programmes under the social security system currently financed through the budget.



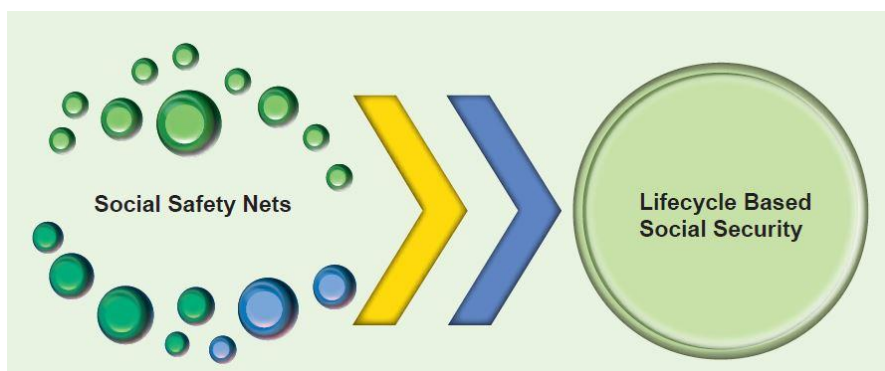


Figure 10: From social safety nets to social protection

It is for the first time in the history of Bangladesh that the government has taken a more comprehensive approach to social security by formulating the National Social Security Strategy (NSSS). It promotes the lifecycle based social protection system which is strategic in handling social risks along lifecycle. The purpose of this new system of social security is to consolidate the fragmented social safety net Programmes into lifecycle framework. Thus, the formulation of the NSSS has brought in a paradigm shift in the social security Programmes of Bangladesh.

### Spending in Social Security

Reflecting the Government's commitment to Social Security, budgetary allocations have gradually grown in absolute terms as well as a share of GDP. As shown in the next graph the allocation for Social Security Programmes (SSPs) has been more than 2 percent of GDP since 2008. The spending in social security was just 1.3 percent of GDP in 1998, which has increased significantly during the present periods as shown in the graph. Although this level of funding is modest by international standards, when measured against the government's tight budget situation, this represents a substantial commitment, accounting for 13 percent of total government spending, and reflects the high priority accorded by the Government to this aspect of the social development policy.

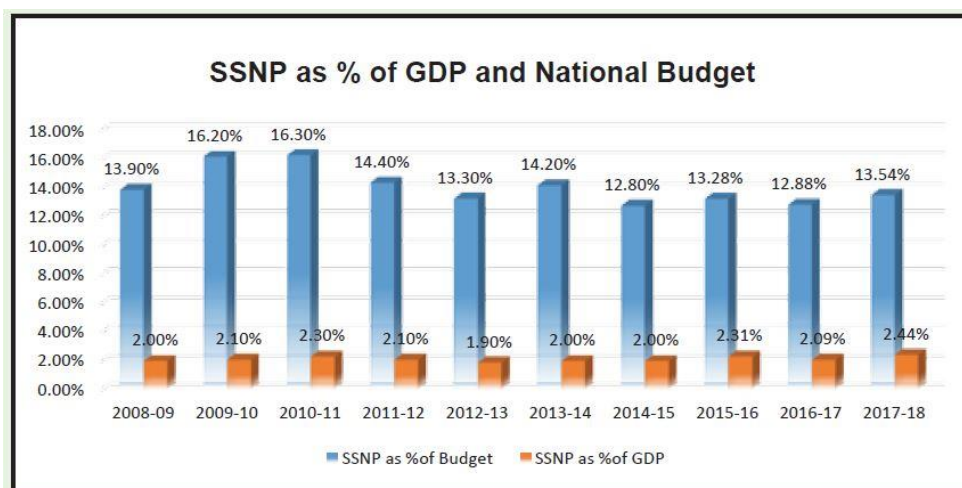


Figure 11: Social Protection Spending in Bangladesh

## Formulation of NSSS

In a great leap forward to develop an inclusive social protection for all deserving people, the government of Bangladesh has formulated the National Social Security Strategy (NSSS) of Bangladesh. It addresses Bangladesh's triple problems of poverty, vulnerability and marginalization to pave the way for implementing the Seventh Five Year Plan (SFYP) and the Vision-2021. The core of the strategy is a lifecycle approach covering people's need over their entire life. Social inclusion of marginalized groups is a central principle of NSSS, with an expansion of Programmes for the extreme poor and most vulnerable people.

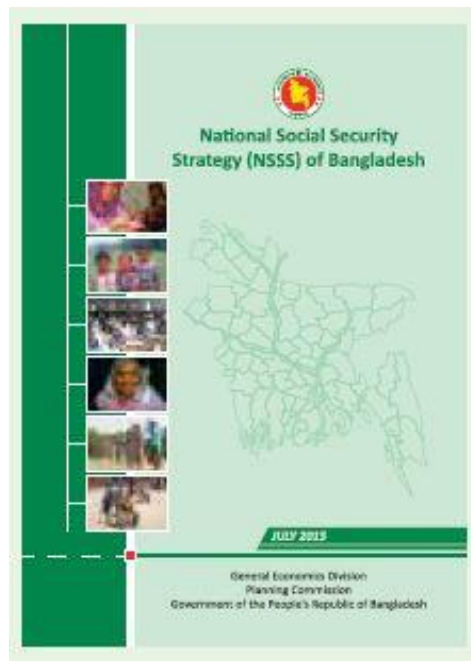


Figure 12: National Social Security Strategy of Bangladesh

## Process of Formulation

The issue of preparing a National Social Security Strategy was conceptualized during a macro-economic review meeting in 2010 and later on in an international workshop on social protection in 2011 in Dhaka. Hon'ble Prime Minister participated in the workshop and declared that Bangladesh urgently needs comprehensive strategic planning to better utilize the resources allocated for social protection. Then, after collaboration with stakeholders for numerous times the draft of NSSS was finalized in 2015 when it was kindly approved by the Cabinet. The process of drafting the NSSS was initiated in 2012 with an action plan adopted by the Government. The Cabinet formed an Inter-Ministerial Committee chaired by the Cabinet Secretary to oversee drafting of the Strategy, with the General Economics Division of the Planning Commission acting as the secretariat. The

plenary session of the Central Monitoring (now Management) Committee (CMC) headed by the Cabinet Secretary also reviewed the drafts of the NSSS several times.

