



Workshop Summary Report

Coordination of the Social Security Initiatives of NGOs and Civil Societies



9 October 2018
Cabinet Division
Dhaka, Bangladesh



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Workshop Summary Report

Coordination of the Social Security Initiatives of NGOs and Civil Societies

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Executive Summary

Bangladesh's current Social Security System is complex, comprising a large number of programmes and managed by many Ministries. According to a comprehensive official compilation prepared by the Ministry of Finance, there are 114 programmes under the Social Security System currently financed through the budget. The total amount being spent on these programmes in FY18-19 is Tk. 641.77 billion, which is equivalent to 2.53 percent of GDP. These programmes are administered by as many as 25 Line Ministries/Divisions and there is no formal mechanism for sharing information among the implementing Ministries/Divisions.

Moreover, Bangladesh has established numerous world-class NGOs in delivering a range of social services, including in Social Security. The Government takes a great pride in partnering with the NGO community. This partnership has yielded positive results in poverty reduction and human development. The Government will continue and, where necessary, deepen this partnership in delivering Social Security services based on the NSSS.

As one of the major milestones towards establishing a comprehensive social protection system in Bangladesh the government formulated the National Social Security Strategy (NSSS) in June 2015. Recently the NSSS action plan has been finalized after extensive consultation with the stakeholders and is now ready for being formally launched. The Hon'ble Speaker has kindly given her consent to be present in the launching ceremony of the NSSS Action Plan as the chief guest. This will be a three-day national programme on 04-06 November 2018 to launch the NSSS Action Plan and a number of other knowledge products on social security. The launching ceremony will be followed by a conference on review of social security programmes. Simultaneously, a fair will be organized in the adjacent hall to showcase the achievement of different ministries and NGOs in social security.

To explore possibilities of aligning the social protection activities of the NGOs, on 09 October 2018 in the Conference Room of the Cabinet Division, representatives from Ministries, NGOs, CSOs working in social security gathered to participate in the workshop titled Workshop on Coordination of the Social Security Initiatives of NGOs and Civil Societies. The purpose of this workshop was to hold an interactive discussion to support to establish GO-NGO platform as well as create bondages in social security programmes with private sectors and how NGOs can showcase their social security programmes through this social security conference and fair.

This report contains background information that was presented to participants, summarizes workshop discussions and puts some recommendations for consideration of the stakeholders involved. The recommendations are the following:

- Everybody agreed, there is a need for establishing a GO-NGO platform as well as create bondages in social security programmes with private sectors and the upcoming conference and fair on social protection fair would be a beginning of a meaningful collaboration of Social Security Initiatives.

- It was recommended to set one or two persons as focal points for the preparation of the conference and fair on social protection so representatives from NGOs can easily contact someone if they have any queries regarding the event.
- NGOs participating in the Social Security Conference and Fair should notify the focal points of their interest in participation and should send reports of their major programmes and the programmes they want to scale up by 25th October 2018.
- Each participating NGO will have to make presentation on their social protection programmes and future plans by use of power point slides and it is requested that the ministries should send the soft copy of the presentation by 3rd November 2018.
- It was also recommended that the duration of the presentation of each NGO should not be more than 10 long.
- The presentation slides may be preferably prepared in English language as a number of foreign delegates will be present there. But the oral presentation may be in Bangla.
- The SSPS Programme of Cabinet Division will prepare stalls for each of the participating organizations. However, the products to be displaced will have to be arranged by the NGOs and they were requested to showcase their flagship programmes in social protection by use of banners, placard, audio-visuals etc.

Background and Objectives

Bangladesh has established numerous world-class NGOs in delivering a range of social services, including in Social Security. 'Graduation' approaches pioneered by NGOs in Bangladesh are now being adopted and widely referenced in many other countries. The Government takes a great pride in partnering with the NGO community. This partnership has yielded positive results in poverty reduction and human development. The Government will continue and, where necessary, deepen this partnership in delivering Social Security services based on the NSSS.

As one of the major milestones towards establishing a comprehensive social protection system in Bangladesh the government formulated the National Social Security Strategy (NSSS) in June 2015. Recently the NSSS action plan has been finalized after extensive consultation with the stakeholders and is now ready for being formally launched. The Hon'ble Speaker has kindly given her consent to be present in the launching ceremony of the NSSS Action Plan as the chief guest.

This will be a three-day national programme on 04-06 November 2018 to launch the NSSS Action Plan and a number of other knowledge products on social security. The launching ceremony will be followed by a conference on review of social security programmes. Simultaneously, a fair will be organized in the adjacent hall to showcase the achievement of different ministries and NGOs in social security. The main objective of the launching ceremony is to enhance visibility of the government initiatives in social protection reforms and to synchronize the efforts of policy makers, NGOs, development partners and social protection implementing agencies to translate the vision of the NSSS into reality.

