



Summary Report

Workshop of Social Protection Focal Points



8 October 2018
Cabinet Division
Dhaka, Bangladesh



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Summary Report

Workshop of Social Protection Focal Points

Published by

Social Security Policy Support (SSPS) Programme

United Nations Development Programme in Bangladesh

Website: www.socialprotection.gov.bd

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Executive Summary

Bangladesh's current Social Security System is complex, comprising a large number of programmes and managed by many Ministries. According to a comprehensive official compilation prepared by the Ministry of Finance, there are 114 programmes under the Social Security System currently financed through the budget. The total amount being spent on these programmes in FY18-19 is Tk. 641.77 billion, which is equivalent to 2.53 percent of GDP. These programmes are administered by as many as 25 Line Ministries/Divisions and there is no formal mechanism for sharing information among the implementing Ministries/Divisions.

As one of the major milestones towards establishing a comprehensive social protection system in Bangladesh the government formulated the National Social Security Strategy (NSSS) in June 2015. Recently the NSSS action plan has been finalized after extensive consultation with the stakeholders and is now ready for being formally launched. The Hon'ble Speaker has kindly given her consent to be present in the launching ceremony of the NSSS Action Plan as the chief guest. This will be a three-day national programme on 04-06 November 2018 to launch the NSSS Action Plan and a number of other knowledge products on social security. The launching ceremony will be followed by a conference on review of social security programmes. Simultaneously, a fair will be organized in the adjacent hall to showcase the achievement of different ministries and NGOs in social security.

The objective of this workshop was to help ministries/divisions prepare on how they can showcase their social security programmes through this social security conference and fair and thus enhancing visibility of the government initiatives in social protection reforms and to synchronize the efforts of policy makers, NGOs, development partners and social protection implementing agencies to translate the vision of the NSSS into reality.

This report contains background information that was presented to participants, summarizes workshop discussions and puts some recommendations for consideration of the stakeholders involved. The recommendations are the following:

- Everybody agreed upcoming conference and fair on social protection fair would enhance visibility of the government initiatives in social protection reforms and will synchronize the efforts of policy makers, NGOs, development partners and social protection implementing agencies.
- It was recommended to set one or two persons as focal points for the preparation of the conference and fair on social protection so representatives from ministries can easily contact someone if they have any queries regarding the event.
- Ministries participating in the Social Security Conference and Fair should notify the focal points of their interest in participation and should send reports of their major programmes and the programmes they want to scale up by 25th October 2018.
- Each participating Ministries will have to make presentation on their social protection programmes and future plans by use of power point slides and it is requested that the ministries should send the soft copy of the presentation by 3rd November 2018.

- It was also recommended that the duration of the presentation of each Ministry should not be more than 10 long.
- The presentation slides may be preferably prepared in English language as a number of foreign delegates will be present there. But the oral presentation may be in Bangla.
- The SSPS Programme of Cabinet Division will prepare stalls for each of the participating organizations. However, the products to be displayed will have to be arranged by the Ministries and they were requested to showcase their flagship programmes in social protection by use of banners, placard, audio-visuals etc.

Background and Objectives

Bangladesh's current Social Security System is complex, comprising a large number of programmes and managed by many Ministries. According to a comprehensive official compilation prepared by the Ministry of Finance, there are 114 programmes under the Social Security System currently financed through the budget. The total amount being spent on these programmes in FY18-19 is Tk. 641.77 billion, which is equivalent to 2.53 percent of GDP. These programmes are administered by as many as 25 Line Ministries/Divisions and there is no formal mechanism for sharing information among the implementing Ministries/Divisions.

As one of the major milestones towards establishing a comprehensive social protection system in Bangladesh the government formulated the National Social Security Strategy (NSSS) in June 2015. Recently the NSSS action plan has been finalized after extensive consultation with the stakeholders and is now ready for being formally launched. The Hon'ble Speaker has kindly given her consent to be present in the launching ceremony of the NSSS Action Plan as the chief guest.

This will be a three-day national programme on 04-06 November 2018 to launch the NSSS Action Plan and a number of other knowledge products on social security. The launching ceremony will be followed by a conference on review of social security programmes. Simultaneously, a fair will be organized in the adjacent hall to showcase the achievement of different ministries and NGOs in social security.

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Participants

The workshop was well attended. There were 34 participants in the workshop. The participants were social protection focal points ministries/divisions involved in social protection in Bangladesh.