A framework paper outlining critical knowledge gaps and key issues to address in the Strategy was prepared in 2013 and served as the foundation for its formulation. International experience sharing, seminars and training courses have brought about enhanced social protection knowledge in ministries. Ten background research papers were produced to help inform the Strategy. A series of consultations took place to ensure engagement of all stakeholders. The draft was shared with relevant ministries and their feedbacks were reflected in the final draft. Now the NSSS is in the process of implementation for which ministry and cluster specific action plans have been prepared. The process of formulation of the NSSS is shown in the following diagram:

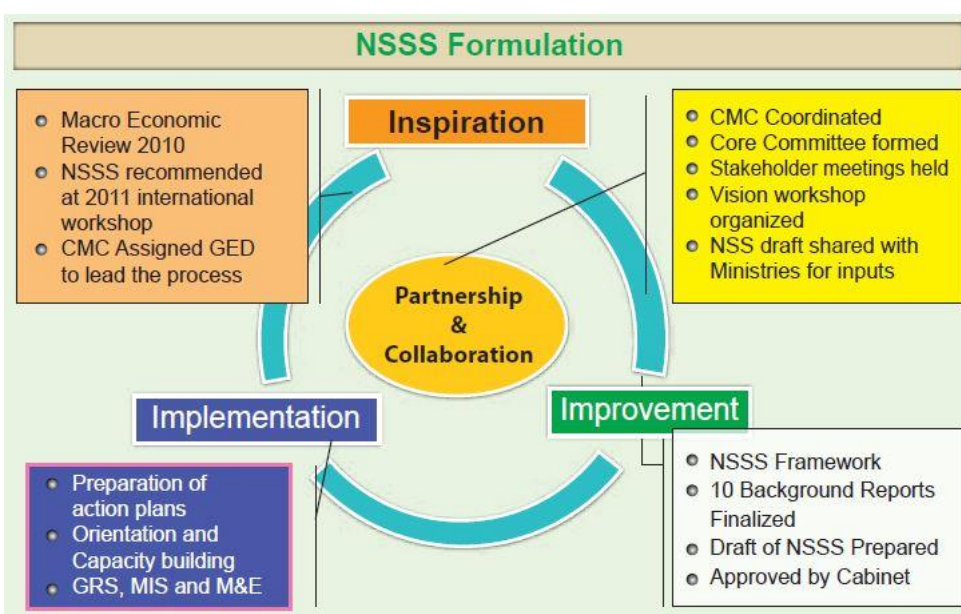


Figure 13: Formulation of the National Social Security Strategy

## Vision and Mission of NSSS

### Vision

The vision of the NSSS has been finalized after a daylong workshop with stakeholders including the representatives of the line ministries. The vision of the NSSS has been set as 'Build an inclusive Social Security System (SSS) for all deserving Bangladeshis that effectively tackles and prevents poverty and inequality and contributes to broader human development, employment and economic growth'.

### Mission

The five-year long mission of the NSSS is to 'reform the national social security system by ensuring more efficient and effective use of resources, strengthened delivery systems and

progress towards a more inclusive form of Social Security that effectively tackles lifecycle risks, prioritizing the poorest and most vulnerable members of society’.

## **Session 8: Broad Approaches to Social Protection.**

### **Broad Approaches to Social Protection**

There are different approaches to social protection and the most widely discussed approaches are the ‘poor relief approach’, the ‘lifecycle approach’ and the World Bank’s ‘social risk management approach’.

#### **Poor Relief Approach**

The poor relief approach came into use in 19th century in Europe. Later on it was adopted in some developing countries like Mexico and Colombia, and subsequently utilized by other developing countries including Bangladesh. It is a short-term planning striving to resolve poverty immediately by investing limited per capita resources. It has no focus on comprehensively tackling poverty. Such approach to social protection usually fails because of large targeting errors and small budgets.

#### **Social Risk Management Approach**

The World Bank developed Social Risk Management (SRM) approach of social protection in the 1990s with the objective of extending social protection to include prevention, mitigation, and coping strategies to protect basic livelihoods and promote risk taking. Social risk management focuses specifically on the poor, who are the most vulnerable to risk and more likely to suffer in the face of economic shocks. SRM aims to reduce the vulnerability of the poor and encourage them to participate in riskier but higher-return activities in order to transition out of chronic poverty.

In SRM approach, risks are categorized in terms of their a) catastrophic vs. non-catastrophic shocks, b) idiosyncratic shocks vs. covariant shocks and c) single vs. repeated shocks. Risk management strategies fall in three broad categories such as prevention, mitigation and coping.

#### **Lifecycle Approach**

In almost sharp contrast to the poor relief approach, there came up a more comprehensive approach to social protection which is lifecycle approach. It reflects that individuals face different risks and vulnerabilities at different stages in life, and that social protection can be designed to address these risks at each stage. It is a provision of basic social protection to citizens from the cradle to the grave.

The lifecycle approach was adopted by some European countries like Sweden in the early decades of the twentieth century. It was introduced by UK in 1945 and then came to be used across developed countries; also, in a range of developing countries. The main characteristic of the lifecycle approach is that it involves long term planning -Programmes directed at particular stages of the life cycle. It focuses resources on particular lifecycle

risks. It is noteworthy that Bangladesh has adopted the lifecycle approach to social protection in the National Social Security Strategy.

### Lifecycle Risks

Lifecycle approach provides a comprehensive framework of lifecycle of a human being and analyses the basic risks along the cycle. The main risks during five major stages of citizens of Bangladesh have been captured in the following diagram. In addition to the lifecycle risks, the NSSS does also put similar emphasis on the covariate risks - such as natural disasters, food price shocks, etc.