To explore possibilities of aligning the social protection activities of the NGOs, on 09 October 2018 in the Conference Room of the Cabinet Division, representatives from Ministries, NGOs, CSOs working in social security gathered to participate in the workshop titled Workshop on Coordination of the Social Security Initiatives of NGOs and Civil Societies.

The objective of the workshop was to explore possibilities of aligning the social protection activities of the NGOs and Civil Societies with the vision and overall goals of the National Social Security Strategy (NSSS) of Bangladesh by establishing a more effective platform for GO-NGO collaboration and how NGOs can showcase their social security programmes through this social security conference and fair.

Participants

The workshop was well attended. There were 27 participants in the workshop. The participants were invited from NGOs and Civil Societies, who are involved in social security initiatives. Participants from the following NGOs and Civil Societies attended the workshop: Action Aid, ASA, Bangladesh Nari Progati Sangha (BNPS), BRAC, Care Bangladesh, Gonoshasthaya Kendra, HelpAge International, Manusher Jonno Foundation (MJF), MRDI, Oxfam in Bangladesh, Palli Karma Sahayak Foundation (PKSF), Plan International, RDRS Bangladesh, Save the Children, TMSS and World Vision.

The workshop was chaired by Mr. A K Mohiuddin Ahmed, Additional Secretary (Coordination), Cabinet Division. The participants also included officials from the Cabinet Division, General Economic Division and officials from Social Security Policy Support (SSPS) Programme. The list of participants is attached as Annex A.

Workshop Discussions

This section summarizes the discussions at the Workshop on Coordination of the Social Security Initiatives of NGOs and Civil Societies. The presentation began with Mr. A K Mohiuddin Ahmad, Additional Secretary (Coordination), Cabinet Division welcoming representatives from different NGOs and Civil Society Organizations, and the staff members of the SSPS Programme and other participants. After the introductions were given by everyone present, Mr. Ahmed then invited National Project Director of SSPS Programme, Mr. Md. Faizul Islam to give a brief introduction of the workshop.

The floor was then passed to Mr. Islam who briefly explained the format of the workshop. He then said NGOs are involved in Social Security of Bangladesh in two ways. First association of NGOs in different government social security programmes and NGOs have their own social security initiatives. Cabinet Division feels that there is a need for establishing a GO-NGO platform and to achieve that there will be a three-day social security conference and a fair to showcase the achievement of different ministries and NGOs in social security on 04-06 November 2018.



Mr. Faizul Islam, National Project Director of Social Security Policy Support (SSPS) Programme explaining the objectives of the workshop

Mr. Islam said that the objective of this is for the 35 ministries/divisions that are working on social protection in Bangladesh, they will present their current social security programmes and future plans of activities on social security. He then invited Mr. Aminul Arifeen, National Project Manager, SSPS Programme to express his view on this conference.

Mr. Aminul Arifeen gave some background on social security and elaborated on why Cabinet Division has invited NGOs in this workshop. He said Bangladesh's National Social Security Strategy (NSSS) was developed focusing on government programmes on social security, not much focus was given to different NGO's social security initiatives especially where their work will be incorporated into this strategy and how their work will be reflected. In addition, there is little opportunity for NGOs to showcase their contribution on social security in Bangladesh. SSPS Programme started in 2014 and in 2015 the NSSS was developed. And there is different issues where NGOs are working, if we consider particularly social safety net

or social security in general. He mentioned, social security sector contribution in GDP is 2.53% and 13.6% between 14% in annual development programme. But this is only government spending and there is no reflection of NGO contribution in this calculation. So there should be a synergy in this. There are a lot of effective social security programmes that does not get showcasing in nationally. And there are also a lot of programmes in government side that are making lot of positive impact. Both government and NGOs can benefit from coordination and collaboration in social security. Cabinet Division has already has a provision for dialogue called Platform of Dialogue and as a coordinating body for all ministries and divisions, it can play a vital role in creating this important GO-NGO platform on social security. To achieve that objective, SSPS Programme is arranging a Conference on Social Security where everyone will learn about others' social security programmes. This would be the first time a platform of such will be established, not only in Bangladesh, but in



Aminul Arifeen giving background and objectives for this workshop

the world. This will only a beginning of something bigger. A national report State of Social Security in Bangladesh 2018 will be published based on MIS/M&E data and the inputs/evidences from the participants from the conference on social security and Cabinet Division will lead this effort. He then invited Mr. Khaled Hasan, Social Security Specialist, SSPS Programme to present a guideline for the NGOs for their participation in the upcoming Social Security Conference and Fair.