The workshop was chaired by Mr. A K Mohiuddin Ahmed, Additional Secretary (Coordination), Cabinet Division. The participants also included officials from Social Security Policy Support (SSPS) Programme. The list of participants is attached as Annex A.

Workshop Discussions

This section summarizes the discussions at the Workshop on Coordination of the Social Security Initiatives of Ministries and Divisions. The presentation began with Mr. A K

Mohiuddin Ahmad, Additional Secretary (Coordination), Cabinet Division welcoming social protection focal points from different ministries/divisions involved in implementing social security in Bangladesh, and the staff members of the SSPS Programme and other participants. After the introductions were given by everyone present, Mr. Ahmed then invited National Project Director of SSPS Programme, Mr. Md. Faizul Islam to give a brief introduction of the workshop.

The floor was then passed to Mr. Islam who briefly explained objective of the workshop. A



Mr. Faizul Islam, National Project Director of Social Security Policy Support (SSPS) Programme explaining the objectives of the workshop

conference and a fair on Social Security will take place from 04-06 November 2018. This is a preparatory workshop for that conference to at Bangabandhu International Conference Centre (BICC). Every ministry/division will present their social protection programmes in this conference. Social Protection focal points present in this workshop has a big role to play for showcasing their respective ministry/division's social protection activities. The objective of this workshop is to communicate with the focal points the

kind of information and format of the presentation and reports that the ministries/divisions needs to present at the conference. He then invited Mr. Aminul Arifeen, National Project Manager, SSPS Programme to express his view on this conference.

Mr. Aminul Arifeen the conference will be held from 4-6 November and hon'ble Speaker as agreed to become the Chief Guest and Minister of Social Welfare has given his verbal consent to be present in this conference. Almost 8 Billion US \$ is contributed in social protection. This conference will help us determine where we are in respect to the strategy and action plan that we developed and identify the way forward. The Action Plan has been developed by the 35 ministries and ministries has already started implementing social security programmes following the action plan. Officially launching this action plan will increase the ownership of ministries and will increase the visibility of the related ministries. In addition, he said not much focus was given to different NGO's social security initiatives especially where their work will be incorporated into this strategy and how their work will be reflected. There is little opportunity for NGOs to showcase their contribution on social security in Bangladesh. SSPS Programme started in 2014 and in 2015 the NSSS was developed. He mentioned, social security sector contribution in GDP is 2.53% and 13.6% between 14% in annual development programme. But this is only government spending and there is no reflection of NGO contribution in this calculation. So, there should be a synergy in this.

Mr. Arifeen mentioned there are a lot of effective social security programmes that does not get showcasing in nationally. And there are also a lot of programmes in government side that are making lot of positive impact. Both government and NGOs can benefit from

coordination and collaboration in social security. Cabinet Division has already had a provision for dialogue called Platform of Dialogue and as a coordinating body for all ministries and divisions, it can play a vital role in creating this important GO-NGO platform on social security.

There are very few countries publish any report on the state of social protection, Mr. Arifeen said. United Nations and World Bank publish such report. We want a country report on the performance, how many beneficiaries received social protection benefits. This report will be prepared based on participatory involvement of the ministries, NGOs with their inputs from the conference. We will launch a Social Security Report early next year.

In addition, Mr. Arifeen added, Simultaneously, a fair will be organized to showcase the achievement of different ministries and NGOs in social security. The SSPS Programme of Cabinet Division will prepare stalls for each of the participating organizations. He said that Secretaries will be present as chairperson or special guest. Discussion will also be held on how regular meetings can be held in different thematic clusters.

Mr. Arifeen added, we have also worked with Bangladesh Public Administration Training Centre (BPATC) to fine tuning their foundation trainings to insert the issues of social security that need to be in those trainings. We also have to prepare a curriculum for training of trainers to develop a group of trainers qualified to train required social protection issues. We are also interested in updating curriculum for the training institutes under different ministries with social protection issues and this CMC focal point committee review and recommend changes to this curriculum of the ministries. We are train those of these training institutes with the Training of Trainers (ToT) Curriculum. We also hope to do a situation analysis of these training institutes and their functions and thus, in future capacity building programmes can be developed under these institutions. Mr. Arifeen, with the permission of the Chair, invited Mr. Khaled Hasan, Social Security Specialist, SSPS Programme to present a guideline for the ministries for their participation in the upcoming Social Security Conference and Fair.