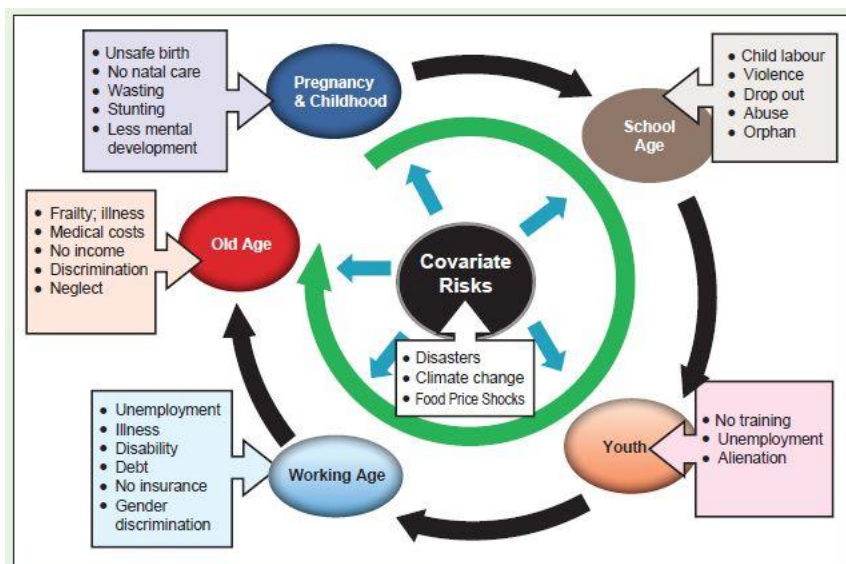


Figure 8: Lifecycle Risks

The social security systems of most countries gradually evolved to address the risks and challenges across the lifecycle. In essence, countries shape their Social Security systems to provide support to various demographic groups, although most countries also have a small safety net for those who fall through the gaps or need additional support. To a large extent, the lifecycle approach underpins the Social Protection Floor (SPF) that has been endorsed by the United Nations and its member countries including Bangladesh.

### Lifecycle Mapping

Many existing social security Programmes of Bangladesh fit in the life cycle framework even though this was not used explicitly as a strategic consideration. But the analysis also shows that there are some major concerns which are not covered by social protection Programmes. For example, schemes to mitigate pregnancy and early childhood risks and disability are remarkably limited in both beneficiary coverage as well as financing. The average benefit of the old-age allowance Programme (excluding government pension) is very low and lots of poor old-age people are excluded. The disability benefits and

vulnerable women's Programmes similarly suffer from low coverage and low average benefits. The detailed lifecycle mapping as exercised in the NSSS is discussed below:

### **Early Childhood**

Coverage of very young children by social security schemes in Bangladesh is minimal, despite the challenges they face, in particular, with regard to under-nutrition. The Ministry of Women and Children Affairs (MoWCA) offers a small child grant – known as the Maternal Allowance Programme for Poor Lactating Mothers – that reaches 100,000 families. Therefore, the gap in provision for young children is massive. In effect, almost the entire category – around 15 million children – does not receive direct social security support. Addressing this huge gap is arguably amongst the most serious challenges for the NSSS.

### **School Age Children**

The highest coverage of social security schemes is during school age, mainly via the Primary and Secondary Student Stipends. Around 13 million children receive stipends, with the majority at primary school. Coverage is around 24 percent of primary school age children and 17 percent of secondary school age children. There is a small amount of transfer provided by the Ministry of Social Welfare for children with disabilities, but it only reaches 18,600 children in total - a tiny proportion of the total number of children in need.

### **Youth**

Programmes for the youth have not been separately mapped in the NSSS. Rather this age group has been considered together with the working age people. The Programmes taken for the working age are also meant for the youth.

### **Working Age**

The major Programmes in this category could be divided into two main types: workfare schemes; and Programmes for women. There are as many as 8 workfare schemes of which the two largest Programmes are the Food for Work Programme (FWP) and the Employment Generation Programme for the Poorest (EGPP). The aim of these Programmes is to help create employment in rural areas during agricultural slack period to create jobs for those who might need them, especially women. The schemes include Widows' Allowance, Vulnerable Group Development (VGD) and childcare for young mothers. In the formal sectors, the two missing areas of Social Security for working age group are a) unemployment insurance and b) injured workers insurance. The lack of any social insurance is even more pronounced for the informal sector, which accounts for 87.5 percent of all employment.

### **Programmes for the Old Age**

The highest level of social security spending in Bangladesh is on Programmes that address the risks associated with old age. It pays generally an allowance of Tk 500 to more than 3 million elderly people. Bangladesh's Old Age Allowance has one of the lowest transfer values in the world. Analysis of the 2010 HIES indicates that 33 percent of beneficiaries

of the Old Age Allowance are below the age of eligibility (65 years for male and 62 years for female).

### **Covariate Risks**

Besides the lifecycle Programmes there are other Programmes for managing covariate and idiosyncratic risks. Such Programmes include disaster risk mitigation Programmes implemented by the Ministry of Food and the Ministry of Disaster Management and Relief. Other Programmes include food allowance Programmes like Vulnerable Group Feeding (VGF) and Open Market Sales (OMS) for absorbing price shocks. Besides, Government has a wide range of fiscal and monetary policy instruments to counter recessionary pressures on the economy.

## **Session 9: Governance of Social Protection System.**

### **Governance of Social Protection System**

The efficiency of social protection depends on the efficient designing of the Programmes and effective implementation of it. The most crucial part of it is fair targeting and timely delivery of benefits. However, the social protection Programmes being fragmented across multiple agencies there are chances of various challenges.

### **Implementation Challenges**

The most common challenges facing implementation of social protection are as follows:

#### **Overlapping of Programmes:**

Small and short-term schemes on social protection are usually undertaken in absence of comprehensive policy frameworks. These Programmes are usually incremental and are expanded when felt important. As a result, there are instances of overlapping of Programmes, either geographically or thematically. Similar types of Programmes are undertaken in certain areas, parts of which are already under coverage of other Programmes. This results in wastage of public resources and inefficiency of the Programmes.