In his presentation, Mr. Mohammad Khaled Hasan explained the objectives and importance of the programme and expected outcome of the Social Security Conference and Fair. He said it would provide i) Provide substantial support to NSSS mid-term evaluation in the focus areas of life-cycle approach with less exclusion/inclusion errors ii) Support mapping out MIS base of different ministries and NGOs. It will contribute to feasibility study on Single Registry MISs at Bangladesh Bureau of Statistics under Statistics and Informatics Division iii) Support to establish GO-NGO platform as well as create bondage in social security programmes with private sectors iv) Create a base on practice of integrity in social protection, policy consent on feasibility study and pilot on Social Insurance in Bangladesh and v) Enhance visibility of the Government's initiatives in social security reform, which will provide substantial support to formulating Country's 8th Five-Year Plan.

Mr. Hasan said as one of the major milestones towards establishing a comprehensive social protection system in Bangladesh the government formulated the National Social Security Strategy (NSSS) in June 2015. Recently the NSSS action plan has been finalized after extensive consultation with the stakeholders and is now ready for being formally launched.

The Hon'ble Speaker has kindly given her consent to be present in the launching ceremony of the NSSS Action Plan as the chief guest.

He said, this will be a three-day national programme on 04-06 November 2018 to launch the NSSS Action Plan and a number of other knowledge products on social security. The launching ceremony will be followed by a conference on review of social security programmes and initiatives of the ministries and NGOs. Simultaneously, a fair will be organized in the adjacent hall to showcase the achievement of different ministries and NGOs in social security.

He then mentioned the first half of the third day of the conference will be reserved for the NGOs to showcase their social security initiatives. Each participating NGO will have to make presentation on their social protection programmes and future plans by use of power point slides. He said the duration of the presentation will be not more than 10 Minutes for each ministry in each session. However, the time may be redistributed by the chair of each session according to the prevailing situation, he added. About the language of the presentation, he said the presentation slides may be preferably prepared in English language as a number of foreign delegates will be present there. But the oral presentation may be in Bangla.

He added the presentation will be of two types. First, to present the progress and success stories of the existing major programmes. And secondly to present the smaller programmes which are required to be scaled up.

About the content of the presentation, he suggested NGOs should present, name of the programme (programme/project/scheme/activity, lifecycle stage, brief description of the programme, contribution to human development and economic growth, success stories, challenges and lessons learnt. Due to time constraints, he requested the presenters should focus on only one or two programmes while mentioning other programmes by title only. This will be complemented by the reports to be submitted by them.

He said NGOs are also expected to report on each of their major programmes and the programmes they want to scale up. The report need to contain following information about each of the major social security programme that the NGOs are implementing: The name of the programme (programme/project/scheme/activity), Brief description of the programme (number of participants, budget, coverage area etc.), The lifecycle stage, Contribution to human development and economic growth, poverty reduction etc., Success stories (innovation, efficiency etc.), Challenges in delivery of benefits, Lessons learnt, and any recommendations.

For small programmes, he suggested the NGOs may have a number of small or limited scale programme, which they consider for nationwide scale up. Such programmes should present separately. They should provide justification for scale up. If the NSSS has recommended for such scale up then only the reference to the NSSS will be sufficient. Otherwise it should be justified in terms of contribution to human development, economic growth including reduction of poverty and vulnerability.

About the social security fair, he mentioned National Social Security Fair will be inaugurated after launching programme at the premises of the launching venue. All social security programme implementing ministries and leading NGOs in similar field will take part in three day-long social protection fair. A detailed programme schedule will later be sent to the participating NGOs via email.

Regarding the arrangement of stalls, he said, The SSPS Programme of Cabinet Division will prepare stalls for each of the participating organizations. However, the products to be displaced will have to be arranged by the participating ministries or organizations. The participating ministries will be requested to showcase their flagship programmes in social protection by use of banners, placard, audio-visuals etc. In addition, there will be a big digital screen where the highlights of the programmes of different ministries and NGOs will be shown.

He requested each NGO to ensure participation of 3-4 relevant staffs of the NGO and the subordinate agencies in the launching session. In case of the inability of the secretary to attend the programme, at least, an additional secretary should represent the ministry. It will be appreciated if the ministries send the nominations of the participants by 28 October 2018 to the Cabinet Division.

After the presentation, there was lively open discussion among the participants on various issues of the conference and social security in general.

Mr. Norul Alam Raju, Technical Program Director, World Vision was very appreciating of this initiative and said this platform should not end with the completion of this conference on social protection, only this should be the beginning of a successful partnership of Government and NGOs. Mr. Arifeen proposed to develop a Terms of Reference (ToR) for platform should be developed to build a long-term sustainable GO-NGO platform and subsequently an Annual Workplan for this forum. This plan could include regular seminar, symposium between Government, NGOs for evidence-based learning and sharing, he said. He further proposed learning and sharing could result in a knowledge hub on for national social security for research evaluation, capacity building, how both side can contribute, reporting structure, grievance related information from national GRS developed by the Cabinet Division, e-library, publications. And the already developed socialprotection.gov.bd, the social protection hub, can play a vital role. Mr. A K Mohiuddin Ahmed, Additional Secretary, Cabinet Division welcomed the idea of more collaboration with the NGOs and requested SSPS Programme to arrange another workshop with the NGOs at a earliest convenient time and encouraged NGOs to participate at meetings with government counterparts at field levels.