In his presentation, Mr. Mohammad Khaled Hasan explained the objectives and importance of the programme and expected outcome of the Social Security Conference and Fair. He said it would provide i) Provide substantial support to NSSS mid-term evaluation in the focus areas of life-cycle approach with less exclusion/inclusion errors ii) Support mapping out MIS base of different ministries and NGOs. It will contribute to feasibility study on Single Registry MISs at Bangladesh Bureau of Statistics under Statistics and Informatics Division iii) Support to establish GO-NGO platform as well as create bondage in social security programmes with private sectors iv) Create a base on practice of integrity in social protection, policy consent on feasibility study and pilot on Social Insurance in Bangladesh and v) Enhance visibility of the Government's initiatives in social security reform, which will provide substantial support to formulating Country's 8th Five-Year Plan.

Mr. Hasan said as one of the major milestones towards establishing a comprehensive social protection system in Bangladesh the government formulated the National Social Security Strategy (NSSS) in June 2015. Recently the NSSS action plan has been finalized after extensive consultation with the stakeholders and is now ready for being formally launched.

The Hon'ble Speaker has kindly given her consent to be present in the launching ceremony of the NSSS Action Plan as the chief guest.

He said, this will be a three-day national programme on 04-06 November 2018 to launch the NSSS Action Plan and a number of other knowledge products on social security. The launching ceremony will be followed by a conference on review of social security programmes and initiatives of the ministries and NGOs. Simultaneously, a fair will be organized in the adjacent hall to showcase the achievement of different ministries and NGOs in social security.

He then mentioned the first half of the third day of the conference will be reserved for the NGOs to showcase their social security initiatives. Each participating ministry will have to make presentation on their social protection programmes and future plans by use of power point slides. He said the duration of the presentation will be not more than 10 Minutes for each ministry in each session. However, the time may be redistributed by the chair of each session according to the prevailing situation, he added. About the language of the presentation, he said the presentation slides may be preferably prepared in English language as a number of foreign delegates will be present there. But the oral presentation may be in Bangla.

He added the presentation will be of two types. First, to present the progress and success stories of the existing major programmes. And secondly to present the smaller programmes which are required to be scaled up.

About the content of the presentation, he suggested ministries should present, name of the programme (programme/project/scheme/activity, lifecycle stage, brief description of the programme, contribution to human development and economic growth, success stories, challenges and lessons learnt. Due to time constraints, he requested the presenters should focus on only one or two programmes while mentioning other programmes by title only. This will be complemented by the reports to be submitted by them.

He said ministries are also expected to report on each of their major programmes and the programmes they want to scale up. The report need to contain following information about each of the major social security programme that the ministries are implementing: The name of the programme (programme/project/scheme/activity), Brief description of the programme (number of participants, budget, coverage area etc.), The lifecycle stage, Contribution to human development and economic growth, poverty reduction etc., Success stories (innovation, efficiency etc.), Challenges in delivery of benefits, Lessons learnt, and any recommendations.

For small programmes, he suggested the NGOs may have a number of small or limited scale programme, which they consider for nationwide scale up. Such programmes should present separately. They should provide justification for scale up. If the NSSS has recommended for such scale up, then only the reference to the NSSS will be sufficient. Otherwise it should be justified in terms of contribution to human development, economic growth including reduction of poverty and vulnerability.

About the social security fair, he mentioned National Social Security Fair will be inaugurated after launching programme at the premises of the launching venue. All social security programme implementing ministries and leading NGOs in similar field will take part in three day-long social protection fair. A detailed programme schedule will later be sent to the participating ministries via email.

Regarding the arrangement of stalls, he said, The SSPS Programme of Cabinet Division will prepare stalls for each of the participating organizations. However, the products to be displaced will have to be arranged by the participating ministries or organizations. The participating ministries will be requested to showcase their flagship programmes in social protection by use of banners, placard, audio-visuals etc. In addition, there will be a big digital screen where the highlights of the programmes of different ministries and NGOs will be shown.

He requested each ministry to ensure participation of 3-4 relevant staffs of the ministry and the subordinate agencies in the launching session. In case of the inability of the secretary to attend the programme, at least, an additional secretary should represent the ministry. It will be appreciated if the ministries send the nominations of the participants by 28 October 2018 to the Cabinet Division.