#### **Leakage:**

In social protection, leakage usually indicates the extent to which a Programme includes beneficiaries who are not poor or not eligible for being enlisted as the beneficiaries. It is a common phenomenon in the global perspective that certain non-poor households get social protection benefits at the cost the genuine poor being excluded. In one estimate as much as 30% of the social benefits are wasted in leakage worldwide. In Bangladesh this rate is even more. There are some issues which are included as problems of leakage which are as follows:

**Ghost beneficiaries:** The benefits are given to people who do not exist at all. This is a sort of pilferage in the name of fictitious people.

**Rent seeking:** In this process the beneficiaries are forced to pay a certain portion of their benefits to the corrupt staff. Sometimes they have to pay money for getting their names enlisted in the list of beneficiaries.

**Double dipping:** This problem is also faced in social protection Programmes in many countries. The beneficiaries get their names enlisted more than once so that they can receive double benefits. Sometimes they are enlisted in separate Programmes of same nature. As a result of double dipping or duplication some non-poor are deprived of the benefits. This happens to be possible because of weak and fragmented MIS of the Programmes. There is also allegation that one cannot take this privilege without connivance of the relevant staff.

## Governance Tools

In order to streamline the social protection Programmes two types of reforms are necessary. The first one is the Programme consolidation along the lifecycle framework. Another reform need is improvement in the delivery mechanism as well as the overall governance of social protection. In consistence with international best practices, the NSSS suggests that the following five issues are vital for equitable and efficient delivery of social protection benefits to the right persons.

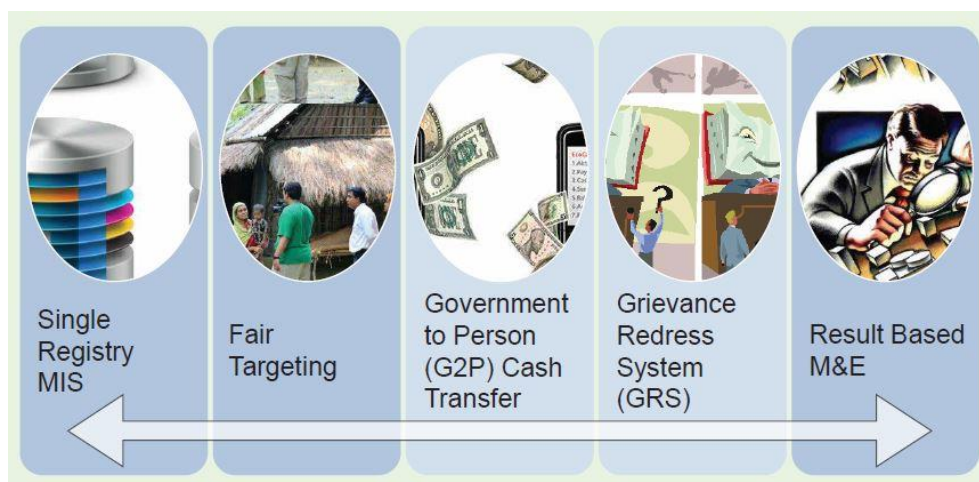


Figure 14: Governance Tools of Social Protection

### Single Registry MIS

The efficient administration of Social Security schemes requires that high quality Management Information Systems (MISs) are in place. In effect, a form of national Single Registry can be established, based on a network of independent but interlinked scheme-



specific MISs. Rather it integrates and uses databases of different Programmes of social protection or even other sectors by means of a single platform.

The term registry means an official written record of names or events or transactions. In a computerised environment, 'databases' and 'registries' are overlapping concepts, but both are for storing and retrieving information. MIS is a system that transforms retrieved data from a Programme's database into information that can be used for efficient and effective management. To do so, computerised MISs are based on tailored application software that allows for input, process and output of information. In social protection literature, the term MIS is mostly associated with Programme-level information management systems.

### **The characteristics of single registry are as follows:**

- A single registry is a database of all people and households registered with Programmes.
- Though it is called single registry, it may not necessarily be single.
- It aims to collect, record and store updated and historical information on individual and household characteristics and circumstances, and verifies and checks information.
- It can be compiled and unified from the data collection of several Programmes.
- It is linked to a software application that acts as a platform for integration of different MISs.

Three categories of MISs can be considered 'single registries' in the perspective of social protection. The most basic category involves a system that solely manages internal Programme operations. This category of system can be housed effectively in a specialised unit within the Programme or may be outsourced to a specialised government agency. The middle category offers possibility of checking data of other departments for verification purpose. For example, in case of conditional cash transfer the data of education or health may be accessed. But in this category one Programme cannot access the data of another Programme. The most advanced category allows accessing data between different Programmes.

The NSSS recommends the advanced category of single registry and this is in the process of implementation. The NSSS stipulates that the Government will establish a national Single Registry that uses the database from the national identity system and is based on building scheme-specific MISs that communicate with each other and deliver comprehensive information across government.

The Statistics and Informatics Division (SID) will take the lead in establishing the Single Registry in coordination with other concerned Ministries/Divisions. The Civil Registration and Vital Statistics (CRVS) initiative of Cabinet Division is to coordinate data of different organizations including election commission, birth and death registration, and health information system. It will provide a strong basis for creating single registry MIS for social protection.

### **Strengthening G2P Payment Systems**

The choice of an appropriate delivery system depends on the specific type of social protection Programme. In developing countries, delivery of hard cash is the main option in cash transfer Programmes. Recently, there have been created opportunities for delivering cash through financially inclusive options such as bank account, mobile cash

and ATM. Possibility of introducing inclusive payment depends on positive conditions of the following - a) government policy, b) beneficiary profile, c) technological infrastructure, d) available service providers, e) cost of transaction and f) security. The most positive aspect of inclusive payment method is that it stops possibilities of corruption of leakages.

Financially inclusive payments arrangements are increasingly feasible in developing countries. Financial inclusion method, especially through electronic media offers more and better services to recipients while also reducing the administrative and personal cost. Therefore, there is enthusiasm for the promise of shifting social benefit payments from “cash transfers to e-payments for the poor usually called digitized G2P or government to person payment.

