Government of the People's Republic of Bangladesh
Bangladesh Planning Commission
General Economics Division
Social Security Policy Support (SSPS) Programme

Minutes of the first meeting of the Committee on M&E for National Social Security Strategy (NSSS)

Chairperson	:	Dr. Shamsul Alam, Member (Senior Secretary), General Economics Division
Date & Time	:	12 September 2018, 3:30 pm
Place	:	Nazia-Salma Conference Room (Room-26, Block-05)

Attendance : **Annexure-A**

The Chairperson commenced the meeting with a warm note of welcome to all the participants followed by a brief round of self-introduction. At the very outset, he touched upon the importance and the critical role of a monitoring and evaluation committee for tracking the progress of implementation of any government policies. He commented that the role of such committee becomes more significant when this is a very comprehensive and long-term reform agenda like the National Social Security Strategy (NSSS).

2. He recalled that the GED has formulated the NSSS in collaboration with line ministries, with a specific vision of creating an inclusive social security system for reduction of poverty and inequality while contributing to economic progress. The subsequently formulated NSSS Action Plan provides for specific time-bound targets for each of the social security implementing ministries. Therefore, terming the responsibilities of the committee as very challenging, he requested the members for active cooperation to ensure successful implementation of the NSSS Action Plan.

3. Then the Chair requested the National Project Director (NPD) to brief the members on the formation and the terms of reference of the committee. The NPD informed the meeting that the NSSS Results-based M&E Committee has been formed and a memo had been issued from GED. He further elaborated the background of constituting this committee that this NSSS M&E Committee's role was multipurpose, and on the basis of NSSS Action Plan, the committee was formed with engaging five agencies: Cabinet Division, Finance Division, IMED, Statistics and Informatics Division (SID), and Registrar General Office under the Chairpersonship of Member (Senior Secretary), GED. In a nutshell, the major responsibility of this committee is to oversee the few critically important reform initiatives in strengthening the social security system in Bangladesh. These were: devising and instituting a results-based M&E framework; recommend a Single Registry MISs in-house at BBS, SID with situation study and master plan; report on consolidation of small-scale programmes; review of the current selection process of beneficiaries of social security programmes; and review the consistency of national policies with NSSS.

4. He informed that on 16 August 2018, in the last meeting of the Project Steering Committee (PSC) of Social Security Policy Support (SSPS) Programme, headed by the Cabinet Secretary appreciated establishing M&E Committee and recommended co-opting additional three ministries in this committee as they had started working on online MIS. These ministries were: Ministry of Social Welfare, Ministry of Women and Children Affairs, and Ministry of Primary and Mass Education. The SSPS Project Director further informed that SSPS Programme would provide necessary technical assistance (TA) support and PSC had approved the Annual Work Plan (AWP) accomplishing the reform tasks under this committee. The Chair expressed satisfaction and sought opinions from members to recommend inclusion of more ministries in this committee, and whether any observation on the Terms of Reference (ToR) would be made. The members recommended inclusion of Ministry of Food, and Ministry of Disaster Management and Relief since they had been acting as respective thematic leads of NSSS-coordination. The Chair agreed to co-opt five new members in the Committee.

5.   The NPD elaborated the expected outcomes against the purview of the ToR of the committee. These were: 1) State of Social Security in Bangladesh 2018 on the basis of NSSS results-based M&E framework and social security programmes M&E and MIS reports; 2) Single registry MISs situation analysis and on the basis of analysis a master plan of Single Registry in-house at BBS under SID; 3) Reports on the consolidation of small-scale programmes; 4) Review of the current selection processes of recipients of social security schemes; and 5) review of consistency of national policies with NSSS using Core Diagnostic Instrument (CODI).

6.   The Additional Secretary, Informatics Wing of the Statistics and Informatics Division suggested that Computer Wing of BBS is responsible for undertaking the database. Therefore, the Director, Computer Wing would be the appropriate person to be included in the Committee. The Chair suggested bringing change in the notification accordingly.

7.   According to the NSSS Action Plan, the responsibility of creating the Single Registry MIS lies with the BBS-SID, the NPD mentioned. The meeting recognized that formulation of a Single Registry MIS is one of the most challenging agenda for the M&E committee. The meeting also apprised that a draft M&E framework had already been prepared for NSSS implementation. The programmer of the Computer Wing of BBS informed that BBS had already developed a plan for database which would supplement an establishment of a single registry. The Meeting decided to convene the next meeting of the Committee sooner where the preliminary technical discussions on the single registry MISs would be made by the SSPS Programme, and the plan would be presented by the BBS.