Mr. Mahfuzul Bari Chowdhury, Director, BNPS, suggested to assign focal points for the preparation of the conference and fair participating NGOs can easily contact someone if they have any queries regarding the event.

Ms. Rabeya Sultana, Country Director, HelpAge International said there are around Indigenous people, and for them there exists a separate ministry. However, for 1.5 crore elderly people in Bangladesh and soon, one in five people in Bangladesh will be an elderly

person. Despite that, there is not ministry, department, not even a desk inside a department for these elderly people. She recommended, ministries' presentations should include cross-sectional issues. She said Bangladesh Government funds only one elderly friendly organization 'Probin Hitoishi Sangha' and proposed this organization to be included in this conference. She also said, there is not much geographical diversity among the invited NGOs who are mostly urban-centric and proposed to include local NGOs. Mr. Arifeen thanked her for her informative comments and said this platform could be useful for these issues of aging population particularly for 49+ women.

One of the participants of the NGOs should end with a cultural show highlighting different aspects of social protection. Mr. Arifeen said, although he cannot promise this because of time constraints, however efforts will be made to make this possible.

Mr. Norul Alam Raju, Technical Program Director, World Vision proposed arranging parallel session for different thematic clusters. Mr. Khaled Hasan, Social Protection Specialist, SSPS Programme said although it was in fact the initial idea, it was not feasible since there are ministries who are involved in multiple clusters. However, parallel sessions could be arranged for future programmes.

The workshop ended with thanks from the Chair Mr. A.K. Mohiuddin Ahmad for excellent support provided by all present and officials from SSPS Programme.

Recommendations

- Everybody agreed, there is a need for establishing a GO-NGO platform as well as create bondages in social security programmes with private sectors and the upcoming conference and fair on social protection fair would be a beginning of a meaningful collaboration of Social Security Initiatives.
- Although NGOs works are diverse, NGOs should focus only on presenting social security related initiatives only in the social security conference and fair and not to include anything that's not within the scope of social security.
- There is not much geographical diversity among the invited NGOs who are mostly urban-centric, and recommendation was to include NGOs working locally and with aging population.
- This platform should not end with the completion of this conference on social protection. A Terms of Reference for platform should be developed to build a long-term sustainable GO-NGO platform and subsequently an Annual Workplan for this forum should also be developed through regular seminars, symposium between the government and the NGOs.
- Assign focal points at Cabinet Division so that participating NGOs can easily contact someone if they have any queries for preparation of the conference and fair.

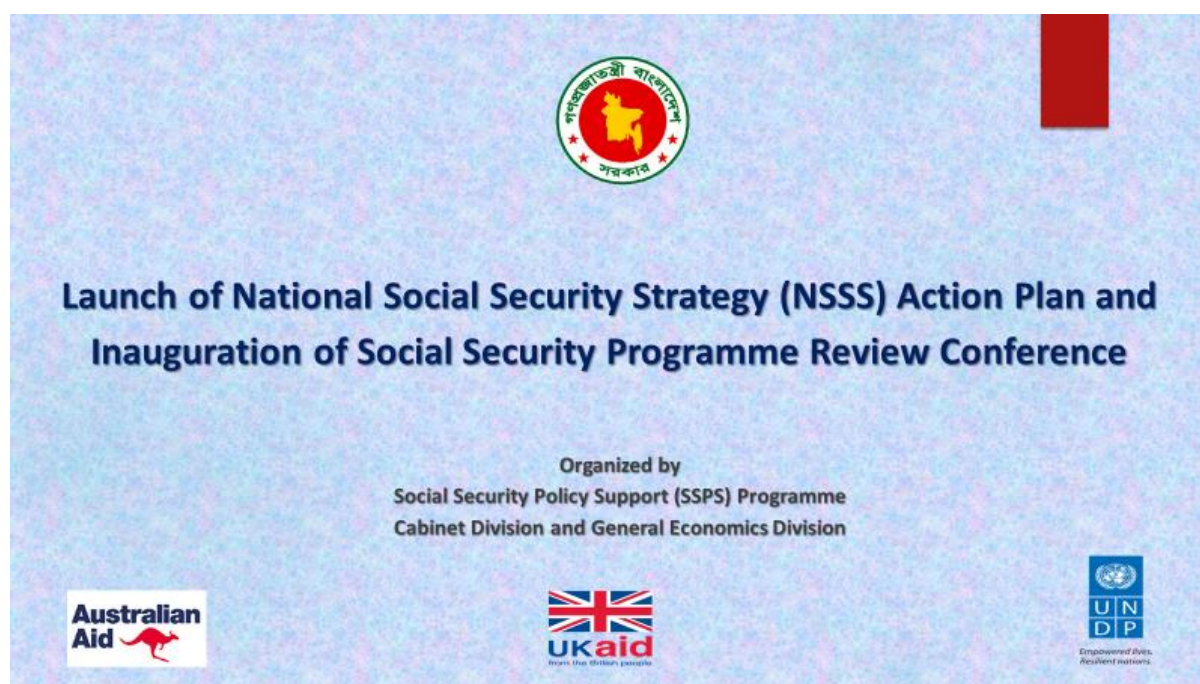
- NGOs participating in the Social Security Conference and Fair should notify the focal points of their interest in participation and should send reports of their major programmes and the programmes they want to scale up by 25th October 2018.
- Each participating NGO will have to make presentation on their social protection programmes and future plans by use of power point slides and it is requested that the ministries should send the soft copy of the presentation by 3rd November 2018.
- The duration of the presentation of each NGO should not be more than 10 long.
- The presentation slides may be preferably prepared in English language as a number of foreign delegates will be present there. But the oral presentation may be in Bangla.
- A guideline from for the NGOs to prepare the reports, presentations and necessary arrangements should be sent from the SSPS Programme to the participating NGOs in advance.
- The SSPS Programme of Cabinet Division will prepare stalls for each of the participating organizations. However, the products to be displaced will have to be arranged by the NGOs and they were requested to showcase their flagship programmes in social protection by use of banners, placard, audio-visuals etc.
- The conference and fair on social protection should end with a quality cultural show highlighting social protection.