A key reform initiative as recommended in the NSSS is introduction of digitized Government to Person (G2P) payment systems so that they promote financial inclusivity and prevent leakages. The Government has already improved the cash delivery systems in some Social Security schemes so that transfers are delivered through financial institutions. The modalities of transferring cash through mobile banking, postal cash cards and agent banking are being piloted for establishing sustainable system of inclusive cash transfer. So far the Bangladesh Bank has issued circulars for regulating mobile banking and agent banking which will further facilitate strengthening the G2P payment through digital channels.

In Bangladesh there are some Programmes which have in kind transfer, such as rice or wheat. The NSSS suggests that these Programmes should be changed to cash transfer except the Programmes for disaster response and relief, and Open Market Sales. Food for work Programme has already been changed to food for Taka Programme. Eventually the money will be transferred through electronic channels. The UNDP supported SWAPNO project of the Local Government Division has introduced a digital system of cash transfer to the beneficiaries. The Ministry of Social Welfare has introduced the digital system in a number of upazilas on pilot basis. Subject to positive experiences of these pilots the system will be rolled out nationwide.

### **Strengthening Processes for Fair Targeting**

In social protection, targeting represents one of the most challenging elements of social protection design and implementation. The most serious concern is the transfers of benefits to the right people. It is a common challenge faced by developing countries, in particular when using poverty-based selection processes. One of the reasons is that the poverty condition of people is constantly changing. It is difficult to keep track of people when they are entering into the threshold of eligibility or when they are going out. Moreover, there are other issues like political intervention and nepotism.

**There are many typologies of targeting approaches, each with very different institutional arrangements. The most common types are as follows:**

**Household Assessments:** In this process the incomes, expenditures, assets etc of a household is assessed. Two different methods are used for such assessment.

- **Means Test:** In this method the income and expenditure and the wealth of a household or individual is taken into consideration.
- **Proxy Means Test:** In this method the economic conditions are assessed based on statistical estimate of the probability of a household being poor. In this process a

score card is prepared and the scores indicate the poverty condition of the households.

**Categorical targeting:** It involves identifying easily distinguishable attributes that characterise poor households and the provision of benefits to those who share those traits – such as children, older people or people who live in low-income areas.

**Self-targeting:** In this process the people identify themselves as most deserving candidates. The benefits of self-targeting Programmes are purposefully made unattractive, so that only the poorest will want it.

**Community-based targeting:** The community members take mutual decisions as to who are the most deserving candidates of the offered benefits. Some countries use single process for identifying the right persons as beneficiaries. Sometimes multiple processes are utilized for targeting. For example, in the Philippines list of beneficiaries is prepared based on proxy means test. Then it is displayed to the community people for their endorsement. After revising the list in line with community opinions (if any) the list is finalized.

The NSSS adopts the household assessment approach with the method of proxy means test for targeting. Accordingly, the Statistics and Informatics Divisions (SID) has taken an initiative to establish a Bangladesh Household Database using the Proxy Means Test (PMT) scorecard approach which will be completed by 2018. In view of the limitations of the PMT approach, a combination of PMT, support from local government, and support from NGOs will be employed to identify the actual poor and vulnerable population.

## **Grievance Redress System**

Grievance Redress System (GRS) is a functional platform for receiving people's complaints about quality of services delivered by government organizations. Its ultimate objective is to improve public administration and services quality, and thereby to enhance good governance. For fair and equitable administration of social protection Programmes, GRS is considered as important tools in many countries.

There are normally two approaches to GRS, namely aberration tackling approach and systemic pattern approach. The first one is rather traditional, trying to correct any abnormality in service delivery. In this process each case of grievance is handled separately while taking it for granted that the administrative mechanism is free from fault. On the other hand, the second approach analyses the pattern of the grievances and suggest measures for improvement of the administrative system so that the causes of grievances do not arise at all. The advancement of information technology has made this approach practicable and many countries including India, Malaysia and Japan have implemented systemic pattern based GRS.

In order to ensure fair selection of beneficiaries and proper delivery of social protection benefits, a grievance redress mechanism is important. The NSSS mandates the Cabinet Division to build up a system of complaint and grievance management. The Local Government Division will also facilitate to mitigate the grievances of the recipients in the grassroots level. The NGOs will create mass awareness about the rights of the people in social protection so that the demand side become interested to raise their voice in case of any deprivation. As part of government agenda to establish digital Bangladesh, the Cabinet Division recently installed a central online GRS to handle people's feedback more

efficiently and effectively. In addition to written complaint, there is provision for hearing people's complaints in person. The Cabinet Division has issued directives to all the field offices to reserve one weekday for hearing people's complaints. Accordingly, the field offices are regularly hearing about people's dissatisfaction and providing instant remedy with records.

Some ministries have their own online grievance redress systems. However, it is recommended that measures should be taken to integrate the patchworks of all the ministries into a more robust and integrated GRS. Also, Cabinet Division took measures for capacity building of GRS officials of all the ministries. This Division formulated GRS guideline in 2015. However, in order to make the best utilization of the GRS platforms the people have to be sensitized so that they avail themselves of the facility of GRS to give vent to their dissatisfaction.

### **Strong M&E**

Monitoring and evaluation (M&E) is a function that helps improve performance of Programmes and achieve results. Monitoring is the process of measuring and tracking performance indicators and reviewing the Programme's implementation. It is an on-going process throughout the duration of the Programme. Monitoring is done periodically, usually quarterly or monthly based on the nature and duration of the scheme. It primarily provides the management and stakeholders with early indications of progress or deficiency in achieving the results. Monitoring information helps the authority make timely decisions and ensure accountability of the responsible persons. Monitoring provide the basis for evaluation.

Evaluation, on the other hand, is the systematic and objective assessment of an on-going or completed project or Programme. The main objective of evaluation is to determine achievement against the targeted results of the intervention. In evaluation the data of monitoring is used. Moreover, it is often necessary to conduct randomized control trial to assess the actual impact of the intervention in contrast with the control group.

### **M&E commonly endeavors to find out the answer to the following questions:**

- f) **Relevance:** Are the objectives and goals relevant in addressing the problems of needs?
- g) **Efficiency:** Is the project efficient, i.e. does it deliver output in a timely and cost effective manner?
- h) **Effective:** To what extent does the project achieve its objectives? What are the supportive factors and obstacles encountered during the implementation?
- i) **Impact:** What were the intended or unintended effects of the project?
- j) **Sustainability:** Are the benefits of the completed project durable?