Recommendations

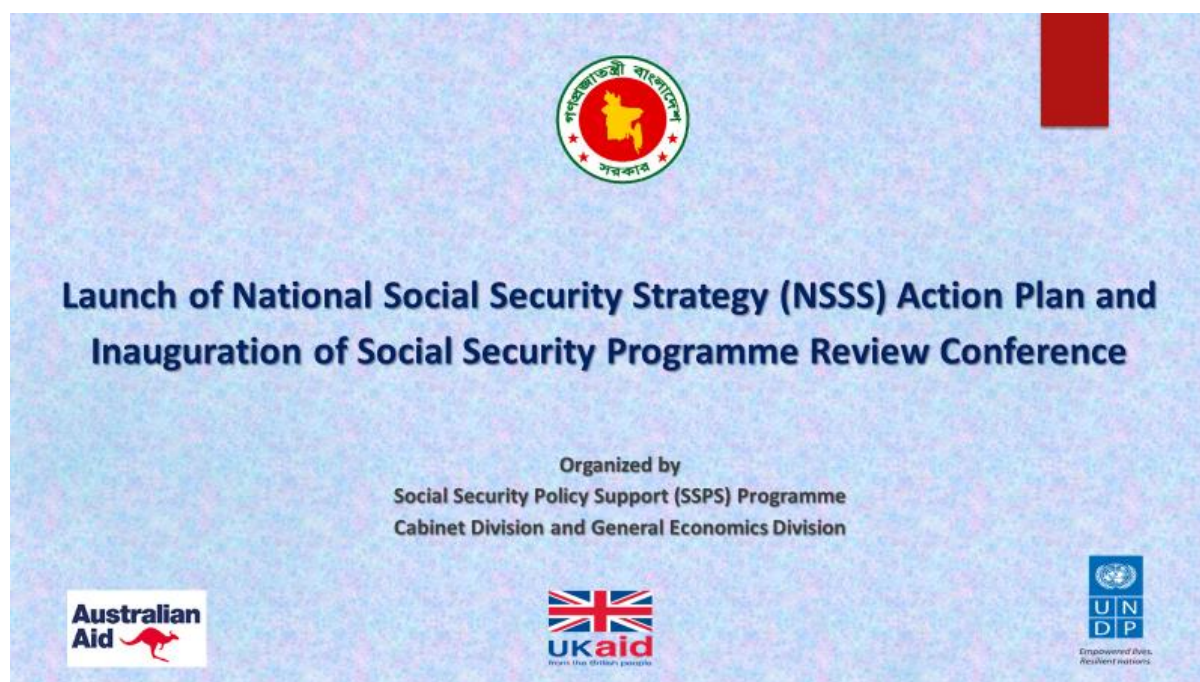
- Everybody agreed upcoming conference and fair on social protection fair would enhance visibility of the government initiatives in social protection reforms and will synchronize the efforts of ministries, NGOs, development partners and social protection implementing agencies.
- It was recommended to set one or two persons as focal points for the preparation of the conference and fair on social protection so representatives from ministries can easily contact someone if they have any queries regarding the event.
- Ministries participating in the Social Security Conference and Fair should notify the focal points of their interest in participation and should send reports of their major programmes and the programmes they want to scale up by 25th October 2018.
- Each participating Ministries will have to make presentation on their social protection programmes and future plans by use of power point slides and it is requested that the ministries should send the soft copy of the presentation by 3rd November 2018.
- It was also recommended that the duration of the presentation of each Ministry should not be more than 10 long.
- The presentation slides may be preferably prepared in English language as a number of foreign delegates will be present there. But the oral presentation may be in Bangla.
- The SSPS Programme of Cabinet Division will prepare stalls for each of the participating organizations. However, the products to be displaced will have to be arranged by the Ministries and they were requested to showcase their flagship programmes in social protection by use of banners, placard, audio-visuals etc.