Appendix A: Participant List

	Name	Designation	Organization	Phone	Email
1.	A K Mohiuddin Ahmed	Additional Secretary	Cabinet Division	01715627064	addl_coord@cabinet.gov.bd
2.	Asgar Ali Sabri	Director, PPC	Action Aid	01715329199	asgar.ali@actionaid.org
3.	Abu Hasnat Choudhury	Director (Program)	ASA	01713045488	abu.hasnat@asabd.org
4.	Mahfuzul Bari Chowdhury	Director	BNPS	01786500910	bari.bnps@gmail.com
5.	Anupam Sengupta	Sr. Manager, TUP	BRAC	01709647503	anupam.sengupta@brac.net
6.	Md. Mazedul Islam	Team Lead, Policy Research	BRAC	01713052920	m.islam@brac.net
7.	Mehrul Islam	Director, Programme Impact Learning Team	Care Bangladesh		mehrul.islam@care.org
8.	Murad Bin Aziz	Governance, Coordinator	Care Bangladesh	01796586378	muradbin.aziz@care.org
9.	Saifuddin Ahmed	Advisor, Social Services	Care Bangladesh	01713200801	saifuddin.ahmed@care.org
10.	Kamrun Nahar Anu	Program Manager, Elderly Project	GK	01721972635	bptkamrun@gmail.com
11.	Rabeya Sultana	Country Director	HelpAge International	01712057195	rabeya.sultana@helpagesa.org
12.	Md. Iftekhar Hussain	Programme Manager	MJF	01712088526	iftekher@manusher.org
13.	Md. Shahid Hossain	Advisor, Planning & Development	MRDI	01815006317	shahid.hossain@mrddb.org
14.	S. M. Monjur Rashid	Policy, Advocacy, Campaign & Communications Lead	Oxfam	01711810069	srashid@oxfam.org.uk
15.	A K M Nuruzzaman	Deputy General Manager	PKSF	01714090461	nuruzzamanpkfsf@gmail.com
16.	M . A. A. Maamun	Manager, Youth Economic Empowerment	Plan International	01552375412	abdullah.maamun@plan-international.org
17.	Md. Azizur Rahman	Coordinator (SO)	RDRS	01730328119	pcbftw.rdrs@gmail.com
18.	Swapon Kumar Sutradhar	Advisor, Social Programme	Save the Children	01816861701	swapan.kumar@savethechildren.org
19.	M N Munna	Advisor	TMSS	01933355444	mnmunna@yahoo.com
20.	Norul Alam Raju	Technical Program Director	World Vision	01712799453	mohammed_norul_alam@wvi.org
21.	Mohammed Shahidul	Deputy Secretary	Cabinet Division	01815461772	ss_sec@cabinet.gov.bd

	Islam				
22.	Khandakar Monowar Morshed	Deputy Secretary	Cabinet Division	01819099505	ps_secy_cnr@cabinet.gov.bd
23.	Md. Faizul Islam	Joint Chief and National Project Director	General Economics Division and SSPS Programme	01911313844	faizulbd@gmail.com
24.	Aminul Arifeen	National Project Manager	SSPS Programme	01787687034	aminul.arifeen@undp.org
25.	Mohammad Khaled Hasan	Social Protection Specialist	SSPS Programme	01716466947	khaled.hasan@undp.org
26.	Mohammad Mahfuzul Bari	ICT Specialist	SSPS Programme	01795078177	mahfuzul.bari@gmail.com
27.	SM Siam	Finance and Administrative Assistant	SSPS Programme	01787687033	sm.siam@undp.org