There exist different types of M&E framework developed and improved by different organizations and countries for different purpose. Development Results Framework is a commonly used format of M&E. The recently introduced Annual Performance Agreement (APA) in Bangladesh also utilizes a framework of M&E. An effective framework of monitoring and evaluation (M&E) is necessary to improve delivery processes, document results, inform policymakers about the effectiveness of alternative approaches, and mobilize political support for sustainability and expansion of the Programmes that comprise the strategy. M&E activities will be divided into three components. Implementing Ministries/Divisions will monitor progress of their respective

Programmes; IMED will be responsible for overall monitoring and evaluation of implementation of projects/ Programmes. Lastly, the role of GED would be to prepare a results framework using a matrix of specific indicators and evaluate performance of NSSS implementation in a holistic approach.

## **Session 10: Organizational Reforms on Social Protection**

### **Organizational Reforms on the Social protections: Central Management Committee**

In consideration of the multi-dimensional expansion of the responsibilities, the erstwhile Central Monitoring Committee (CMC) on Social Safety Net Programmes has been reformed and renamed as Central Management Committee– (CMC) on Social Security Programmes. The committee is formed with the Cabinet Secretary as the chair and secretaries of 33 Ministries/Divisions as the members and the Additional Secretary (Coordination) of Cabinet Division as its member secretary.

**TOR of CMC-The main terms of reference of the CMC include the following:**

- h) To provide supports to the five thematic clusters on social security for coordination of mutual cooperation and provide guidance in solving inter-ministerial or inter-cluster disagreements or disputes;
- i) To approve the action plans for implementation of NSSS and to monitor progress in implementation of these action plans;
- j) To assist the ministries/divisions in obtaining reasonable amount of budget allocation and logistical supports for implementation of the action plans;
- k) To provide guidance to the ministries/divisions in aligning their on-going Programmes along the lifecycle framework;
- l) To properly coordinate the implementation of social security Programmes in consistence with the NSSS;
- m) To monitor the activities of the district and upazila level committees on social security, review their reports and take necessary decisions accordingly;
- n) To give guidance to the concerned ministries/divisions to implement the activities like, establishment of a single registry MIS, digitize G2P payment system, develop M&E and a robust GRS.

### Thematic Clusters

The NSSS suggests some administrative arrangements for smooth functioning and coordination of the social security Programmes undertaken by the line ministries. One of such newer arrangements is to provide a platform of coordination for ministries/divisions with identical types of social security Programmes. Such ministries/divisions have been grouped into five clusters to coordinate their Programmes for avoiding probable overlapping. The five clusters as recommended in the NSSS are shown in the following diagram:

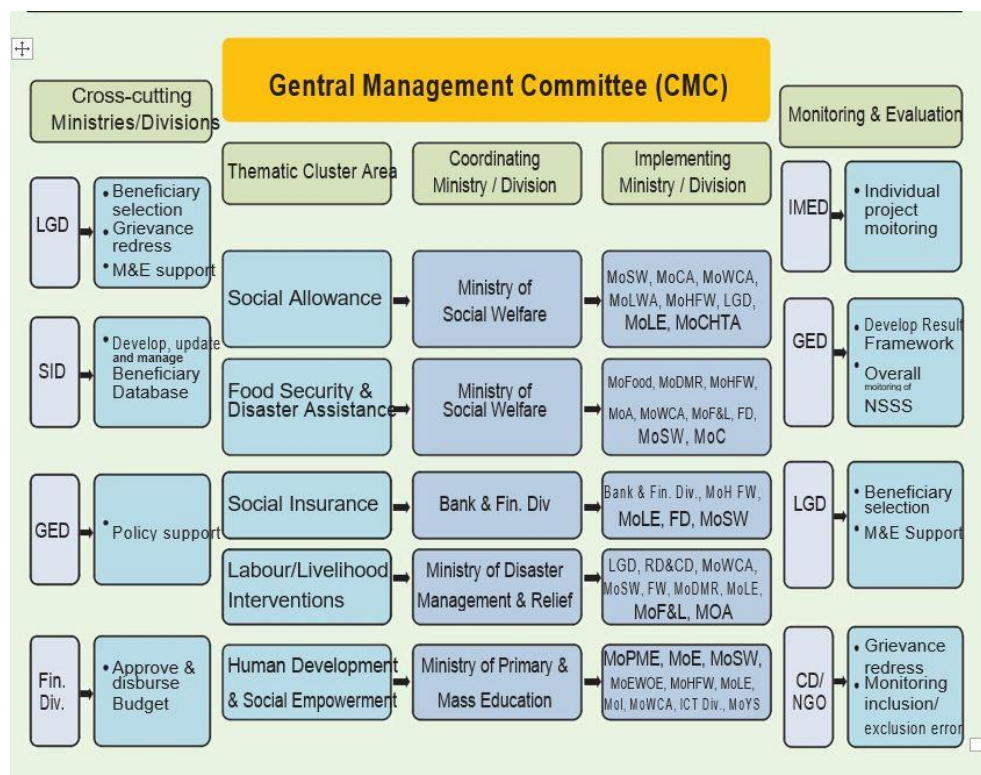


Figure 15: Thematic Cluster

In order to give effect to the recommendations of the NSSS the Cabinet Division has issued a circular clearly defining the structure of the thematic clusters and their roles. The thematic clusters are as follows:

### **Social Allowance Cluster**

One of the most common types of social security is social allowance or social assistance which is non-contributory, tax-financed, regular and predictable cash or in-kind resource transfers to poor and vulnerable individuals or households. The cluster of social allowance has been formed with the ministries which have under their implementation Programmes/projects or activities focusing on transfer of social allowances. Such ministries are as follows:

<b>Sl</b>	<b>Ministries/Divisions</b>
1.	Ministry of Social Welfare – Coordinator
2.	Ministry of Women and Children Affairs
3.	Ministry of Cultural Affairs
4.	Ministry of Liberation War Affairs
5.	Ministry of Health and Family Welfare
6.	Local Government Division
7.	Ministry of Labour and Employment
8.	Ministry of Chittagong Hill Tracts Affairs

Table 1: Social Allowance Cluster

The vision of the cluster is to establish a consolidated and non-duplicative social allowance system within the lifecycle framework. The NSSS objective for the cluster is to ensure social security of the different vulnerable section of population, especially children, vulnerable women, old age and people with disability by means of social allowance. In addition, this cluster will oversee how the various life cycle Programmes can work as an integrated system, allowing vulnerable people access to benefits across the lifecycle.