Appendix A: Participant List

	Name	Designation	Organization	Phone	Email
1.	A K Mohiuddin Ahmed	Additional Secretary	Cabinet Division	01715627064	addl_coord@cabinet.gov.bd
2.	Kajal Islam, ndc	Additional Secretary	Planning Division	01764403464	kislam4942@gmail.com
3.	Md. Azizul Alam	Additional Secretary	Finance Division	01712172170	md.azizulalam@yahoo.com
4.	Md. Mozahed Hossain	Additional Secretary	Ministry of Environment, Forest and Climate Change	01711119718	mozahedjs@gmail.com
5.	Md. Abdul Kader	Additional Secretary	Ministry of Agriculture	01711460500	kader5558@gmail.com
6.	Sakeun Nahar Begum, ndc	Additional Secretary	Ministry of Labour and Employment	01817066430	sabekunnahar@yahoo.com addisecbudget@mole.gov.bd
7.	Zobaida Begum	Deputy Chief	Rural Development & Co-operative Division	01790233290	jobaida1969@gmail.com
8.	Salina Pervez	Joint Secretary	Information and Communication Technology Division	01726731208	salina.pervez@ictd.gov.bd
9.	Shahina Ferdousi	Deputy Secretary	Ministry of Expatriates' Welfare and Overseas Employment	01797499730	ferdousi6821@gmail.com
10.	Most. Ferdousi Begum	Deputy Secretary	Ministry of Women and Children Affairs	01755958577	ferdousi_rijvi@yahoo.com
11.	Md A Jalil	Deputy Secretary	Ministry of Land	01717501021	nokshiLife@gmail.com
12.	Kazi Ashraf Uddin	Joint Secretary	Local Government Division	01716033428	
13.	Md. Faizul Islam	Joint Chief and National Project Director	General Economics Division	01911313844	faizulbd@gmail.com
14.	Md. Abdullah Al-Mamun	Director	Implementation Monitoring and Evaluation Division	01759125500	mamun6692@gmail.com
15.	Khadiza Nazneen	Deputy Secretary	Ministry of Social Welfare	01716340795	nazneen.khadiza@gmail.com
16.	Md. Zakir Hossain Akanda	Additional Secretary	Ministry of Disaster Management and Relief	01755618853	addlsecrelief@modmr.gov.bd zakanda@yahoo.com
17.	Hasna Jahan Khanam	Joint Secretary	Ministry of Cultural Affairs	01712547125	ds_admin2@moca.gov.bd hasnajahan68@gmail.com
18.	Begum Keya Khan	Joint Secretary	Ministry of Industries	01713038706	keya2110@yahoo.com
19.	Motahar Hossain	Joint Secretary	Ministry of Water Resources	01818112226	motahar406@yahoo.com
20.	Md. Kamal Uddin Biswas	Joint Secretary	Ministry of Youth and Sports	01715690818	js.sports2@moysports.gov.bd
21.	Manik Lal Bonik	Additional Secretary	Ministry of Chittagong Hill Tracts Affairs	01715220636	manik4067@gmail.com

22.	Md. Fazlul Karim	Joint Secretary	Posts and Telecommunications Division	01550153637	fazkarim61@gmail.com admin1@ptd.gov.bd
23.	Md. Abdul Karim ndc	Additional Secretary	Ministry of Women and Children Affairs	01715421704	karim.md.100@gmail.com
24.	AKM Zakir Hossain Bhuiyan	Additional Secretary	Ministry of Education	01711822439	zakir1962@yahoo.com
25.	Dr. Md Nasir Uddin	Additional Secretary	Ministry of Social Welfare	01552358344	unasirbcs@gmail.com
26.	Goutom Kumar	Joint Secretary	Ministry of Health and Family Welfare		goutom5857@gmail.com
27.	Khandakar Monowar Morshad	Deputy Secretary	Cabinet Division	01819099505	ps_secy_cnr@cabinet.gov.bd
28.	S. M. Hamidul Haque	Joint Secretary	Prime Minister's Office	01718022712	smhamidul@gmail.com
29.	Md. Sayed Kutub	Deputy Secretary	Financial Institutions Division	01712222618	skutubad@gmail.com
30.	Mst. Masuda Begum	Senior Assistant Chief	Ministry of Health and Family Welfare	01719291933	mstbegum@yahoo.com
31.	Aminul Arifeen	National Project Manager	SSPS Programme	01787687034	aminul.arifeen@undp.org
32.	Mohammad Khaled Hasan	Social Protection Specialist	SSPS Programme	01716466947	khaled.hasan@undp.org
33.	Mohammad Mahfuzul Bari	ICT Specialist	SSPS Programme	01795078177	mahfuzul.bari@gmail.com
34.	SM Siam	Finance and Administrative Assistant	SSPS Programme	01787687033	sm.siam@undp.org

Appendix B: Workshop Presentation



Objectives & Importance of the Programme and Expected Outcome

Provide substantial support to NSSS mid-term evaluation in the focus areas of life-cycle approach with less exclusion/inclusion errors;

Support mapping out MIS base of different ministries and NGOs. It will contribute to feasibility study on Single Registry MISs at Bangladesh Bureau of Statistics under Statistics and Informatics Division;

Support to establish GO-NGO platform as well as create bondage in social security programmes with private sectors;

Create a base on practice of integrity in social protection, policy consent on feasibility study and pilot on Social Insurance in Bangladesh; and

Enhance visibility of the Government's initiatives in social security reform, which will provide substantial support to formulating Country's 8th Five-Year Plan.