Appendix B: Workshop Presentation



Objectives & Importance of the Programme and Expected Outcome

Provide substantial support to NSSS mid-term evaluation in the focus areas of life-cycle approach with less exclusion/inclusion errors;

Support mapping out MIS base of different ministries and NGOs. It will contribute to feasibility study on Single Registry MISs at Bangladesh Bureau of Statistics under Statistics and Informatics Division;

Support to establish GO-NGO platform as well as create bondage in social security programmes with private sectors;

Create a base on practice of integrity in social protection, policy consent on feasibility study and pilot on Social Insurance in Bangladesh; and

Enhance visibility of the Government's initiatives in social security reform, which will provide substantial support to formulating Country's 8th Five-Year Plan.

Bangladesh Social Security Conference Programme Outline (Detailed Programme is Prepared) 4 -6 November 2018 Bangabandhu International Conference Centre					
Day 1		Day 2		Day 3	
9:30 - 10:30	Registration and Tea	9:00 - 09:30	Registration	9:00 - 09:30	Registration
11:00 - 13:00	1 High level Opening & Book Launching Chief Guest: Hon'ble Speaker Chair: Cabinet Secretary	9:30 - 11:00	4 Review of NSS Action plan Session 2 Chair: Secretary (Coor & Refom, Cabinet)	9:30 - 11:00	8 Review of NGO Programme Chair: Secretary (Coor & Refom, Cabinet)
	Inauguration of Knowledge Hub by the Hon'ble Speaker	11:00 - 11:30	Tea (11:00 - 11:30)	11:00 - 11:30	Tea (11:00 - 11:30)
14:00 - 15:30	2 Review of NSS Action plan Session 1 Chair: Secretary (Coor & Refom, Cabinet)	11:30 - 13:00	5 Review of NSS Action plan Session 3 Chair: Secretary (Coor & Refom, Cabinet)	11:30 - 13:00	9 Review of NGO Programme Chair: Secretary (Coor & Refom, Cabinet)
15:30 - 17:00	3 Thematic Session on Social Insurance Chair: Secretary, MoLE	13:00 - 14:00	Lunch (13:00 - 14:00)	13:00 - 14:00	Lunch (13:00 - 14:00)
		14:00 - 15:30	6 Review of NSS Action plan Session 4 Chair: Secretary (Coor & Refom, Cabinet)	14:00 - 15:30	10 Development Dialogue Social Security in a Fast Changing Bangladesh Chair: Member, GED Panel: Hossain Zillur Rahman, UNDP Regional Advisor (tbc), reps from WB or DFID (tbd)
		15:30 - 17:00	7 Thematic Session On Public Accountability of Social Security Programme Chief Guest: Chairman, ACC	15:30 - 17:00	Closing of the Conference Chief Guest: Cabinet Secretary

Knowledge Hub



Social Protection Programme Reporting Format

General Economics Division (GED) & Cabinet Division
08 October 2018

Basic Information of Individual Programme/Scheme/Activity

Name of the Ministry/Division:

Name of the Individual Programme/ Scheme/ Project/ Activity:

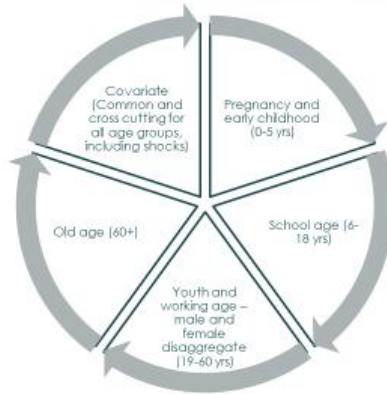
Methodology of the Individual Programme/Scheme/Project:

- Objective(s) and Major Activities
- Time period of the programme / scheme / project / activity
- Selection process of the beneficiary of the Programme/Scheme/Project/Activity and Selection Criteria

Budget Allocation in Current and Previous FYs by Individual Programme/Scheme/Activity

Year (current and previous years)	Allocation (Taka in Core)	As % of Ministry/Division's Total Budget	As % of Ministry/Division's Social Protection Budget	Source of fund		
				GoB	DP (Donor(s) Name)	Other (Contributory)
FY _n						
FY _{n-1}						
FY _{n-2}						
FY _{n-3}						
FY _{n-4}						
Average						

Lifecycle Stages by Individual Programme/Scheme/Activity



Note:

- Mention the age group of the beneficiaries
- If it covers more than one age groups, then mention the groups in order of priority focus
- If it covers all the age groups, then mention it as covariate

Thematic areas

Mention the thematic cluster to which the Individual programme belongs to

Social allowance

Food security and disaster response

Labour and livelihood interventions

Human development and social empowerment

Social insurance

Justify how Individual Programme/Scheme/Activity will Contribute to achievement of NSSS Goals

Does it enhance inclusiveness?