### **Food Security & Disaster Assistance Cluster**

Food security is achieved when people, always, have physical and economic access to sufficient, safe and nutritious food to meet their dietary needs and food preferences for an active and healthy life. For food security, only production of sufficient food is not sufficient. Rather people should have assured access to the sufficient food supply. The ministries having contribution in ensuring food security have been included in this cluster as follows:

<b>Sl</b>	<b>Ministries/Divisions</b>
1.	Ministry of Food - Coordinator
2.	Ministry of Disaster Management and Relief
3.	Ministry of Health and Family Welfare
4.	Ministry of Agriculture
5.	Ministry of Women and Children Affairs
6.	Ministry of Fisheries and Livestock
7.	Finance Division
8.	Ministry of Social Welfare
9.	Ministry of Commerce

Table 2: Food Security and Disaster Assistance Cluster

The vision of this cluster is to ensure access to nutritious food for the poor and vulnerable. The main objective of the cluster is to set up an efficient shock responsive social security system that ensures food security and meets other needs of people affected by disasters.

### **Social Insurance Cluster**

The National Social Security Strategy of Bangladesh puts much emphasis on introducing a suitable framework of social insurance. The Financial Institutions Division is working on developing insurance Programmes for different walks of people. Both the Finance Division and the Financial Institutions Division are the focal points for implementing social insurance. However, the lead is given to Financial Institutions Division. The formation of this cluster is as follows:

<b>Sl</b>	<b>Ministries/Divisions</b>
<b>1.</b>	<b>Financial Institutions Division – Coordinator</b>
<b>2.</b>	<b>Finance Division</b>
<b>3.</b>	<b>Ministry of Health and Family Welfare</b>
<b>4.</b>	<b>Ministry of Labour and Employment</b>
<b>5.</b>	<b>Ministry of Social Welfare</b>
<b>6.</b>	<b>Ministry of Expatriates’ Welfare and Overseas Employment</b>

Table 3: Social Insurance Cluster

The vision of this cluster is to implement a suitable social insurance system in the country. The objective of the cluster is to develop organizational capacity and formulate necessary legal instruments for introduction of social insurance and social pension.



## Labour/Livelihood Intervention Cluster

Employment is considered as the main route out of poverty for most poor people. However, the poor suffer from many kinds of deprivation that are decisive entry barriers to finding gainful employment: lack of human capital, lack of productive assets, lack of support from social networks and lack of hope and aspirations. Social security can help people in finding work, especially in the lean season. Creating job or assisting people in finding employment is also a part of broader livelihoods interventions. The ministries involved in this cluster are as follows:

Sl	Ministries/Divisions
1.	Ministry of Disaster Management and Relief - Coordinator
2.	Local Government Division
3.	Rural Development and Cooperatives Division
4.	Ministry of Women and Children Affairs
5.	Ministry of Social Welfare
6.	Finance Division
7.	Ministry of Labour and Employment
8.	Ministry of Fisheries and Livestock

Table 4: Labour/Livelihood Intervention Cluster

The vision of this cluster is to ensure sufficient livelihood for the poor. The main objectives of the cluster are to consolidate workfare Programmes, to facilitate social security recipients' engagement with the labour market and to ensure congenial working environment for all, including women.

## Human Development and Social Empowerment Cluster

Social security increases access to public services and investment in human capital, particularly health and education, helping to raise productivity and supporting the participation of the poor in labour markets. The cluster of human development has been formed with the ministries which have mandates in human development activities. The Ministry of Primary and Mass Education has the largest Programmes in this cluster. Therefore, this ministry has been made the cluster coordinator. The formation of this cluster is as follows:

Sl	Ministries/Divisions
1.	Ministry of Primary and Mass Education - Coordinator
2.	Prime Minister's Office
3.	Ministry of Land
4.	Ministry of Education
5.	Ministry of Social Welfare

6.	Ministry of Expatriates' Welfare and Overseas Employment
7.	Ministry of Health and Family Welfare
8.	Ministry of Labour and Employment
9.	Ministry of Industry
10.	Ministry of Women and Children Affairs
11.	Information and Communication Technology Division
12.	Ministry of Youth and Sports

Table 5: Human Development and Social Empowerment Cluster

The vision of the cluster is to enhance human development and facilitate social empowerment of disadvantaged people. Main objectives of the cluster are to coordinate school stipends and to facilitate linkages between social security Programmes and training Programmes/facilities for children and young people to promote human development. Another important objective of the cluster is to advance an enabling environment for social justice and equity.

### **Terms of Reference of Thematic Clusters**

The terms of reference of the thematic clusters are as follows:

- To reform, consolidate and integrate social security Programmes in the light of the NSSS and to coordinate the action plans of ministries within each thematic cluster;
- To coordinate NSSS action plans of the Ministries/Divisions within the cluster and to submit the integrated action plans to the Central Management Committee;
- To coordinate with the Finance Division for securing necessary budgetary allocations for implementation of action plans;
- To identify rules and regulations relating to the social security Programmes of the cluster to be amended for the sake of implementing the NSSS;
- To monitor and evaluate the progress of implementation of the action plans of the Ministries/Divisions within the clusters;
- To design integrative plans for different Programmes to ensure correct targeting and their effective implementation.