Bangladesh Social Security Conference Programme Outline (Detailed Programme is Prepared) 4 -6 November 2018 Bangabandhu International Conference Centre					Knowledge Hub
Day 1		Day 2		Day 3	
9:30 - 10:30	Registration and Tea	9:00 - 09:30	Registration	9:00 - 09:30	Registration
11:00 - 13:00	1 High level Opening & Book Launching Chief Guest: Hon'ble Speaker Chair: Cabinet Secretary Inauguration of Knowledge Hub by the Hon'ble Speaker	9:30 - 11:00 4 Review of NSS Action plan Session 2 Chair: Secretary (Coor & Refom, Cabinet)	11:00 - 11:30 Tea (11:00 - 11:30)	9:30 - 11:00 8 Review of NGO Programme Chair: Secretary (Coor & Refom, Cabinet)	11:00 - 11:30 Tea (11:00 - 11:30)
14:00 - 15:30	2 Review of NSS Action plan Session 1 Chair: Secretary (Coor & Refom, Cabinet)	11:30 - 13:00 5 Review of NSS Action plan Session 3 Chair: Secretary (Coor & Refom, Cabinet)	13:00 - 14:00 Lunch (13:00 - 14:00)	11:30 - 13:00 9 Review of NGO Programme Chair: Secretary (Coor & Refom, Cabinet)	13:00 - 14:00 Lunch (13:00 - 14:00)
15:30 - 17:00	3 Thematic Session on Social Insurance Chair: Secretary, MoLE	14:00 - 15:30 6 Review of NSS Action plan Session 4 Chair: Secretary (Coor & Refom, Cabinet)	15:30 - 17:00 7 Thematic Session On Public Accountability of Social Security Programme Chief Guest: Chairman, ACC	14:00 - 15:30 10 Development Dialogue Social Security in a Fast Changing Bangladesh Chair: Member, GED Panel: Hossain Zillur Rahman, UNDP Regional Advisor (tbc), reps from WB or DFID (tbd)	15:30 - 17:00 Closing of the Conference Chief Guest: Cabinet Secretary



Social Protection Programme Reporting Format

General Economics Division (GED) & Cabinet Division
08 October 2018

Basic Information of Individual Programme/Scheme/Activity

Name of the Ministry/ Division:

Name of the Individual Programme/ Scheme/ Project/ Activity:

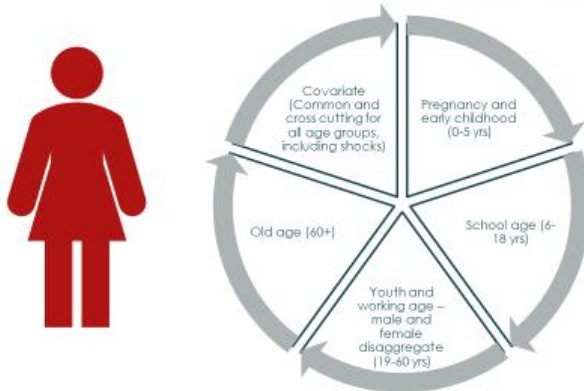
Methodology of the Individual Programme/Scheme/Project:

- Objective(s) and Major Activities
- Time period of the programme / scheme / project / activity
- Selection process of the beneficiary of the Programme/Scheme/Project/Activity and Selection Criteria

Budget Allocation in Current and Previous FYs by Individual Programme/Scheme/Activity

Year (current and previous years)	Allocation (Taka in Core)	As % of Ministry/Division's Total Budget	As % of Ministry/Division's Social Protection Budget	Source of fund		
				GoB	DP (Donor(s) Name)	Other (Contributory)
FY _n						
FY _{n-1}						
FY _{n-2}						
FY _{n-3}						
FY _{n-4}						
Average						

Lifecycle Stages by Individual Programme/Scheme/Activity



Note:

- Mention the age group of the beneficiaries
- If it covers more than one age groups, then mention the groups in order of priority focus
- If it covers all the age groups, then mention it as covariate

Thematic areas

Mention the thematic cluster to which the Individual programme belongs to



Justify how Individual Programme/Scheme/Activity will Contribute to achievement of NSSS Goals

Does it enhance inclusiveness?

Does it reduces poverty and vulnerability?

Does it contributes in human development?

Does it have overall impact in economic growth of the country ?