Does it reduces poverty and vulnerability?

Does it contributes in human development?

Does it have overall impact in economic growth of the country ?

N.B. Use Yes/No, Directly/Indirectly, which is applicable according to the merit of the Programme/Scheme/Activity

Required budget if proposed for retention or scale-up of the Individual Programme/Scheme/Activity

Year	Allocation (Taka in Core)	As % of Ministry/Division's Total Budget	As % of Ministry/Division's Social Protection Budget	Source of fund		
				GoB	DP (Donor(s) Name)	Other (Contributory)
FY _i						
FY _{ii}						
FY _{iii}						
FY _{iv}						
FY _v						
Average						

N.B. In case undecided, please skip this part blank

The phase out plan of the Individual Programme/Scheme/Activity if identified for discontinuation

Terminate with the expiry of the project period

Will be excluded from the list of social security programmes but continued under any other sector of social development framework. May mention the proposed sector.

Will be merged with similar type of other programme. Mention the name of the programme

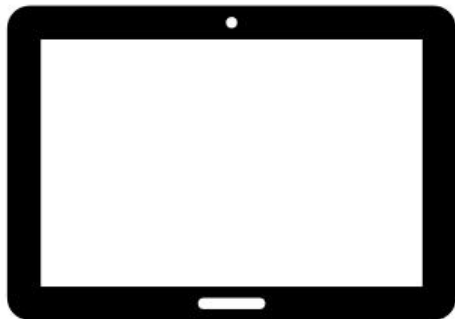


Ministry's / Agency's Current Progresses in Social Security



Ministry's / Agency's
Evidence / Success
Stories based on
current social
security programmes

Plan and Progress
towards achieving
NSSS Action Plan
(based on approved
NSSS Action Plan)



Lessons Learned
based on
Ministry's/Agency's
Social Security
Programmes

Challenges faced by
Ministry/Agency in
Implementing Social
Security Programmes



Key recommendations for Improving Social Security Programmes in Bangladesh based on NSSS Action Plan

Important Notes

- ▶ No need to provide business cases for any major programmes/schemes as recognized in the NSSS and its Action Plans. Please refer to the Action plan for the list of major lifecycle programmes.
- ▶ Business case should be prepared for each small programmes/projects/activities separately
- ▶ Ministry may refer to the NSSS provision as justification of programme scale up
- ▶ Ministry may provide references to international best practices if relevant
- ▶ The timeline for the preparation of the business case should be maintained (28 October 2018).
- ▶ Each ministry will get 10 minutes time to present their case.

Thank You

Appendix C: General Guidelines for Ministries and NGOs for Participation in Launch of NSSS Action Plan, Social Security Conference and Fair

1. Introduction

Pursuant to the decisions of the coordination meeting of social security focal points held on 08 October 2018, the general guidelines have been formulated for ministries and NGOs for participation in Launch of NSSS Action Plan, Social Security Programme Review Conference and Social Security Fair.

2. Background:

As one of the major milestones towards establishing a comprehensive social protection system in Bangladesh the government formulated the National Social Security Strategy (NSSS) in June 2015. Recently the NSSS action plan has been finalized after extensive consultation with the stakeholders and is now ready for being formally launched. The Hon'ble Speaker has kindly given her consent to be present in the launching ceremony of the NSSS Action Plan as the chief guest.

This will be a three-day national programme on 04-06 November 2018 to launch the NSSS Action Plan and a number of other knowledge products on social security. The launching ceremony will be followed by a conference on review of social security programmes. Simultaneously, a fair will be organized in the adjacent hall to showcase the achievement of different ministries and NGOs in social security.

3. Objectives

The main objective of the launching ceremony is to enhance visibility of the government initiatives in social protection reforms and to synchronize the efforts of policy makers, NGOs, development partners and social protection implementing agencies to translate the vision of the NSSS into reality. The specific objectives and expected outcomes of the programme are as follows:

- Provide substantial support to NSSS mid-term evaluation in the focus areas of life-cycle approach with less exclusion/inclusion errors;
- Support mapping out MIS base of different ministries and NGOs. It will contribute to feasibility study on Single Registry MISs at Bangladesh Bureau of Statistics under Statistics and Informatics Division;
- Support to establish GO-NGO platform as well as create linkage in social security programmes with private sectors;
- Create a base on practice of integrity in social protection, policy consent on feasibility study and pilot on Social Insurance in Bangladesh; and

- Enhance visibility of the Government's initiatives in social security reform, which will provide substantial support to formulating Country's 8th Five-Year Plan.