8.   The members viewed that the committee had many agenda, most of which is very comprehensive and time-consuming. Therefore, they were of the opinion that each meeting of the committee should deal with only one or two items at a time. The committee decided that there would be meetings more frequently with considerable time for each meeting so that the agenda items could be reviewed in-depth.

9.   After elaborate discussion the following decisions were made:

   a) The members of Ministry of Social Welfare, Ministry of Primary and Mass Education, the Ministry of Women and Children Affairs, Ministry of Food, and Ministry of Disaster Management and Relief are co-opted in the committee;

   b) The Director, Computer Wing of BBS would replace the Director, MIS of BBS in this committee;

   c) The next meeting agenda would be technical discussions on the single registry MISs. A separate presentation would be made by BBS on their progress in this area.

   d) Committee meetings should be held more frequently when agenda arise.

10.   The meeting concluded with the vote of thanks from the Chair.

(Dr. Shamsul Alam)
Member (Senior Secretary)
General Economics Division
Planning Commission

Government of The People's Republic of Bangladesh
Cabinet Division and General Economics Division
Social Security Policy Support Programme (SSPS) Programme
Room No. 04, Block-13, Planning Commission
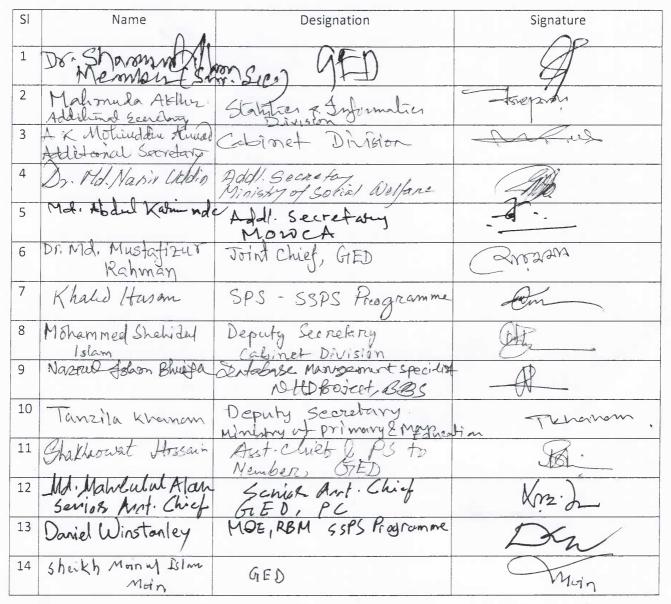Sher-e-Bangla Nagar, Dhaka-1207

1st Meeting of the NSSS M&E Committee Workshop

Venue: Nazia-Salma Conference Room (Block-05, Room-26), GED

Programme Date: 12 September 2018

Registration

SI	Name	Designation	Signature
1	Dr. Sharmin ?? Member (Sur. Sec.)	GED	
2	Mahmuda Akhter Additional Secretary	Statistics & Information Division	Krepara
3	A K Mohiuddin Ahmed Additional Secretary	Cabinet Division	
4	Dr. Md. Nasir Uddin	Addl. Secretary Ministry of Social Welfare	
5	Md. Abdul Karim ndc	Addl. Secretary MOWCA	
6	Dr. Md. Mustafizur Rahman	Joint Chief, GED	Rrzam
7	Khalid Hasan	SPS - SSPS Programme	
8	Mohammed Shahidul Islam	Deputy Secretary Cabinet Division	
9	Nazrul Islam Bhuiya	Database Management specialist NHD Project, BBS	
10	Tanzila khanam	Deputy Secretary. Ministry of Primary & Mass Education	T.khanam
11	Shakhawat Hossain	Asst. Chief & PS to Member, GED	
12	Md. Mahbubul Alam Senior Asst. Chief	Senior Asst. Chief GED, PC	Kmz.
13	Daniel Winstanley	MOE, RBM SSPS Programme	
14	Sheikh Moinul Islam Moin	GED	Moin

15	Aminul Arifeen	Project Manager, SSPS Programme, Cabinet & GED Programme	Aminul Arifeen
16	Chandra Shekhar Roy,	Project director, Data conversion, sm,tadata, BBS,	
17	S. M. Siam	Administrative Assistant SPPS, Programme	
18	MOHAMMAD MAHFUZUL BARI	JCT Specialist, SSPS Program	Mahfuzul Bari
19	Md. Azizul Alam Add. Secy.	Finance Div.	for
20	Kohinoor Akter Deputy Director	Deputy Director, IMED	
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