N.B. Use Yes/No, Directly/Indirectly, which is applicable according to the merit of the Programme/Scheme/Activity

Required budget if proposed for retention or scale-up of the Individual Programme/Scheme/Activity

Year	Allocation (Taka in Core)	As % of Ministry/Division's Total Budget	As % of Ministry/Division's Social Protection Budget	Source of fund		
				GoB	DP (Donor(s) Name)	Other (Contributory)
FY _i						
FY _{ii}						
FY _{iii}						
FY _{iv}						
FY _v						
Average						

N.B. In case undecided, please skip this part blank

The phase out plan of the Individual Programme/Scheme/Activity if identified for discontinuation

Terminate with the expiry of the project period

Will be excluded from the list of social security programmes but continued under any other sector of social development framework. May mention the proposed sector.

Will be merged with similar type of other programme. Mention the name of the programme

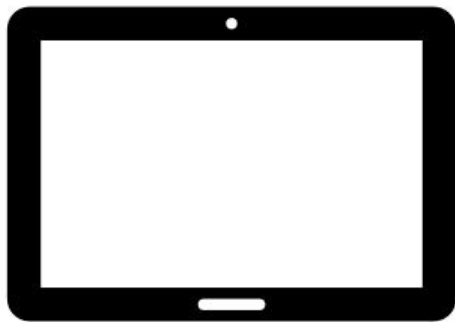


Ministry's /
Agency's
Current
Progresses in
Social Security



Ministry's / Agency's
Evidence / Success
Stories based on
current social
security programmes

Plan and Progress
towards achieving
NSSS Action Plan
(based on approved
NSSS Action Plan)



Lessons Learned
based on
Ministry's/Agency's
Social Security
Programmes

Challenges faced by
Ministry/Agency in
Implementing Social
Security Programmes



Key
recommendations
for Improving Social
Security
Programmes in
Bangladesh based
on NSSS Action
Plan

Important Notes

- ▶ No need to provide business cases for any major programmes/schemes as recognized in the NSSS and its Action Plans. Please refer to the Action plan for the list of major lifecycle programmes.
- ▶ Business case should be prepared for each small programmes/projects/activities separately
- ▶ Ministry may refer to the NSSS provision as justification of programme scale up
- ▶ Ministry may provide references to international best practices if relevant
- ▶ The timeline for the preparation of the business case should be maintained (28 October 2018).
- ▶ Each ministry will get 10 minutes time to present their case.



Thank You

Appendix C: General Guidelines for Ministries and NGOs for Participation in Launch of NSSS Action Plan, Social Security Conference and Fair

1. Introduction

Pursuant to the decisions of the coordination meeting of social security focal points held on 08 October 2018, the general guidelines have been formulated for ministries and NGOs for participation in Launch of NSSS Action Plan, Social Security Programme Review Conference and Social Security Fair.

2. Background:

As one of the major milestones towards establishing a comprehensive social protection system in Bangladesh the government formulated the National Social Security Strategy (NSSS) in June 2015. Recently the NSSS action plan has been finalized after extensive consultation with the stakeholders and is now ready for being formally launched. The Hon'ble Speaker has kindly given her consent to be present in the launching ceremony of the NSSS Action Plan as the chief guest.

This will be a three-day national programme on 04-06 November 2018 to launch the NSSS Action Plan and a number of other knowledge products on social security. The launching ceremony will be followed by a conference on review of social security programmes. Simultaneously, a fair will be organized in the adjacent hall to showcase the achievement of different ministries and NGOs in social security.

3. Objectives

The main objective of the launching ceremony is to enhance visibility of the government initiatives in social protection reforms and to synchronize the efforts of policy makers, NGOs, development partners and social protection implementing agencies to translate the vision of the NSSS into reality. The specific objectives and expected outcomes of the programme are as follows:

- Provide substantial support to NSSS mid-term evaluation in the focus areas of life-cycle approach with less exclusion/inclusion errors;
- Support mapping out MIS base of different ministries and NGOs. It will contribute to feasibility study on Single Registry MISs at Bangladesh Bureau of Statistics under Statistics and Informatics Division;
- Support to establish GO-NGO platform as well as create synergy in social security programmes with private sectors;
- Create a base on practice of integrity in social protection, policy consent on feasibility study and pilot on Social Insurance in Bangladesh; and
- Enhance visibility of the Government's initiatives in social security reform, which will provide substantial support to formulating Country's 8th Five-Year Plan.

4. Date and Venue

The date for the programme is 04-06 November 2018. The venue for the programme will be the Carnival Hall and Harmony Hall of Bangabandhu International Conference Centre (BICC). Detailed **programme leaf** is attached.