4. Date and Venue

The date for the programme is 04-06 November 2018. The venue for the programme will be the Carnival Hall and Harmony Hall of Bangabandhu International Conference Centre (BICC). Detailed **programme leaf** is attached.

5. Participation

5.1. The Launching Session:

The secretaries of the social security implementing ministries will be requested to participate at least in the launching/inaugural session on 4 November 2018 at 11.00 am. In addition, each ministry is requested to ensure participation of 3-4 relevant officers of the ministry and the subordinate agencies in the launching session. In case of the inability of the secretary to attend the programme, at least, an additional secretary should represent the ministry. It will be appreciated if the ministries send the nominations of the participants by **28 October 2018** to the Cabinet Division.

5.2. Thematic Sessions:

A team of 3-4 relevant officers headed by the social protection focal point officer of each line ministry will participate in all the working sessions of the review conference.

6. Reports:

The ministries are requested to send reports on each of their major programmes and the programmes they want to scale up.

Each of the major programmes will have to

1. The name of the programme(programme/project/scheme/activity).
2. Brief description of the programme (number of participants, budget, coverage area etc)
3. The lifecycle stage and thematic clusters
4. Contribution to human development and economic growth, poverty reduction etc.
5. Success stories (innovation, efficiency etc)
6. Challenges in delivery of benefits
7. Lessons learnt, if any
8. Recommendations, if any

6.1. Programmes for Scale up

If the ministry has plan to expand any of their small programmes these should be reported separately. There should be mentioned clear evidence based justification for scale up in the light of NSSS.

6.2. Deadline for Report Submission:

Each ministry is requested to send report by **25 October 2018** to the Cabinet Division along with soft copy.

6.3. Length of Report:

The report should be confined to two pages for each of the programme.

6.4. Reporting Language:

The reports should be preferably in Bangla. However, the ministries may send reports in English if Bangla texts are not readily available.

Note:

It is requested that the ministries will be focusing on the most important programme in terms of budget and beneficiaries. For the less important ones, only mention the names of the programmes.

7. Presentation:

Each participating ministry will have to make presentation on their social protection programmes and future plans by use of power point slides. The ministries which have membership in more than one thematic clusters will have to make presentation in all the relevant thematic sessions (*please refer to the programme schedule*). In that case, they will have to classify their programmes according to thematic clusters and make the presentation separately. If some of the social protection programmes have multiple components fitting in different clusters, the programme may be classified according to the most important component of it. It is strongly discouraged to present the same programme in several sessions.

7.1. Deadline for Sending Presentation:

It is requested that the ministries should send the soft copy of the presentation **3 November 2018**.

7.2. Duration of the Presentation:

The duration of the presentation will be not more than 10 Minutes for each ministry in each session. However, the time may be redistributed by the chair of each session according to the prevailing situation.

7.3. Presentation Language

The presentation slides may be preferably prepared in English language as a number of foreign delegates will be present there. But the oral presentation may be in Bangla.

7.4. Types of Presentation:

The presentation will be of two types. First, to present the progress and success stories of the existing major programmes. And secondly to present the smaller programmes which are required to be scaled up.

7.4.1. Major Programmes:

- Presentation on Major Programmes
- The name of the programme(programme/project/scheme/activity).
- The lifecycle stage and thematic clusters
- Brief description of the programme
- contribution to human development and economic growth
- Success stories
- Challenges
- Lessons learnt if any

Due to time constraints, the presenters should focus on only one or two programmes while mentioning other programmes by title only. This will be complemented by the reports to be submitted by them.

7.4.2. Small Programmes:

The ministries may have a number of small or limited scale programme, which they consider for nationwide scale up. Such programmes should present separately. They should provide justification for scale up. If the NSSS has recommended for such scale up then only the reference to the NSSS will be sufficient. Otherwise it should be justified in terms of contribution to human development, economic growth including reduction of poverty and vulnerability.

8. The social security Fair

National Social Security Fair will be inaugurated after launching programme at the premises of the launching venue. All social security programme implementing ministries and leading NGOs in similar field will take part in three day-long social protection fair. The programme schedule has detailed information.

8.1. Venue:

The Harmony Hall of Bangabandhu International Conference Centre (BICC).

8.2. Last Date for Registration:

25 October 2018. Any ministry or NGOs desiring to participate in the fair have to register for within the date line.

8.3. Arrangement of Stalls:

The SSPS Programme of Cabinet Division will prepare stalls for each of the participating organizations. However, the products to be displaced will have to be arranged by the participating ministries or organizations. The participating ministries will be requested to showcase their flagship programmes in social protection by use of banners, placard, audio-visuals etc.

In addition, there will be a big digital screen where the highlights of the programmes of different ministries and NGOs will be shown.

Contact Persons

Please contact the following persons for any clarification:

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