### **Crosscutting Ministries/Divisions**

Besides the thematic clusters, there are some ministers/divisions which have cross cutting roles as follows:

- **Cabinet Division:** The Cabinet Division will review the proposals regarding consolidation, reformation or termination of social security Programmes of different ministries/divisions and the thematic clusters. The Division will be responsible for establishing a Grievance Redress System (GRS). It will also formulate Management Information System (MIS) and Annual Monitoring & Evaluation (AM&E) regarding social security Programmes. Providing secretarial support to the Central Management Committee (CMC) is the responsibility of the Cabinet Division.
- **General Economics Division (GED):** GED will formulate a results-based monitoring and evaluation framework for the social security Programmes; ensure consistency of the social security Programmes with Five Year Plans and other national strategies;
- **Finance Division:** The Finance Division will approve and disburse public-financed social security budget and track financial delivery.
- **Local Government Division:** The responsibility of Local Government Division is to provide assistance in targeting the beneficiaries through Local Government Institutions following participatory methods; to resolve any complaints relating to selection of beneficiaries and assist in preparation of a monitoring and evaluation system in this regard; and to provide assistance to the Ministries/Divisions in implementation of their social security Programmes through the local government institutions.
- **Implementation Monitoring and Evaluation Division (IMED):** This Division will be responsible for monitoring and evaluation of implementation of projects/Programmes.
- **Statistics and Informatics Division (SID):** SID and BBS will develop, maintain and update a single registry beneficiary database, as well as the Bangladesh Household Database from which eligible beneficiaries can be sourced.

## **Session 11: Important Committees and Programme consolidation on Social Protection**

### **Important Committees**

There exist several committees which facilitate the implementation as well as monitoring of the social protection Programmes with focus on the NSSS. Some of these committees are as follows:

#### **CMC Focal Point Committee**

This is an informal committee headed by the Secretary (Coordination and Reforms), Cabinet Division to monitor the implementation of the CMC decisions and also to make recommendation to the CMC on certain issues in detail. The Social Protection Focal points of the CMC ministries are the members of the committee. The Focal Point Committee plays a very significant role in assisting the CMC.

### **Action Plan Sub-Committee**

In order to prepare action plans of the NSSS a 13-member NSSS action plan sub-committee has been formed, headed by the Secretary (Coordination and Reforms) of the Cabinet Division. The main responsibility of the sub-committee is to review the progress of the formulation of NSSS action plans of ministries/divisions and the thematic clusters and to conduct coordination as and when required. The sub-committee will submit the NSSS action plans of the Ministries/Divisions and thematic clusters to the CMC. It will also monitor the implementation progress of the NSSS action plans and provide support in troubleshooting any problems when necessary. Recently the committee has completed formulation of NSSS Action Plan which has been approved by the CMC.

### **Cluster Committees**

In order to coordinate the social protection activities of each thematic cluster and to carry out all the responsibilities of the thematic clusters, cluster committees headed by the Secretaries of the cluster lead ministries have been formed. The focal points of cluster ministries/divisions are members of these committees.

### **District Social Security Monitoring Committee**

With the objective of monitoring the social security activities at the district level a District Monitoring Committee on Social Security Programmes was formed in each district in 2010. It is a 22-member committee headed by the Deputy Commissioners of the respective districts. The main terms of reference of the committee are to review the social security budget at the district level; to review and coordinate the social security action plans of different departments at the district; to review the policies and procedures of selection of the social security beneficiaries; and to review the overall activities of social security at the district and to provide necessary guidance for implementation of relevant Programmes.

### **Upazila Social Security Implementation Committee**

There is a social safety net implementation committee in each Upazila. This is a 15-member committee with the Upazila Nirbahi Officer (UNO) as the chair and the Upazila Chairman as its adviser. The main responsibility of the committee is to finalize and preserve the list of beneficiaries; ensure the delivery of social benefits to the recipients; and to monitor the overall implementation of the social security Programmes at the Upazila level. The committee will explore if there is any duplication in beneficiary selection and take measures to stop such duplication.

## **Administrative Reforms in the Second Phase**

The reform measures as mentioned above will continue till 2025. From 2026 onward the social protection system will enter into the second phase of social protection reforms characterised by a strengthened and reformed Department of Social Service (DSS) under the Ministry of Social Welfare. The DSS will be in charge of implementing or coordinating all the lifecycle based Programmes. Disaster response schemes, workfare Programmes and other Programmes falling outside lifecycle based Programmes will continue to be implemented by each respective ministry as required. Line ministries concerned will design and implement new innovative SSPs based on allocation of business, addressing emerging shocks and vulnerabilities, and coordinate such Programmes between them. The governance and policy making functions of the Cabinet Division will continue. The role of other ministries in dealing with cross cutting issues and M&E will remain as it is now.

## Programme Consolidations

The NSSS recommends that the sporadic and fragmented social security Programmes will be coordinated and consolidated into core lifecycle Programmes. The consolidated lifecycle Programmes will take a shape as indicated in the following infographic:



Figure 16: Core Lifecycle Programmes

## Major Programme Reforms

Of the existing social security Programmes, 65 percent represent a lifecycle framework as suggested in the NSSS. There are still some gaps which have to be filled by either taking up new Programmes or revising the existing ones. In this process some of the Programmes will be terminated or will not be renewed. The major reformation in the social security Programmes will be as follows:

### 1. Strengthening Social Security for Children (age <1 – 18) o Child benefit

- Primary and secondary school stipends
- Continuing orphans and school meals Programmes
- Ensuring child maintenance payment for abandoned children

- Strengthen immunization, child healthcare, nutrition and water and sanitation Programmes

## 2. Strengthening Programmes for Working Age (age 19-59) o Strengthen education and training

- Strengthen workfare Programmes
- Introducing unemployment, accident, sickness and maternity insurance under NSIS

## 2. Strengthening Programmes for Vulnerable Women (age 19-59)

- Consolidate into one Vulnerable Women Benefit Programme on a cash basis.
- Provision of childcare across all formal & informal employment o Maternal health care
- Training Programmes

## 3. Comprehensive Pension System for the Elderly o Old age allowance (age 60 +)

- Government service pension
- The national social insurance scheme (NSIS) o Private voluntary pensions

4. Strengthening the system of social security for people with disabilities
5. Strengthening the social security system for the urban poor
6. Consolidate and reform food security type Programmes
7. Consolidate small, special and covariate risk mitigation Programmes

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