5. Participation

5.1. The Launching Session:

The secretaries of the social security implementing ministries will be requested to participate at least in the launching/inaugural session on 4 November 2018 at 11.00 am. In addition, each ministry is requested to ensure participation of 3-4 relevant officers of the ministry and the subordinate agencies in the launching session. In case of the inability of the secretary to attend the programme, at least, an additional secretary should represent the ministry. It will be appreciated if the ministries send the nominations of the participants by **28 October 2018** to the Cabinet Division.

5.2. Thematic Sessions:

A team of 3-4 relevant officers headed by the social protection focal point officer of each line ministry will participate in all the working sessions of the review conference.

6. Reports:

The ministries are requested to send reports on each of their major programmes and the programmes they want to scale up.

Each of the major programmes will have to

1. The name of the programme(programme/project/scheme/activity).
2. Brief description of the programme (number of participants, budget, coverage area etc)
3. The lifecycle stage and thematic clusters
4. Contribution to human development and economic growth, poverty reduction etc.
5. Success stories (innovation, efficiency etc)
6. Challenges in delivery of benefits
7. Lessons learnt, if any
8. Recommendations, if any

6.1. Programmes for Scale up

If the ministry has plan to expand any of their small programmes these should be reported separately. There should be mentioned clear evidence-based justification for scale up in the light of NSSS.

6.2. Deadline for Report Submission:

Each ministry is requested to send report by **25 October 2018** to the Cabinet Division along with soft copy.

6.3. Length of Report:

The report should be confined to two pages for each of the programme.

6.4. Reporting Language:

The reports should be preferably in Bangla. However, the ministries may send reports in English if Bangla texts are not readily available.

Note:

It is requested that the ministries will be focusing on the most important programme in terms of budget and beneficiaries. For the less important ones, only mention the names of the programmes.

7. Presentation:

Each participating ministry will have to make presentation on their social protection programmes and future plans by use of power point slides. The ministries which have membership in more than one thematic clusters will have to make presentation in all the relevant thematic sessions (*please refer to the programme schedule*). In that case, they will have to classify their programmes according to thematic clusters and make the presentation separately. If some of the social protection programmes have multiple components fitting in different clusters, the programme may be classified according to the most important component of it. It is strongly discouraged to present the same programme in several sessions.

7.1. Deadline for Sending Presentation:

It is requested that the ministries should send the soft copy of the presentation **3 November 2018**.

7.2. Duration of the Presentation:

The duration of the presentation will be not more than 10 Minutes for each ministry in each session. However, the time may be redistributed by the chair of each session according to the prevailing situation.

7.3. Presentation Language

The presentation slides may be preferably prepared in English language as a number of foreign delegates will be present there. But the oral presentation may be in Bangla.

7.4. Types of Presentation:

The presentation will be of two types. First, to present the progress and success stories of the existing major programmes. And secondly to present the smaller programmes which are required to be scaled up.

7.4.1. Major Programmes:

- Presentation on Major Programmes
- The name of the programme(programme/project/scheme/activity).
- The lifecycle stage and thematic clusters
- Brief description of the programme
- contribution to human development and economic growth
- Success stories
- Challenges
- Lessons learnt if any

Due to time constraints, the presenters should focus on only one or two programmes while mentioning other programmes by title only. This will be complemented by the reports to be submitted by them.

7.4.2. Small Programmes:

The ministries may have a number of small or limited scale programme, which they consider for nationwide scale up. Such programmes should present separately. They should provide justification for scale up. If the NSSS has recommended for such scale up then only the reference to the NSSS will be sufficient. Otherwise it should be justified in terms of contribution to human development, economic growth including reduction of poverty and vulnerability.

8. The social security Fair

National Social Security Fair will be inaugurated after launching programme at the premises of the launching venue. All social security programme implementing ministries and leading NGOs in similar field will take part in three day-long social protection fair. The programme schedule has detailed information.

8.1. Venue:

The Harmony Hall of Bangabandhu International Conference Centre (BICC).

8.2. Last Date for Registration:

25 October 2018. Any ministry or NGOs desiring to participate in the fair have to register for within the date line.

8.3. Arrangement of Stalls:

The SSPS Programme of Cabinet Division will prepare stalls for each of the participating organizations. However, the products to be displayed will have to be arranged by the participating ministries or organizations. The participating ministries will be requested to showcase their flagship programmes in social protection by use of banners, placard, audio-visuals etc.

In addition, there will be a big digital screen where the highlights of the programmes of different ministries and NGOs will be shown.

Contact Persons

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